

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF July 22, 2014

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on July 22, 2014. Trustee Chairman Vince Coia called the meeting to order at 7:03 P.M. Roll call showed the following present: Trustees Vince Coia, Pat Artz, and Hank T. Gibson; Fiscal Officer Gail Pittman; Department Head Jim DiPaola, and Fire Chief Steve Bosso. Not in attendance was Department Head Darrell Stephens. Audience members were: Jack Schafer of Ravenna, Peggy DiPaola of Ravenna Township, and Joseph Ferrell of Ravenna Township.

Trustee Chairman Vince Coia announced the correspondence book was present and available for public viewing.

A motion by Pat Artz, seconded by Hank T. Gibson to approve the minutes of the Regular Meeting and Budget Hearing of July 08, 2014. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank T. Gibson to approve the minutes of the Emergency Meeting of July 14, 2014. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Financial reports were reviewed from the meeting of July 08, 2014 and found to be in good order. A motion by Vince Coia seconded by Pat Artz to accept the financial reports as presented. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES #14-323 A motion by Vince Coia seconded by Hank T. Gibson to approve payroll warrants for July 25, 2014 in the amount of \$36,112.65 and other warrants in the amount of \$157,795.28 with warrants over \$1,000.00 being read aloud. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

OLD BUSINESS:

TRUSTEES

Inspections reports of the property at 3286 St Rt. 59, owned by Paul Platz, have been received by Zoning Inspector Jim DiPaola and the Trustees. The property is condemned and considered inhabitable. Mr. Platz is no longer living there. Mr. DiPaola will be requesting a new title search for the property. The next step is a Public Hearing regarding demolition.

RES #14-324 A motion by Pat Artz, seconded by Hank T. Gibson to hold a Public Hearing on August 05, 2014 at 6:30 pm in the Trustee Meeting room immediately preceding the Regular Meeting, concerning the future of the property. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

The Part-Time Firefighter Collective Bargaining Agreement was presented for signature. The Trustees tabled the adoption of the agreement until the Union agrees and signs the contract. This is expected to be resolved at the next Regular meeting.

FISCAL OFFICER

Departmental Reports as of the current approved activity including a combined Appropriation/PO Status, Fund Balance and Revenue report have been distributed via email in Excel format to all Department Heads and Trustees.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Road Supervisor Darrell Stephens was not present, Vince Coia reported on the following:

Darrell attended a Salt meeting where State representatives were present. They reported that bids may come in at double the cost from the prior year. Darrell will report again when he has more information.

Darrell has received an estimate regarding repairs to the chipper truck. With repairs, we may be able to get a couple more years of life out of the vehicle.

RES #14-325 A motion by Vince Coia, seconded by Hank T. Gibson to approve and open a PO to Lange Automotive not to exceed \$1500.00 to repair the chipper truck from the Road Fund. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

The motor for the air compressor is a higher HP and requires modifications to wiring. Additionally a requisition will be needed for a starter which is approximately \$250.00.

RES #14-326 A motion by Vince Coia, seconded by Pat Artz to approve and open a PO for Rummel aka Portage Plant Maintenance in the amount of \$500.00 for wiring and the electrical box for the air compressor. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

RES #14-327 A motion by Vince Coia, seconded by Hank T. Gibson to place an ad for a FT Laborer for the Road Dept. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

FIRE DEPARTMENT

Fire Chief Steve Bosso was present and the following was reported:

Chief Bosso reported that the squad's cooling system had been fixed. A back flow test was performed at the building on 7/22/2014 and everything had passed.

The second phase of gear repairs were done on 7/22/2014 and he was pleased with the results. FEMA funds to be requested.

Chief Bosso requests that a new vacuum cleaner be purchased for the Fire Dept. of mid-range quality and price.

Steve discussed the ongoing efforts to balance the part-time work schedule.

ZONING DEPARTMENT

Zoning Inspector Jim DiPaola was present, and reported the following:

The Monday of Portage County Celebration Week, which is August 25th, he would like to request a volunteer to spruce up the Park downtown with flowers. The Trustees agreed and thought this was a good idea.

Jim DiPaola reported that residents on Gladys St. had complained about noise and road closure during a local business' open house last weekend. He has suggested that the business owner notify surrounding residents of these types of activities and make accommodations for future activities to avoid complaints.

Jim requested final approval for the fee schedule for mowing when the Township must abate the nuisance.

RES #14-328 a motion by Pat Artz, seconded by Vince Coia to charge a fee of \$150.00 per acre or any fraction thereof, plus an hourly rate of \$30.00 for labor, plus expenses for mowing nuisance abatement. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

It was noted that Kelly Rich is still the appointed representative for Ravenna Township to the JEDD.

RES #14-329 A motion by Vince Coia, seconded by Pat Artz to revoke the appointment of Kelly Rich as Township Representative to the JEDD effective immediately. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

RES #14-330 A motion by Vince Coia, seconded by Pat Artz to appoint Jim DiPaola as Ravenna Township's Board Representative to the Joint Economic Development District for a period of two(2) year term commencing July 22, 2014 and ending July 22, 2016. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

NEW BUSINESS **TRUSTEES**

Informational correspondences from Department of Commerce, indicating the process to object to any liquor permits that are coming up for their annual renewal of October 1, 2014. Should any objection want to be registered the listed documents must be submitted by September 2, 2014.

FISCAL OFFICER

The question was asked if the Trustees wished to continue membership in the State Purchasing Cooperative for the upcoming 2014/2015 year. They agreed to continue in the program.

Fiscal Officer Pittman informed the Trustees that there is a Meeting of the Portage County Township Association on August 16, 2014 at 6 p.m. in the Shalersville Town Hall.

The Cisco monthly bill was a lease/purchase of the phone system which is now finished. We did receive a request for a 3-year extended warranty for \$365 for the entire 3 years. Because this is for the primary component of the telephone system the extended warranty is highly recommended. A motion by Hank T. Gibson, seconded by Pat Artz to authorize the requisition for \$365 to pay for 3 year extended warranty. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

The Township's insurance policy is coming due on August 20th. Gail had responded to their questionnaire in June, but has not yet received a premium quote.

RES #14-331 A motion by Vince Coia, seconded by Hank T. Gibson to approve disposition of EMS accounts as recommended by LifeForce. Supplemental report distributed to Trustees. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

RES #14-332 A motion by Vince Coia, seconded by Hank T. Gibson to approve and open a PO in the amount of \$250.00 to Record Publishing for the employment ad for the Road/Service Department position from fund #2031-330-360-0000. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

RES #14-333 a motion by Hank T. Gibson, seconded by Vince Coia to approve and open a PO in the amount of \$1600.00 to Vision Service Plan for vision insurance coverage for employees from the following funds: General \$400.00 100-110-224-0000, Fire \$600.00 2111-220-224-0000, Road \$600.00 2031-330-224-0000. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

AUDIENCE

Jack Schafer and Peggy DiPaola of Friends of the Flagpole gave an update on the status of the flagpole repair:

After their meeting in late May with the construction team, the primary subcontractor backed out of the project for business reasons. Eric Hummel stepped in and found new contractors to complete the project, all from NE Ohio.

A pre-construction meeting is scheduled for 3:00 p.m. on 7/23/2014 at Eric Hummel's. The Flagpole is scheduled to come down on 7/29/2014, weather permitting. If weather conditions are

not favorable, then the Flagpole will be taken down the next day. It will be taken down in three sections. Jack and Peggy then explained the step by step approach for refurbishing the Flagpole. Jim added that he has had on-going meetings with Finelli Architects regarding the fence that will be placed around the base.

Weather permitting again, the Flagpole is scheduled to go back up August 26th, 2014. After the Flagpole is back up, there will still need to be a little more work to be done before there will be an opening celebration. Hank Gibson applauded Jack, Peggy and all the volunteers for their diligent efforts in this project. Trustees Coia and Artz and the audience agreed.

Jack and Peggy left the Meeting at 7:20pm.

Joseph Ferrell asked about status of Zoning Permits for property on Brady Lake and he asked about the progress regarding flooding problems. Trustee Coia responded that the City of Ravenna will be coming back with their camera to view the culvert again. Jim reiterated that the Township cannot go onto private property without an easement. He will continue discussions with the Soil and Water District who has some jurisdiction on this problem.

Joseph Ferrell left the Meeting at 7:25pm.

ADJOURNMENT

A motion by Vince Coia seconded by Hank T. Gibson to adjourn the meeting at 9:00 p.m.
R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE