

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on January 7, 2014. The meeting was called to order at 7:07 P.M. by Vince Coia. Roll call showed the following present: Trustees Hank T. Gibson, Pat Artz and Vince Coia; Fiscal Officer Gail Pittman; Township Administrator Kelly Rich and Department Head: Jim DiPaola. Darrell Stephens and Steve Bosso were not present. Attorney Murdock arrived at 7:30 and student Samantha Zeigler of 5079 St. Rt. 14; Ravenna was present for credit in her government class.

Fiscal Officer Pittman announced the chair vacant and open for nominations

A motion by Hank T. Gibson seconded by Pat Artz to elect Vince Coia as Chairman for 2014 R/C: Mr. Gibson, yes; Mrs. Artz, yes; and Mr. Coia, abstained. Motion passed.

A motion by Pat Artz seconded by Vince Coia to elect Hank T. Gibson for Vice Chairman for 2014. R/C: Mr. Gibson, yes; Mrs. Artz, yes; and Mr. Coia, yes. Motion passed.

Chairman Coia announced the responsibilities of each Trustee:

Hank T. Gibson – Fire Department
Pat Artz – Zoning
Vince Coia – Road Department

A motion by Hank T. Gibson, seconded by Pat Artz to approve the minutes of the December 30, 2013 year end meeting. R/C: Mr. Coia, abstained; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Vince Coia seconded by Hank T. Gibson to approve the 2014 temporary appropriations for 1st quarter. This is to have spending authority in place until the 2013 year end balances can be established and permanent appropriations can be completed. R/C: Mr. Gibson, yes; Mrs. Artz, yes; and Mr. Coia, yes. Motion passed.

General #1000 -	\$ 180,000.00
MVL Tax #2011 -	\$ 12,000.00
Gasoline Tax #2021 -	\$ 21,000.00
Road & Bridge #2031 -	\$ 77,000.00
Fire #2111 -	\$ 117,000.00
Zoning #2181 -	\$ 3,225.00
Ambulance #2281 -	\$ 12,000.00
Total Temporary Appropriation	\$ 422,225.00

A motion by Hank T. Gibson, seconded by Vince Coia to approve payroll (January 10, 2014) in the amount of \$44,966.43, there was no vouchers due to the year-end process being completed. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

OLD BUSINESS

FISCAL OFFICER

A motion by Vince Coia seconded by Hank T. Gibson to forward the following EMS accounts to Capital Recovery due to LifeForce being unable to collect: [REDACTED] and [REDACTED]. R/C: Mr. Gibson, yes; Mrs. Artz, yes; and Mr. Coia, yes. Motion passed.

NEW BUSINESS

TRUSTEES

A motion by Vince Coia seconded by Hank T. Gibson to continue to hold the Trustee meetings for 2014, at 7:00 p.m., in the Trustee meeting room located at 6115 Spring Street, Ravenna, OH 44266, with the following dates: Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

January 7th and January 21st
February 4th and February 18th
March 4th and March 18th
April 1st and April 16th and April 29th
May 13th and May 27th
June 10th and June 24th
July 8th and July 22nd
August 5th and August 19th
September 2nd, September 15th and September 30th
October 14th and October 28th
November 11th and November 25th
December 9th and December 23rd

A motion by Hank T. Gibson seconded by Vince Coia to require two Trustee's signatures along with the Fiscal Officer's signature on all checks. R/C: Mr. Gibson, yes; Mrs. Artz, yes; and Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Vince Coia to require written requisition requests assigned and approved by Department Head, Trustee and Fiscal Officer PRIOR to ordering or purchasing of parts, tools, equipment and supplies in the amount of \$100.00 - \$499.99, unless part of a current PO made by the Road, Fire/EMS or Zoning. All purchases over \$499.99 must have an assigned PO before the item/items are ordered or purchased, except for emergency repair, parts and labor up to \$999.99. R/C: Mr. Gibson, yes; Mrs. Artz, yes; and Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Vince Coia to require all accounting expenditures over \$1,000.00 is read in a public meeting prior to being approved. R/C: Mr. Gibson, yes; Mrs. Artz, yes; and Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Pat Artz to authorize the Fiscal Officer to transfer funds and set up advances as needed between checking, investment accounts and township funds for investment purposes and to maintain adequate account balances in all funds for 2014. R/C: Mr. Gibson, yes; Mrs. Artz, yes; and Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Vince Coia to rehire Road Supervisor Darrell Stephens for 2014 at the current rate \$1,929.60/\$50,169.60. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Vince Coia seconded by Hank T. Gibson to rehire Assistant Road Supervisor Ray Taylor for 2014 at the current rate \$17.75/\$36,920.00. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Vince Coia to rehire Rocky Wortman as Operator I for 2014 at the current rate \$16.50/34,320.00. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Vince Coia to rehire Scott Dozanti as FT Laborer for 2014 at the current rate \$14.00/\$29,120.00. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Vince Coia to rehire PT Fire Chief Steve Bosso for 2014 at the current rate \$1,125.67/\$29,267.42. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Vince Coia to rehire Assistant Fire Chief Tim Morgan for 2014 at the current rate \$13.40 per hour. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Vince Coia to rehire all full-time FF's for 2014 at the current rate allowed per CBA agreement. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Vince Coia to rehire all part-time FF/Paramedic's at the current rate allowed per CBA agreement. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Pat Artz seconded by Hank T. Gibson to rehire Zoning Inspector Jim DiPaola for 2014 at the current rate of \$11.87 per hour. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Pat Artz to rehire PT Zoning Secretary Carolyn Chambers for 2014 at the current rate of \$9.60 per hour. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Pat Artz to rehire Becky Dix as PT retention and administrative support not to exceed 20 hours for 2014 at the current rate of \$10.66 per hour. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Vince Coia seconded by Pat Artz to rehire Kelly Rich as Twp Administrator for 2014 at the current rate of \$16.00/\$33,280.00. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

FISCAL OFFICER

A motion by Vince Coia seconded by Hank T. Gibson to approve the December 2013 bank reconciliation as submitted by the fiscal Officer. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Vince Coia to approve and open a PO to Ohio Edison for \$3,000.00 for light pole maintenance. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Vince Coia seconded by Pat Artz to approve and open a PO to Dominion for account #94211-0035-0218 in the amount of \$3,000.00. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

A motion by Hank T. Gibson seconded by Vince Coia to approve a PO to Ravenna City in the amount of \$13,750.00 for 500 ton of salt at \$27.50 per ton. R/C: Mr. Gibson, yes; Mrs. Artz, yes; and Mr. Coia, yes. Motion passed. The salt the Road Department has used to date was from the 2012-2013 purchase. The rate per ton is \$27.50 significantly lower from last year.

FIRE DEPARTMENT

A motion by Vince Coia seconded by Hank T. Gibson to approve and open a PO to Buckeye Power for annual generator maintenance not to exceed \$600.00 for 2014. R/C: Mr. Gibson, yes; Mrs. Artz, yes; and Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Pat Artz to approve and open a PO to Warren Fire for \$1,500.0 for annual SCBA testing. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Vince Coia to grant Tierney Bryant a Leave of Absence until February, 1 2014. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

Fire Chief Steve Bosso informed the Board that PT FF/Paramedic Sean Bryant is slated to be back before the end of January, pending his doctor's release to work in the next week or so.

ZONING DEPARTMENT

Inspector DiPaola informed the Board of the following:

- 3371 St. Rt. 59 and 3280 St. Rt. 59 has been demolished. Final grading will take place as weather permits.
- Six (6) residential properties have been demolished in Ravenna Township so far under the Moving Ohio Forward Grant.
- Work on updating the Land Use Plan will begin within the next thirty (30) days.
- The Zoning Office is continuing to work with Paul Platz, 3286 St. Rt. 59 on getting his structure inspected on a voluntary basis. He has been made aware and given contact information of a person willing to discuss the purchase of his property.
- The next JEDD meeting will be January 29, 2014.
- There is a Quarterly Zoning Inspectors meeting on January 14, 2014 with Chris Meduri to discuss the Moving Ohio Forward Grant.
- The Zoning Report for December 2013 was provided to the Board.

Pursuant to R.C. 121.22(G) the Board makes the following motion:

A motion by Vince Coia seconded by Hank T. Gibson to suspend the regular meeting at 7:33 p.m., R/C: Mr. Gibson, yes; Mrs. Artz, yes; and Mr. Coia, yes. Motion passed.

The purpose of Executive Session pursuant to R.C. 121.22 (G) to discuss with Attorney Murdock negotiations with PT union and personnel concerns.

A motion by Hank T. Gibson seconded by Pat Artz to enter into Executive Session at 7:33 p.m., R/C: Mr. Gibson, yes; Mrs. Artz, yes; and Mr. Coia, yes. Motion passed.

A motion by Vince Coia seconded by Hank T. Gibson to close Executive Session at 8:10 p.m. R/C: Mr. Gibson, yes; Mrs. Artz, yes; and Mr. Coia, yes. Motion passed.

A motion by Vince Coia seconded by Hank T. Gibson to re-enter the regular meeting at 8:10 p.m., R/C: Mr. Gibson, yes; Mrs. Artz, yes; and Mr. Coia, yes. Motion passed.

Roll call showed the following present: Trustees Gibson, Artz and Coia; Fiscal Officer Pittman and Administrator Rich with Attorney Murdock.

The purpose of Executive Session pursuant to R.C. 121.22 (G) to discuss with Attorney Murdock negotiations with PT union and personnel concerns.

A motion by Hank T. Gibson and seconded by Patsy Artz to adjourn the meeting at 8:30 P.M. Roll call: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. The motion passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE