

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF SEPTEMBER 30, 2014

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on September 30, 2014. Trustee Chairman Vince Coia called the meeting to order at 7:05 P.M. Roll call showed the following present: Trustees Vince Coia, Pat Artz, and Hank T. Gibson; Fiscal Officer Gail Pittman; Department Heads Darrell Stephens and Jim DiPaola. Not in attendance was Fire Chief Steve Bosso. Audience members were: Janet Esposito, Portage County Auditor.

Trustee Chairman Vince Coia announced the correspondence book was present and available for public viewing.

A motion by Vince Coia seconded by Pat Artz to approve the minutes of the Regular Meeting of September 16, 2014. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Financial reports were reviewed from the meeting of September 16, 2014 and found to be in good order. A motion by Vince Coia seconded by Pat Artz to accept the financial reports as presented. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES #14-376 A motion by Hank T. Gibson seconded by Vince Coia to approve payroll warrants for October 3, 2014 in the amount of \$41,359.04 and other warrants in the amount of \$28,369.53 with warrants over \$1,000.00 being read aloud. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

OLD BUSINESS:
TRUSTEES

Trustee Gibson commented about the teardown of the Black Horse Tavern and how good the property presently looks.

The Flagpole concrete is scheduled to be poured on 10/01/2014, weather permitting. There still is no date as of yet for when the Flagpole will be completely raised. Jim DiPaola announced that he did collect the rope and other supplies for the flag on 9/29/2014.

The drain camera was run through the pipe at Brady Lake and Woodlawn area. The pipe is now cleaned out, but the pipe itself is in poor shape and that the property owner will need to replace the pipe.

FISCAL OFFICER

Employee Damien King was granted a one year leave of absence in October 2012. He did not return to work following leave and a motion to terminate his employment was not done at that time. During his employment, the township paid for his dive team certification. In exchange for a two year employment commitment, the township agreed not to seek reimbursement. He has only met six months of that agreement and owes the township \$311.20. Fiscal Officer Pittman will send a letter requesting payment. The trustees agreed to accept a payment plan if he desires.

RES #14-377 A motion by Vince Coia seconded by Hank T. Gibson to terminate employment of Damien King effective immediately. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

The Auditors are still reviewing and reconciling records. No word back from Columbus regarding the second review. Fiscal Officer Gail Pittman has requested a status update.

We have received a request by Paul and Valerie Chechak to release funds currently held in escrow for their fire loss. Fire Chief Bosso has provided a letter noting that the property owners are

in compliance with ORC 3929.86 and the intent of Ravenna Township Resolution #94-31. Request authorization to release funds in the amount of \$3,951.73 for Fire Loss Claim to Paul & Valerie Chechak.

RES #14-378 Motion by Vince Coia seconded by Hank T. Gibson to release funds in the amount of \$3,951.73 for Fire Loss Claim to Paul & Valerie Chechak. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Road Supervisor Darrell Stephens was present and reported the following:

New employee Andrew Lemley started employment 09/22/2014. The Township did receive a negative drug screen and acceptable driving record report prior to the start of his employment.

Darrell Stephens reported that Township Residents are concerned about there being no signs at Foxwood Drive and Bryn Mawr. He stated that a sign study should be requested.

RES #14-379 Motion by Vince Coia seconded by Hank T. Gibson to send a letter to the Portage County Engineer requesting a sign study for the area of Foxwood Drive and Bryn Mawr. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Darrell stated that various street signs are missing and need to be replaced.

RES #14-380 Motion by Vince Coia seconded by Pat Artz to approve and open a PO in the amount of \$2000.00 to Municipal Signs from the Road Fund to replace missing street signs. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

The new truck build out is still not completed and Darrell was told it would be ready prior to the snow and ice season.

Darrell told the Board that it took the Road crew three hours to clean up all the trash around the recycle bins. Much discussion followed with ideas in trying to reduce the dumping problem. Trustee Artz will be contacting Bill Steiner about a pending letter for the paper. Trustee Coia will call the newspaper to ask that there be an article written about the dumping issue.

Darrell received the renewal for the Road Dept. FCC license. He also reported that the Road crew will be participating in snow plow training sponsored by the Ohio Department of Transportation at Lake Hodgson. He also noted that the County is planning to use a lot of cinders this year because of the price of salt.

RES #14-381 Motion by Vince Coia seconded by Pat Artz to approve payment of a clothing allowance for all Road department employees in the amount of \$150.00 each. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

The Road crew removed a significant amount of trash from the McElrath neighborhood that was in our right-of-way and they posted "no dumping" signs.

Darrell stated that brush cleanup would continue until mid-October. He also noted that it is time to switch the schedule back to 5 days for the crew.

RES #14-382 Motion by Vince Coia seconded by Hank T. Gibson to change the Road Schedule to Monday through Friday 7:00am-3:30pm, to be effective 09/29/2014. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

FIRE DEPARTMENT

Fire Chief Steve Bosso was not present and the following was reported:

Chief Bosso has submitted a response to the part-time hours schedule and requested permission to hire more firefighters in a letter to the Trustees.

Motion by Vince Coia seconded by Hank T. Gibson to table the discussion until such time as Chief Bosso could be present for the discussion. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

ZONING DEPARTMENT

Zoning Inspector Jim DiPaola was present and reported the following:

The trees that were an obstruction around the Flagpole have now been removed.

Inspector DiPaola reported that Smitty's Body Shop was given a conditional use permit for a limited number of vehicles. He has repeatedly exceeded that amount. A violation notice was given to the property owner, Walter Arther, as well as the owner of Smitty's Body Shop who is a tenant. They have 7 days to comply with the order.

Trustee Artz reported that one of her neighbors on Peck Road complained that a new home owner had dug up wetlands in the area. Inspector DiPaola responded that wetland complaints need to be sent to the Army Corps of Engineers.

NEW BUSINESS **TRUSTEES**

RES #14-383 Motion by Vince Coia seconded by Hank T. Gibson to have Trick or Treat Hours for the Ravenna Township Community set for Saturday October 25, 2014 from 3:00pm to 5:00 pm. Those residents who wish to participate in handing out treats are asked to leave their front porch lights on. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

FISCAL OFFICER

Financial information spreadsheets as of today's meeting have been emailed to all Department Heads and Trustees including a Purchase Order Status, Appropriations Status and Fund Status.

There is an educational Webinar on public records scheduled for October 20, 2014 sponsored by the Ohio Historical Society. The cost is \$20 per person. Requisition for \$40 for 2 persons' attendance was approved and signed

Fiscal Officer Pittman presented a brief overview of the health insurance renewal options as given to her by John Dalziel. Anthem is increasing our renewal rate for the upcoming year by approximately 14%. John presented other insurance options with Medical Mutual, SummaCare and HealthSpan, all of which were savings over Anthem's rates by 26%, 30%, and 47% respectively. Medical Mutual was the only other option that allowed providers within both the University Hospital and Cleveland Clinic systems. He also provided an alternate Dental insurance provider that would be needed if we chose to cancel the Anthem contract. The dental provider is Superior Dental Care whose benefits and premiums are comparable with the current plan.

RES #14-384 Motion by Pat Artz seconded by Vince Coia to select Medical Mutual as new Health Insurance Provider and proceed with enrollment as well as let the Anthem contract expire at its renewal date. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

RES #14-385 Motion by Pat Artz seconded by Vince Coia to select Superior Dental Care as new Dental Insurance Provider and proceed with enrollment. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Fire Department has requested that we open an account for Allstate Peterbuilt for repairs and maintenance that other vendors are unable to supply.

A motion by Hank T. Gibson seconded by Vince Coia to open an account with Allstate Peterbuilt for repairs and maintenance of fire vehicles. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

RES #14-386 Motion by Pat Artz seconded by Hank T. Gibson to approve BC #54-2014 in the amount of \$800.00 for Board of Zoning Appeals and Zoning Commission meetings for the remainder of 2014 from Zoning Fund #2181-130-150-0000. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Motion by Vince Coia seconded by Hank T. Gibson to approve the provider confidentiality agreement allowing LifeForce to talk with Anthem on our behalf. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

RES #14-377 Motion by Hank T. Gibson seconded by Vince Coia to advertise for a Township Records Officer, with yearly hours not to exceed 120 at an hourly rate of \$10/hour. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

RES #14-378 Motion by Pat Artz seconded by Hank T. Gibson for a PO to Dix Communications in the amount of \$200.00 from the General Fund for advertising. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

AUDIENCE

Janet Esposito, Portage County Auditor, came to the meeting to introduce herself, provide an update to activities at the County level and answer any questions the audience may have. She spoke about GIS system, the County’s payroll, the County has an \$800 million budget, Land Bank Grants and Portage County’s Bond Rating is currently AA. Mrs. Esposito left the meeting at 7:15 P.M.

ADJOURNMENT

A motion by Vince Coia seconded by Pat Artz to adjourn the meeting at 8:45 p.m. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE