

**RAVENNA TOWNSHIP BOARD OF TRUSTEES  
MINUTES OF SPECIAL SESSION OF JULY 15, 2015**

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The Ravenna Township Board of Trustees met in Special Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on July 15, 2015. Trustee Hank Gibson called the meeting to order at 5:07 P.M. Roll call showed the following present: Trustees Vince Coia and Hank Gibson; Fiscal Officer Gail Pittman, Fire Chief Mark Kozak, Zoning Inspector/Liaison Jim DiPaola, Assistant Fiscal Officer Jon Summers. Trustee Pat Artz and Road Supervisor Darrell Stephens were absent.

The purpose of the Special Session was a work session to review, update and discuss possible changes to the Township Personnel Policy Manual.

**TRUSTEES**

Sections 4.5 through 4.8 were reviewed during this session. Covered topics included compensatory time, payroll deductions, worker's compensation and time sheets.

Pursuant to R.C 121.22(g) Executive Session was requested for the purpose of reviewing employee benefits for collective bargaining agreement negotiations.

A motion by Hank Gibson, seconded by Vince Coia to suspend Regular session at 6:06 p.m. R/C: Mr. Coia, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to enter into Executive session at 6:06 p.m. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia and Hank Gibson; Fiscal Officer Gail Pittman, Fire Chief Mark Kozak, Zoning Inspector/Liaison Jim DiPaola, Assistant Fiscal Officer Jon Summers.

A motion by Hank Gibson, seconded by Vince Coia to close Executive session at 6:36 p.m. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to re-enter into Regular session at 6:36 p.m. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia and Hank Gibson; Fiscal Officer Gail Pittman, Fire Chief Mark Kozak, Zoning Inspector/Liaison Jim DiPaola, Assistant Fiscal Officer Jon Summers.

The purpose of the Executive Session was to review employee benefits for collective bargaining agreement negotiations. No action was taken.

**ADJOURNMENT**

A motion by Vince Coia, seconded by Hank Gibson to adjourn the meeting at 6:36 p.m. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

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CHAIRMAN

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TRUSTEE

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FISCAL OFFICER

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TRUSTEE