

The Ravenna Township Board of Trustees met in Regular Session at 6115 Spring Street, Ravenna, Ohio, on February 4, 2014. The meeting was called to order at 7:02 P.M. by Chairman Vince Coia. Roll call showed the following present: Trustees Hank T. Gibson, Pat Artz and Vince Coia; Fiscal Officer Gail Pittman; Department Heads Steve Bosso and Jim DiPaola. Darrell Stephens and Kelly Rich were not present.

**14-53** A motion by Hank T. Gibson, seconded by Pat Artz to approve the minutes of the January 24, 2014 regular meeting. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

**14-54** A motion by Vince Coia, seconded by Hank T. Gibson to approve payroll (February 7, 2014) in the amount of \$46,870.41, and vouchers in the amount of \$73,796.87 of February 4, 2014 with vouchers over \$1,000.00 being read for approval. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

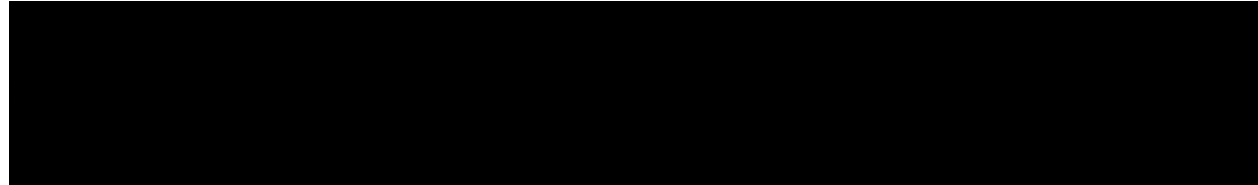
### **OLD BUSINESS:**

#### **TRUSTEES**

Pursuant to resolution #13-108 – minutes of March 5, 2013; the Board had discussion regarding the opinion Attorney Murdock provided (see original letter dated January 13, 2014 regarding “transfer of Flag Pole and donation of money”) and will discuss with Peggy DiPaola regarding ownership of the pole and transferring of funds at the next flag pole meeting.

#### **FISCAL OFFICER**

**14-55** A motion by Pat Artz seconded by Hank T. Gibson to forward the following EMS accounts to Capital Recovery for collection due to Life-Force being unable to collect:



Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

### **DEPARTMENTAL REPORTS**

#### **ROAD DEPARTMENT**

**14-56** A motion by Vince Coia seconded by Hank T. Gibson to request the Portage County Engineer’s office to prepare the bid specifications for the Timber Run Paving Project slated for early spring/summer. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed. Chairman Coia advised the quantity of salt on hand will get through two large storms.

#### **FIRE DEPARTMENT**

A PO was requested to Fire Force Inc. in the amount of \$332.05 the amount to be expended for the 5% match for turn out gear in conjunction with the grant; this was tabled till the next meeting.

- Chief Bosso informed the Board that Assistant Chief Morgan’s intent was to remain at Ravenna Township in his current capacity.
- Minor repairs and basic supplies are needed however the budget is tight.
- Discussion took place regarding the need for an EMS levy; Fiscal Officer Pittman will look into it.
- Sean Bryant has returned to full duty and has scheduled and worked shifts since being released from the doctor.

#### **ZONING DEPARTMENT**

Inspector DiPaola advised the Board of the following:

- 3115 Brady Lake Road is the latest residential structure to be demolished under the Moving Ohio Forward Grant. This brings the total number of residential structures demolished in Ravenna Township to eight (8).
- He provided the Board the annual 2013 report and the monthly report for January 2014.
- There are two more demolitions slated to begin in the near future: 4227 Hayes Road and 4370 Court Street.

**14-57** A motion by Pat Artz seconded by Vince Coia to request a lien in the amount of \$ 7,594.95 be placed on property residence 6292 Hill Street, Ravenna, Ohio 44266, parcel number 29-308-20-00-098-000 for demolition costs under ORC 505.86. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-58** A motion by Vince Coia seconded by Hank T. Gibson to request a lien in the amount of \$7,909.97 for property address 6716 Adams Street, Ravenna, Ohio 44266, parcel # 29-311-20-00-166-000 for demolition costs under ORC 505.86. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-59** A motion by Hank T. Gibson seconded by Vince Coia to place a lien in the amount of \$ 9,618.30 for property address 3854 Wooster Street, Ravenna, Ohio 44266, parcel number 29-311-11-00-149-000 for demolition costs under ORC 505.86. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-60** A motion by Vince Coia seconded by Hank T. Gibson to re-appoint Gary Long to the Board of Zoning Appeals for a five (5) year term. Term commences February 2, 2014 through February 2, 2019. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

## **NEW BUSINESS**

### **TRUSTEES**

It was reported the EMA meeting was cancelled.

### **FICAL OFFICER**

**14-61** A motion by Hank T. Gibson seconded by Vince Coia to approve and open a PO to AT & T for #171-794-2018-346 for 2014 in the amount of \$7,500.00. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-62** A motion by Hank T. Gibson seconded by Vince Coia to approve and open a PO to USA Mobility; account #0641047-6 in the amount of \$1,350.00. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-63** A motion by Hank T. Gibson seconded by Vince Coia to approve and open a PO to AT& T for account #030-318-7765-001 in the amount of \$550.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-64** A motion by Hank T. Gibson seconded by Vince Coia to approve and open a PO to AT & T for #330-296-3357-445 5 in the amount of \$500.00. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-65** A motion by Hank T. Gibson seconded by Vince Coia to approve a Then & Now PO to Mutual of Omaha for 2014 life insurance premiums in the amount of \$1,826.00. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-66** A motion by Hank T. Gibson seconded by Vince Coia to approve and open a PO to City of Ravenna for 250 ton of salt in the amount of \$6,875.00. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-67** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #2-2014 office supplies #2111-220-410-0000 - \$500.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-68** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #3-2014 office supplies #2031-330-410-000 - \$500.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-69** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #4-2014 office supplies #1000-110-410-0000 - \$2,500.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-70** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #5-2014 office supplies #2181-130-410-000 - \$150.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-71** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #6-2014 repairs & Maintenance #2111-220-323-000 - \$2,000.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-72** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #7-2014 repairs & Maintenance #2031-330-323-000 - \$3,500.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-73** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #8-2014 repairs & maintenance #1000-110-323-000 - \$1,000.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-74** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #9-2014 MVL expenses #2111-760-750-000 - \$2,000.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-75** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #10-201 MVL expenses #2031-760-750-000 - \$3,000.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-76** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #11-2014 MVL expenses #2181-760-750-000 - \$200.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-77** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #12-2014 operating supplies #2111-220-420-0000 - \$1,000.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-78** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #13-2014 operating supplies #2031-330-420-0000 - \$2,500.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-79** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #14-2014 operating supplies #1000-110-420-0000 - \$1,500.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-80** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #15-2014 contracted services #2281-230-360-0001 - \$500.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-81** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #16-2014 bldg repairs #4901-760-720-0000 - \$4,500.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-82** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #17-2014 other dues & fees #1000-110-519-0000 - \$500.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-83** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #18-2014 dues & fees #2181-130-510-0000 - \$100.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-84** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #19-2014 training services #1000-110-318-0000 - \$500.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-85** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #20-2014 contracted services #2111-220-360-0000 - \$200.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-86** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #21-2014 contracted services #2031-330-360-0000 - \$200.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-87** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #22-2014 contracted services #1000-110-360-0000 - \$200.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-88** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #23-2014 dues & fees #2111-220-510-0000 - \$350.00. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-89** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #24-2014 uniform, tool & equipment reimb. #2111-220-251-0000 - \$4,800.00. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-90** A motion by Hank T. Gibson seconded by Vince Coia to approve Super Blanket #25-2014 PT training - \$6,000.00. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-91** A motion by Hank T. Gibson seconded by Vince Coia to approve BC #26-2014 MVL expenses #2281-760-750-000 - \$2,000.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-92** A motion by Hank T. Gibson seconded by Vince Coia to approve PO #15-2014 to Attorney Murdock in the amount of - \$1,500.00 for 2014 legal fees. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-93** A motion by Hank T. Gibson seconded by Vince Coia to approve PO #16-2014 to Record Courier for 2014 advertising fees in the amount of - \$600.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-94** A motion by Hank T. Gibson seconded by Vince Coia to approve PO #17-2014 to Airgas USA, LLC for repairs & maint - \$2,000.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-95** A motion by Hank T. Gibson seconded by Vince Coia to approve PO #18-2014 to Linde Gas; for operating supplies - \$1,200.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

PO #19-2014 to Cintas Corp. for 2014 services \$1,800.00 was not approved by the Board and advised to cancel.

**14-96** A motion by Hank T. Gibson seconded by Vince Coia to approve PO #20-2014 to ComDoc for 2014 color copies - \$300.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-97** A motion by Hank T. Gibson seconded by Vince Coia to approve PO #25-2014 to Nextel Communications for 2014 cell phones in the amount of \$350.00 Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-98** A motion by Vince Coia seconded by Hank T. Gibson to suspend the regular meeting at 8:32 p.m. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-99** A motion by Vince Coia seconded by Hank T. Gibson to enter into Executive Session at 8:32 p.m. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

Roll call showed the following present: Trustees Gibson; Artz and Coia; F/O Pittman; Department Heads Chief Bosso and Inspector DiPaola.

**14-100** A motion by Pat Artz seconded by Vince Coia to close executive session at 9:00 p.m. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

**14-101** A motion by Pat Artz seconded by Vince Coia to re-enter the regular meeting at 9:00. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

Roll call showed the following present: Trustees Gibson; Artz and Coia; F/O Pittman; Department Heads Chief Bosso and Inspector DiPaola.

The reason for Executive session was to discuss personnel issues pursuant to R.C. 121.22(g)

**14-102** A motion by Hank T. Gibson seconded by Vince Coia to adjourn the meeting at 9:05 P.M. Roll call: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. The motion passed.

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
TRUSTEE

\_\_\_\_\_  
FISCAL OFFICER

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TRUSTEE