

RAVENNA TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING OF APRIL 1, 2014 MINUTES

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio on April 1, 2014. The meeting was called to order at 7:05 P.M. by Chairman Vince Coia. Roll call showed the following present: Trustees Vince Coia, Hank T. Gibson, and Pat Artz; Fiscal Officer Gail Pitman; Department Heads Jim DiPaola and Darrell Stephens; and Township Administrator Kelly Rich. Also in attendance in the audience was Paul Platz of 3286 State Route 59; Anne Marie Noble of 6473 Marchinn; Kevin Straubhaar of 4553 Hayes Road; JP Myers of 3251 Plainview; Tim Miller of 6987 Berry Road and Mark Miller of 5030 Campbellsport Road.

RESO #14-162 Motion by Vince Coia, seconded by Hank T. Gibson to approve the minutes of the March 18, 2014 regular meeting. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

RESO #14-163 Motion by Vince Coia, seconded by Hank T. Gibson to approve payroll (April 4, 2014) in the amount of \$46,615.77, and vouchers in the amount of \$108,346.61 dated April 1, 2014 with vouchers over \$1,000.00 being read for approval. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

OLD BUSINESS:

Chairman Coia inquired about the JEDD meeting last week; Jim advised the meeting took place and it was beneficial. Assistant Prosecutor Chris Meduri was in attendance and answered his questions where the Board needed legal opinions. Jim informed the Board that should they choose to vacate the small plot of land on Garfield Rd as previously requested, the property automatically reverts to the current adjacent landowners.

RESO #14-164 Motion by Pat Artz seconded by Hank T. Gibson to move forward with a previous request from the March 4, 2014 meeting of Rosalba Heschelman to have the Township vacate the property she referenced which is a small lot on Garfield Road. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed. Jim DiPaola will gather the appropriate language for the final resolution.

FISCAL OFFICER

RESO #14-165 A motion by Vince Coia seconded by Hank T. Gibson to refund the following EMS accounts due to overpayment: [REDACTED]. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

RESO #14-166 A motion by Vince Coia seconded by Hank T. Gibson to write-off the following EMS account [REDACTED] due to filing Chapter 7. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Darrell advised the Board of the following:

- He will be attending the 2015 salt meeting scheduled for April 2, 2014.
- The Road Department is servicing vehicles that are currently not working to save money where possible.

- He made inquiries and informed the board about current trade-in values for vehicles and purchase price of newer vehicles. Repairs on the current vehicles are costly and he is cognizant of the return on investment. He will explore other options for selling the vehicles.

- Chipping will begin soon and 10 hour days April 14, 2014

RESO #14-167 Motion by Vince Coia seconded by Hank T. Gibson to open and approve a PO to Sarchione not to exceed \$700.00 for repairs to unit #6. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

RESO #14-168 Motion by Hank T. Gibson seconded by Vince Coia to begin working four (4) ten (10) hour work days effective April 14, 2014. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

RESO #14-169 Motion by Vince Coia seconded by Hank T. Gibson to set the date for the Timber Run Resurfacing project bids due the Fiscal Office no later than noon on Monday, May 5, 2014 with an opening date of Tuesday, May 6, 2014 at a Special Ravenna Township meeting at 7:00 p.m. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

FIRE DEPARTMENT

RESO #14-170 Motion by Hank T. Gibson seconded by Vince Coia to approve a one (1) year leave of absence for PT FF/Paramedic Stephen Zahler. He has been hired as a full-time member of the Canton Fire Department. Canton's policy prohibits new hires from working at another Fire Department for one year from date of hire in order to complete their probation. Steve has been an exceptional addition to Ravenna Township FD and has met his minimum hour requirements. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

RESO #14-171 Motion by Vince Coia seconded by Pat Artz to approve a Then & Now PO in the amount of \$600.00 to Sarchione for repairs to vehicle #2412 coolant line. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

RESO #14-172 Motion by Hank T. Gibson seconded by Vince Coia to request additional bids for the interior lights within the two Fire Department bays. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

ZONING DEPARTMENT

Jim advised the Board of the following:

- All eleven (11) demolitions under the Moving Ohio Forward Grant have been completed. Grass will be planted on the remaining properties once the weather breaks.
- The illegal car port at 3369 St. Rt. 59 has been removed. The attorney for the property owner has agreed to pay court costs and Chris Meduri will ask for the case to be dismissed since the car port has been removed.
- Monthly report was given to the Board.

RESO #14-173 A motion by Pat Artz seconded by Hank T. Gibson to authorize the Prosecutor's Office to file a complaint in Common Pleas Court for 6214 Morgan Road, Ravenna, OH 44266, parcel number 29-308-10-00-116-00. The owner has not

corrected the zoning violations as stated in the Prosecutor's letter of March 19, 2014. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

RESO #14-174 Motion by Pat Artz seconded by Hank T. Gibson to authorize the Prosecutor's Office to file a complaint in Common Pleas Court for the property at 4515 Hayes Road, Ravenna, OH 44266, parcel number 29-317-00-00-026-000. The owner has not corrected the zoning violations as stated in the Prosecutor's letter of March 19, 2014.

NEW BUSINESS

TRUSTEES

Trustee Coia advised the Board he was in receipt of an email from Valarie Parker asking the Board to support the school levy. The Board agreed to support the levy and sign a public letter.

RESO #175 Motion by Vince Coia seconded by Hank T. Gibson to support and sign the public letter supporting the levy. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

Trustee Artz raised a concern that the tanker truck is being used for non-emergency matters. Her position is that a much less costly vehicle, like one of the smaller ones, should be used for the fire department errands.

The Board discussed a request from a resident to utilize the Township meeting room. Assistant Prosecutor Meduri provided an opinion to the Board as to how public use of the facilities can be handled.

RESO #14-176 Motion by Vince Coia seconded by Hank T. Gibson to deny the request to use the Township meeting room based on security concerns. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

FISCAL OFFICER

The Fiscal Officer reminded the Board of the meeting schedule change for the next meeting from Tuesday, April 15, 2014 to Wednesday, April 16, 2014. The tax settlement check was received and posted.

RESO #14-177 Motion by Hank T. Gibson seconded by Vince Coia to approve and open a BC in the amount of \$1,500.00 for the general fund account #1000-110-360-000 contracted services. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

RESO #14-178 Motion by Vince Coia seconded by Hank T. Gibson to approve and open a BC in the amount of \$1,000.00 for the fire fund account #2111-220-360-000 contracted services. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

RESO #14-179 Motion by Hank T. Gibson seconded by Vince Coia to approve and open a Then & Now Purchase Order to Otarma for general fund account #1000-110-319-0000 in the amount of \$371.00 for property inspection for changes in the liability insurance. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

RESO #14-180 Motion by Vince Coia seconded by Hank T. Gibson to approve and open a PO in the amount of \$500.00 for general fund account #1000-110-319-0000

to Gorilla Productions for the maintenance of Ravenna Township’s website. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

AUDIENCE

Paul Platz was present from 3286 State Route 59 and thanked the Board for allowing him to appear and discuss new information regarding his property. He asked the Board to delay any and all legal action that was supposed to begin on or after April 1, 2014. He is having discussions with Portage Community Chapel to sell the property and needs time to work through this process along with time to relocate. JP Myers was attending on behalf of the church and confirmed that communications with Mr. Platz to purchase this property have taken place. Mr. Myers asked the Board if the Fire Department could use the structure for training and assist with costs of demolition. The intent is to replace the existing home with a homeless shelter. His target date for opening would be before inclement weather.

Inspector DiPaola estimated the demolition costs would be close to \$10,000. Currently the Township has \$16,000 set aside for this process; Jim will confirm the zoning to determine if a shelter is permissible by code. The Trustee’s expressed that they feel this is a good use of the property and are pleased that a positive solution is coming from this situation.

RESO #14-181 Motion by Pat Artz seconded by Hank T. Gibson to approve a two month extension until June 1, 2014 for the property at 3286 State Route 59 parcel #29-343-00-00-005-000 belonging to Paul Platz. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

ADJOURNMENT

RESO #14-182 A motion by Vince Coia and seconded by Pat Artz to adjourn the meeting at 8:50 P.M. Roll call: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. The motion passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE