

**RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF JUNE 24, 2014**

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on June 24, 2014. Trustee Chairman Vince Coia called the meeting to order at 7:00 P.M. Roll call showed the following present: Trustees Hank T. Gibson and Vince Coia; Fiscal Officer Gail Pittman; Department Head Jim DiPaola. Not in attendance were Trustee Pat Artz, Department Heads Darrell Stephens and Fire Chief Steve Bosso.

Trustee Chairman Vince Coia announced the correspondence book was present and available for public viewing.

A motion by Hank T. Gibson seconded by Vince Coia to approve the minutes of the Regular meeting of June 10, 2014. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

Financial reports were reviewed from the June 10, 2014 meeting and found to be in order.

A motion by Vince Coia seconded by Hank T. Gibson to accept the financial reports presented from the June 10, 2014. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

RES #14-301 A motion by Vince Coia seconded by Hank T. Gibson to approve payroll for June 27, 2014 in the amount of \$36,248.78 and vouchers in the amount of \$26,258.74 with vouchers over \$1,000.00 being read for approval. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

**OLD BUSINESS:
TRUSTEES**

Paul Platz was not present to provide an update as was previously requested by the Trustees. Jim stated that Paul is still living in the house and, as of now, does not have another place to go, but states he is working on finding another place to live.

Vince Coia and Jim DiPaola met with the representative from Finelli Fence regarding the fence around the flagpole. The company will submit an estimate soon.

FISCAL OFFICER

Departmental Reports as of the current approved activity including a combined Appropriation/PO Status and Fund Balance report have been distributed via email in Excel format to all Department Heads and Trustees.

A letter from Workers Comp received confirming that retrospective billing system will be implemented. The legislation has passed. Starting in July 2015 we will have to pay our premium in advance rather than after the premium period.

Gail Pittman reported that a letter has been sent to Brady Lake regarding the delinquent account and Ethel stopped in and talked to her. She said they will send us a current payment now and expect to have the delinquent account paid off by mid-August.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Road Supervisor Darrell Stephens was not present, but Trustee Coia reported the following:

Fuel pump gauge and Pulser have both malfunctioned. Ravenna Oil and Collins Equipment were contacted to make repairs as necessary.

RES #14-302 Motion by Vince Coia seconded by Hank T. Gibson to open and approve PO #90-2014 to Ravenna Oil in the amount of \$500.00 to be split between the Road and Fire funds. R/C: Mr. Coia, yes Mr. Gibson, yes. Motion Passed.

RES #14-303 Motion by Vince Coia seconded by Hank T. Gibson to open and approve PO #91-2014 to Collins Equipment in the amount of \$686.00 to be split between the Road and Fire funds. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

Resident Bruce Patterson made a donation today in the amount of \$200.00 for the purpose of offsetting operational costs in the Road department. He placed a larger than normal amount of brush at the curb and did not want to take advantage of Township Services.

RES #14-304 Motion by Vince Coia seconded by Hank T. Gibson to accept the donation of \$200.00 from Mr. Patterson for the Road Fund #2031. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

FIRE DEPARTMENT

Fire Chief Steve Bosso was not present, but the following was reported:

The Chief's vehicle was fixed. The lighting in the bays is finished.

ZONING DEPARTMENT

Zoning Inspector Jim DiPaola reported the following:

Discuss the dollar amount to charge for using the mower to abate a high nuisance under ORC 505.87. This will be in addition to the hourly rate charged for the Township employee to operate the mower.

RES #14-305 Motion by Vince Coia seconded by Hank T. Gibson to declare 6126 Spring Street, parcel 29-307-10-00-044-000, a nuisance and proceed under ORC 505.87 to abate the nuisance. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

The Zoning Commission met Thursday, June 19, 2014 to consider text changes to the Zoning Code relating to the replacement of nonconforming structures that are damaged and off premise signs. The next meeting will be July 10, 2014 at 7 PM to review the specific language for the changes.

The Township will have the City of Ravenna operate their sewer camera at Woodlawn and Brady Lake Road on Thursday, June 26, 2014. Representatives from Portage County Engineer will also be present.

NEW BUSINESS **TRUSTEES**

An Institution Notice for Liquor Permit was received by the Department of Commerce. Triple Jays LLC of 234 W Main St has applied for a liquor permit. The Board tabled the disposition of the notification until more information could be obtained for discussion.

Ohio Public Entity Consortium for Healthcare Cooperative has been formed and is holding a 1 hour regional town hall meeting 06/25/2014 in Akron.

FISCAL OFFICER

The interviews for Assistant Fiscal Officer have been completed and Heather Flint has been chosen for this position.

RES #14-306 A motion by Vince Coia seconded by Hank T. Gibson to approve the hiring of Heather Flint to fill the position of Assistant Fiscal Officer under ORC 507.021 at \$11.50 per hour for 29 hours a week. Currently she is employed as a temporary fill-in in this position, so this

would be a change of status beginning July 7, 2014 or earlier if she becomes available. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

RES #14-307 A motion by Vince Coia seconded by Hank T. Gibson to approve disposition of EMS Accounts as recommended by LifeForce with modifications noted. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

Reminder --- date for Special Hearing on the Budget – July 8th at 6:30 pm in the Trustee meeting room to be followed by the Regular Township meeting. This has been advertised.

AUDIENCE

None were present.

ADJOURNMENT

A motion by Vince Coia seconded by Hank T. Gibson to adjourn the meeting at 8:09 p.m. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE