

RAVENNA TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING OF APRIL 16, 2014 MINUTES

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on April 16, 2014. The meeting was called to order at 7:07 P.M. Roll call showed the following present: Trustees Hank T. Gibson, Pat Artz and Vince Coia; Fiscal Officer Gail Pittman; Department Heads Steve Bosso, Jim DiPaola. Darrell Stephens and Kelly Rich were not present at the meeting. Rosalba Heschelman of 6580 Henderson was in attendance.

RESO #14-183 A motion by Vince Coia, seconded by Hank T. Gibson to approve the minutes of the April 1, 2014 regular meeting. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

Financial reports were viewed from the April 1, 2014 meeting and found to be in order.

RESO #14-184 A motion by Hank Gibson, seconded by Vince Coia to approve payroll (April 18, 2014) in the amount of \$35,276.65 and vouchers in the amount of \$10,753.77. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

OLD BUSINESS: **TRUSTEES**

Chairman Coia will update the Board regarding the Flag Pole at a later time.

RESO #14-185 A motion by Hank T. Gibson seconded by Vince Coia to have Attorney Murdock write a letter to the PT Union that the raise increases over the term of the contract would be at the Board's original position no increase for 2014; 1% for 2015 and 2% for 2016. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

FISCAL OFFICER

RESO #14-186 A motion by Hank T. Gibson seconded by Vince Coia to write-off the following EMS accounts due to being deceased with no estate or assets: [REDACTED] and [REDACTED]. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

RESO #14-187 A motion by Vince Coia seconded by Hank T. Gibson to send the following EMS accounts to Capital Recovery due to LifeForce being unable to collect: [REDACTED]. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

RESO #14-188 A motion by Hank T. Gibson seconded by Vince Coia to write-off the following EMS accounts due to financial hardship: [REDACTED]. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

RESO #14-189 A motion by Vince Coia seconded by Hank T. Gibson to approve and open a PO to the City of Ravenna in the amount of \$6,000.00 for 207 ton of salt. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

Trustee Coia reported that Darrell obtained quotes for a vehicle and the Department has been preparing Timber Run for the paving project by repairing culverts.

TOWNSHIP ADMINISTRATOR

RESO #14-190 A motion by Vince Coia seconded by Hank T. Gibson to accept the 2014 MORE Grant in the amount of \$500.00 applied for based on the risk management initiatives to reduce or eliminate risk exposures leading to liability and property claims and to apply the grant

money to the building fund. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

FIRE DEPARTMENT

Chief Bosso advised the Board of the following:

- Reiterating from last meeting due to the grass truck being repaired the bigger trucks were used to do errands.
- The Chief's car is in need of repairs
- Trustee Artz inquired about additional staff on a day she was at the office; Chief Bosso advised her there was a training exercise that was taking place at the station, once training was over the staffing decreased. Trustee Gibson asked that Chief Bosso advise the Board when and the reason additional staffing is needed.
- Captain Evans came in on his own time to assist Steve with configuring computer after installation. Trustee Gibson requested that all captains be trained on the Firehouse software. Chief Bosso said he would arrange for training either with Captain Evans or the software vendor. Fiscal Officer Pittman requested to be present for the training and the Trustees agreed..
- Life Force is going to install software on his computer.
- Lighting quotes were obtained but he needs clarification to what is included in the estimates.
- Chief Bosso advised the Board he wants to explore options for different billing software options and the Trustees agreed.
- Chief Bosso will be out of town May 11th through May 17th.
- Trustee Artz requested information on how much the maintenance costs are on the fire vehicles. Chief Bosso will research the information and get back to her.

RESO #14-191 A motion by Vince Coia seconded by Pat Artz to approve and open a PO to Sarchione Ford not to exceed \$1,400.00 for vehicle repairs to #2400 to include replacing air bag crash sensor and blender/motor for heater and defroster. The Road Department made repairs to the brakes and suspension but cannot perform the above repairs. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

RESO #14-192 A motion by Vince Coia seconded by Pat Artz to approve and open a PO to Sarchione Ford not to exceed \$1,300.00 for vehicle repairs to #2411; repairs will include replacement of power steering booster and carrier bearing in the drive shaft. The Road Department cannot perform these repairs until later next week and this unit is a med response unit and is currently out of service due to these repairs being needed. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

ZONING DEPARTMENT

There was no report from the Zoning Department.

NEW BUSINESS

TRUSTEES

RESO #14-193 A motion by Hank T. Gibson seconded by Vince Coia to declare support for State Issue 1; the renewal of the State Capital Improvements Program on the May 6, 2014 ballot. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

RESO #14-194 A motion by Hank T. Gibson (with reservation) seconded by Pat Artz to accept the resignation of PT Retention Officer Becky Dix effective Monday, April 7, 2014. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

RESO #14-195 A motion by Pat Artz seconded by Hank T. Gibson to schedule a special meeting on May 6, 2014 at 7:00 p.m. for the purpose of opening the 2014 Timber Run Resurfacing bids and any other business brought before the Board. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

FISCAL OFFICER

RESO #14-196 A motion by Hank T. Gibson seconded by Vince Coia to approve and open a PO in the amount of \$1,452.00 to Auditor of State for 3rd and 4th qtr UAN fees; account #1000-110-360-0000. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

RESO #14-197 A motion by Vince Coia seconded by Hank T. Gibson to approve and open a PO to Portage County Water Resources for #799-01600-00 in the amount of \$2,400.00 for service at Spring Street. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

RESO #14-198 A motion by Pat Artz seconded by Hank T. Gibson to approve and open a PO to Portage County Water Resources for account #705-00060-00 for 6551 Cleveland Road in the amount of \$1,600.00. This is a conditional approval and the Township Administrator is to determine if this is a valid bill. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

AUDIENCE

Ms. Heschelman addressed the Board that she is still interested and has been in contact with the Zoning Inspector to acquire a paper road located on Garfield. The Board advised her that they authorized her request at the April 1, 2014 meeting.

ADJOURNMENT

RESO #14-199 A motion by Hank T. Gibson and seconded by Pat Artz to adjourn the meeting at 8:52 P.M. Roll call: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. The motion passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE