

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF AUGUST 19, 2014

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on August 19, 2014. Trustee Vice-Chairman Hank T. Gibson called the meeting to order at 7:03 P.M. Roll call showed the following present: Trustees Pat Artz, and Hank T. Gibson; Fiscal Officer Gail Pittman; Department Heads Darrell Stephens, Jim DiPaola and Fire Chief Steve Bosso; Assistant Fiscal Officer Nancy Soldan. Not in attendance was Trustee Chairman Vince Coia. Audience members were: Friends of the Flagpole Representatives Peggy DiPaola and Jack Schafer.

Trustee Vice-Chairman Hank T. Gibson announced the correspondence book was present and available for public viewing.

A motion by Pat Artz seconded by Hank T. Gibson to approve the minutes of the Public Hearing Meeting of August 5, 2014. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Pat Artz seconded by Hank T. Gibson to approve the minutes of the Regular Meeting of August 5, 2014. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Pat Artz seconded by Hank T. Gibson to approve the minutes of the Special Board Meeting of August 11, 2014. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Financial reports were reviewed from meeting of August 5, 2014 and found to be in good order. A motion by Pat Artz seconded by Hank T. Gibson to accept the financial reports as presented. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES #14-348 A motion by Pat Artz seconded by Hank T. Gibson to approve payroll warrants for August 22, 2014 in the amount of \$32,393.35 and other warrants in the amount of \$44,812.58 with warrants over \$1,000.00 being read aloud. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

OLD BUSINESS:

TRUSTEES

Part Time Fire Fighters CBA Agreement was presented for final approval and adoption after being tabled from a previous meeting. There was still no response from the Union.

Pursuant to R. C. 121.22(g) Executive Session was requested to discuss the Collective Bargaining Agreement.

A motion by Hank T. Gibson seconded by Pat Artz to suspend Regular session at 8:20 p.m. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Hank T. Gibson seconded by Pat Artz to enter into Executive session at 8:20 p.m. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Hank T. Gibson, Pat Artz, and Fiscal Officer Gail Pittman.

A motion by Hank T. Gibson seconded by Pat Artz to close Executive session at 8:55 p.m. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Hank T. Gibson seconded by Pat Artz to re-enter into Regular session at 8:55 p.m. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Hank T. Gibson, Pat Artz, and Fiscal Officer Gail Pittman.

The Trustees agreed to table any further action on the CBA until the Union responds upon advice from Attorney Chad Murdock.

FISCAL OFFICER

Financial Reports as of the current approved activity including a combined Appropriations/PO Status, Fund Balance and Revenue Status report have been distributed via email in Excel format to all Department Heads and Trustees.

Ethel from Brady Lake stopped in to update. When she gets her tax draw she will pay us half and when the fire truck is sold she will pay the balance of the delinquent account. Trustee Artz reiterated that any new contract will not be signed with Brady Lake Village until the delinquent amount is paid in full.

The Budget Commission returned the Certified Budget for 2015.

RES #14-349 Resolution Accepting the Amounts and Rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Ms. Artz moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Ravenna Township, Portage County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2015; and

WHEREAS, The Budget Commission of Portage County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore be it

RESOLVED, By the Board of Trustees of Ravenna Township, Portage County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township that rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A

SUMMARY OF AMOUNT REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S EXTIMATED TAX RATES

Fund	Amount Approved by Budget Commission Inside 10 Mill Limit	Amount to be Derived from Levies Outside 10 Mill Limit	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	78,931	239,382	0.60	3.50
Road & Bridge	328,881		2.50	
Fire Protection	39,466	610,315	0.30	5.00

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION

Levy Purpose	Date of Vote & Duration of Levy	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy
General	11/02/2010	3.50	239,382
Fire Protection	11/02/2010	5.00	610,315

And be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. Gibson seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Gibson, yes; Mrs. Artz, yes; Mr. Coia, absent; - Motion Passed

The Insurance Acknowledgement for the new policy was presented for signing by the Trustees. The policy was agreed upon at the Special Meeting of August 11, 2014.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Road Supervisor Darrell Stephens was present and the following was reported:

Five applicants were selected for interviews for the position of Road/Service Worker II. Mr. Stephens and Mr. Coia will be conducting the interviews.

Mr. Stephens received an email from the State indicating that we will be receiving new signs as approved from a sign grant.

The question was raised about whether the Trustees should impose a fee to residents who place excessive amounts of brush out for chipping. Some residents weekly put out brush that takes extra time. Pat Artz remembered that a resolution was made some time ago limiting the volume of limbs to an area measuring 4'x4'. The Trustees agreed that residents who repeatedly set out excessive amounts of brush will receive a letter stating the township's brush pick up policy. It was noted that chipping during some weeks takes up at least half of the Road crew's time, which is taken away from maintaining the roads.

There was discussion about the salt bid prices that Township has received through their purchasing group. It is more favorable than other districts have received, but it is still a 47% increase over last year's costs.

Darrell will be attending a meeting on the 25th regarding final determination of Issue II funds and will then have a better idea on how much funds will be left over for road repairs.

FIRE DEPARTMENT

Fire Chief Steve Bosso was present and the following was reported:

Steve Zahler has accepted a full-time firefighter position with another Fire Department.

RES #14-350 Motion by Hank T. Gibson seconded by Pat Artz to accept Stephen Zahler's resignation as Part Time Fire Fighter for Ravenna Township. R/C: Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Octane Nights will be August 27th from 5pm to 9pm in the east side of Ravenna between A&W and Mongoose businesses. Chief Bosso will have the tankers there for exhibition.

Chief Bosso discussed the draft contract for EMS services for Brady Lake Village. We are still providing 25 calls per year for the Village. The Board agreed to invite Hal Lehman to the next Regular meeting on September 2, 2014 to discuss Proposed Contract.

ZONING DEPARTMENT

Zoning Inspector Jim DiPaola was present, and the following was reported:

The residential structure at 4354 Hayes Road has been demolished using Moving Ohio Forward Grant Funds for Round 2.

Jim met with the City of Ravenna Utility crew at Woodlawn and Brady Lake Road for the use of their sewer camera. There was debris in the storm sewer and they could not get under Brady Lake Road. The Engineers office has been contacted and additional information has been

discussed. A meeting with Soil and Water Office, Portage County Engineer and Ravenna Township should be the next step.

The Ravenna Township Board of Zoning Appeals met on August 13, 2014 to hear an appeal by the property owner of 3273 Brady Lake Road. The Board of Zoning Appeals ruled that there is no hard requirement in the current zoning code for a principal residence to have a either attached or unattached garage and upheld the property owner's appeal.

The Portage County Regional Planning Commission met on August 13, 2014 and approved the zoning code text change on rebuilding nonconforming residential structures. The Zoning Commission will hold a public hearing on the text change on August 28, 2014 at 7pm in the Trustees meeting room.

The property located at 4092 Summit Road has been cleaned up.

RES #14-351 Motion by Pat Artz seconded by Hank T. Gibson to authorize the Portage County Prosecutor to file a complaint in Common Pleas Court on David G. Lash, 5486 Fairhill Drive, Ravenna, OH 44266, parcel 29-341-00-00-032-000 for being in violation of the Ravenna Township Property maintenance Code Section 307.1 and Ravenna Township Zoning Code Section 605.00.D.2 & 4.

NEW BUSINESS

TRUSTEES

There was no new business from the Trustees.

FISCAL OFFICER

Fiscal Officer Pittman and Trustee Artz met with Alger & Associates LLC on Monday regarding audit planning for 2013. The auditors have sent information requests and we are starting the process of collecting all requested information.

RES #14-352 Motion by Hank T. Gibson seconded by Pat Artz for Fiscal Officer to contact the State Auditor to request a review of a Special Account that was not previously reviewed or audited. R/C: Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

RES #14-353 Motion by Pat Artz seconded by Hank T. Gibson to declare the Assistant's former desk and chair surplus items and to donate them to a local charity, preferably the Center of Hope if they have a need for them, otherwise another local charity will be contacted. R/C: Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

RES #14-354 Motion by Hank T. Gibson seconded by Pat Artz to approve the following purchase orders:

- 113-2014 \$800.00 Falls & Stebbins for unit 2414 exhaust repair (actual should be under \$750)
- 115-2014 \$20, 262.00 OTARMA distribution G=\$299, F=\$10799, R=\$6464
- 116-2014 \$4600.00 Alger & Associates for 2013 Audit.

R/C: Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

RES #14-355 Motion by Hank T. Gibson seconded by Pat Artz to authorize the release of the Insurance Escrow payment being held pursuant to R.C. 3929.86 fire loss claims for property 6809 Henderson St, parcel #23-311-11-00-179-001 owner Renea Spann-Gooden. Property structure has been removed and proper releases have been received from Fire Chief Bosso and Zoning Inspector DiPaola. R/C: Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

RES #14-356 Motion by Pat Artz seconded by Hank T. Gibson to accept the recommendation of LifeForce on the disposition of EMS accounts listed on the supplemental report distributed to Trustees. R/C: Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

AUDIENCE

Peggy DiPaola stated that she and Jack Schafer were there representing the Friends of the Flagpole to provide an update on the progress of restoration and discuss the rededication ceremony. Jack informed the Board that the sandblasting is complete and it is currently at the welders. Everything looks good and progressing well. Mr. Schafer reported that the base had been removed and also transported to the Middlefield site for cleanup and repair. The height of the original flagpole was 150' 2" and when the flagpole goes up, it will be slightly taller. He stated that the project is now moving into Phase Three. There was discussion about the rededication ceremony. Pat Artz stated, and Hank Gibson agreed, that if it wasn't for the efforts of the Friends of the Flagpole, this project could not have been completed and they deserve the bulk of the credit. It was agreed to leave the planning of the ceremony to Peggy DiPaola and the Friends of the Flagpole.

Zoning Inspector DiPaola discussed the two trees around the flagpole and stated that they need to be removed because they are squarely in the way of the flagpole base. In order to remove these trees, we need approval from the Shade Tree Group. He received indications that if we remove these two trees we need to replace them with two more. He received an estimate for removal and replacing with two new trees at about \$600.00. It was suggested that we plant two new trees in our park on our property so that we can maintain them, and to contact the City of Ravenna to see if they will remove the old trees. Jim will meet with all the parties within the next week to see if this plan is acceptable.

ADJOURNMENT

A motion by Pat Artz seconded by Hank T. Gibson to adjourn the meeting at 9:08 p.m. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE