

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF April 14, 2015

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on April 14, 2015. Trustee Hank Gibson called the meeting to order at 7:02 P.M. Roll call showed the following present: Trustees Hank Gibson, Pat Artz and Vince Coia; Department Heads Zoning Inspector/Liaison Jim DiPaola, Road Supervisor Darrell Stephens and Assistant Fiscal Officer Jon Summers. Fire Chief Mark Kozak and Fiscal Officer Gail Pittman were both absent. Present in the audience were Mark Dennis, Karla Mohler, Scott Wilson, Todd Peetz and fire fighters Capt. Phil Anders, Alec Keener, Matthew Frawley and Dan Coughlin.

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Regular Board Meeting of March 31, 2015. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, abstain. Motion Passed.

Trustee Hank Gibson announced the correspondence book was present and available for public viewing.

A motion by Vince Coia, seconded by Pat Artz to approve payroll warrants for April 17, 2015 in the amount of \$33,278.06 and other warrants in the amount of \$8,681.49 with warrants over \$1,000.00 read aloud by the Assistant Fiscal Officer. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Financial reports were reviewed from the meeting of March 31, 2015 and found to be in good order. A motion by Vince Coia, seconded by Pat Artz to accept the financial reports as presented. R/C: Mr Coia, yes; Mrs. Artz, yes; Mr. Gibson, abstain. Motion Passed.

OLD BUSINESS:

TRUSTEES

Hank Gibson mentioned that he had spoken with Jack Ferguson and learned a company called A&K Investments is moving into the township.

Hank also mentioned the upcoming spring cleanup day on April 25th and inquired about the placement of signs. Darrell Stephens said there are signs up around the township and Vince Coia said he left messages with Bea Mitchell and at the McElrath Center. It was noted that the McElrath area is a mess and someone is dumping again on Herriff Rd. Pat said that the recycling area was quite a mess also and Darrell said his guys are out there all the time cleaning it up; it takes them a couple of hours each time they do it. Hank confirmed that the township shred day was on May 2nd.

Vince said he had received a letter from Ohio Public Works verifying our grant approval in the amount of \$95,700 for the Township Road Project.

FISCAL OFFICER

Fiscal Officer Gail Pittman was absent, Jon Summers reported the following:

Financial reports have been distributed to the Trustees and department heads in Excel spreadsheets.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Road Supervisor Darrell Stephens was present and reported the following:

Darrell is ready to submit the Signage Grant letter specifying that the work has been completed, but the letter has to be notarized. He asked if anyone knew who we normally used. Hank said to swing over to where he works, they have a notary there.

Half of the culvert pipes have been installed, three remain to be done.

The road crew will pull out the large trash around McElrath for the Clean Up day.

Chipping has begun this week. The truck that pulls the chipper broke down twice yesterday; he is spending a lot of time trying to keep it running. They are going to switch out the truck with one of the older plow trucks and suggested that the township move forward on purchasing the new plow truck that was scheduled for replacement in 2016.

Hank Gibson thanked Darrell and his crew for the good work they did over the winter.

RES #15-071 A motion by Vince Coia, seconded by Hank Gibson to approve switching the Road Crews work schedule to 10 hours/day, 4 days/week beginning April 20th as requested by Darrell. They will work 6:00 a.m. to 4:30 p.m. Mondays through Thursdays. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

ZONING DEPARTMENT

Zoning Inspector/Liaison Jim DiPaola was present and reported the following:

Mark Dennis and Karla Mohler, the couple interested in purchasing the Hill St. property were present and wondering about obtaining variances. The lot size, house size and their desire to build on the non-conforming lot was discussed. The Trustees didn't think there would be any problems getting the variances with the zoning considering that their ideas were consistent with the surrounding existing properties. Todd Peetz from Regional Planning was present and suggested they just write their offer contingent upon getting the variances.

The BZA will meet Wednesday, April 22, 2015 to hear a variance request by Happy Trails to use the house at 5661 New Milford Rd as an office and classroom. The property is currently zoned Residential Low Density (RL).

The Zoning Commission will meet Wednesday, April 15, 2015 to review possible changes to the current Zoning Code.

Property owner Sharie Meduri has been sent a certified letter to remove the illegal mobile home from her property. The Post Office attempted to deliver the letter on April 6, 2015 and was unable to obtain a signature.

John Condos has agreed to keep only one (1) semi-tractor on his property at 3537 Lovers Lane.

Jim met with Chris Meduri on April 8th regarding filing for court dates on the following: David Lash, 5486 Fairhill Dr.; Kevin Coulbourne, 4575 Hayes Rd; and Davood Haghghi, 2899/2907 St. Rt. 59.

Jim submitted the monthly zoning report.

LIAISON

Continued work is being done on various fire department projects. Currently they are reviewing both the part-time and full-time Collective Bargaining agreements.

The next JEDD Board meeting will be April 23, 2015.

Jim has contacted Debbie Kemble regarding the purchase of Township owned property on Spring St. She is agreeable to purchase the property for \$7,325.00 and we are waiting for Chris Meduri to get sales papers and estimates on closing costs.

FIRE DEPARTMENT

Fire Chief Mark Kozak was not present. Jim DiPaola reported the following:

Engine 2414 should be back this week. It had a new pressure governor for the pump installed and the bumper was replaced by Ohio CAT from the accident they were in when they delivered it last time.

Utility truck 2417 has estimates of about \$4,500 to repair the cab and replace the light bar. It is suggested that the body be replaced rather than repaired. We are waiting on quotes for both used and new utility body replacements. The truck itself has low mileage and should last another 8 to 10 years.

Tanker 2418 is back in service and came in under budget. The remaining funds will go towards the pump repair costs on Engine 2414.

No news yet on the Hudson fire truck.

We are waiting on drug screens, physicals and background checks on the new applicants.

RES #15-072 A motion by Hank Gibson, seconded by Pat Artz to hire Scott Wilson as Part Time Firefighter/Paramedic at the rate of \$12.07 per hour. Employment is to begin as soon as possible. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Hank Gibson swore in Scott Wilson as part time Firefighter/Paramedic.

The March monthly report was submitted.

RES #15-073 A motion by Hank Gibson, seconded by Pat Artz to declare the following equipment as surplus to be placed on the GovDeal.com auction site: trash pump, the old Chief vehicle (SUV) and the Dive Truck, with funds to be either used towards the repair of Utility Truck 2417 or purchase of a new truck for zoning/road/fire department use. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

NEW BUSINESS **TRUSTEES**

Todd Peetz from Portage County Regional Planning went over the final changes of the Land Use Plan. His next step is to produce the final clean copy. The Trustees had no additional comments on changes and discussed getting a final clean digitized copy of the Land Use Plan to put on the Township website.

Vince Coia stated that Pat had gone to a Health Department meeting regarding effluent issues and the EPA guidelines.

Vince will be at the Ravens award dinner on April 23, 2015.

The purchase of a truck to be used by the Zoning Department and the Road Department was discussed. Upon review of all the data collected, and with the decision to keep and repair the Fire Department utility truck, it was decided to purchase a 2014 truck from Sarchione Ford. The vehicle will be used by multiple departments so the cost will be spread over multiple Funds. With this departmental cooperation wear and tear on the Road department dump trucks will be reduced which will increase the life of those vehicles. Because of the significant discount provided by the State Bid

system on a new truck the total cost of ownership is less than a used vehicle and the life is longer than a used vehicle.

RES #15-074 A motion by Vince Coia, seconded by Hank Gibson to purchase a new 2014 Ford truck from Sarchione Ford at the State bid price and to keep the Fire Department utility truck and repair it. The funds for the purchase of the new truck will be split between the Road Fund and the General Fund. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES #15-075 A motion by Pat Artz, seconded by Vince Coia to approve the creation of the following PO's for the new truck:

- a. A PO in the amount of \$24,064 to Sarchione Ford for the purchase of a new 2014 Ford truck to be split evenly between the Road Fund and the General Fund.
- b. A PO in the amount not to exceed \$170.00 to Graphic Expressions for the lettering on the new truck to be split evenly between the Road Fund and the General Fund.
- c. A PO in the amount not to exceed \$400.00 to Chase Card Services for the purchase of a light bar from Strobes 'N More to put on the new truck to be split evenly between the Road Fund and the General Fund.
- d. A PO in the amount not to exceed \$200.00 to Marchese Communications for installation of the light bar and radio into the new truck to be split evenly between the Road Fund and the General Department.

R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

FISCAL OFFICER

AUDIENCE

ADJOURNMENT

A motion by Hank Gibson, seconded by Vince Coia to adjourn the meeting at 8:56 p.m. R/C: Mr. Coia, yes; Mrs. Artz, yes; Hank Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE