

**RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF JULY 21, 2015**

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on July 21, 2015. Trustee Hank Gibson called the meeting to order at 7:02 P.M. Roll call showed the following present: Trustees Hank Gibson, Pat Artz and Vince Coia; Department Heads Road Supervisor Darrell Stephens, Fire Chief Mark Kozak, Zoning Inspector/Liaison Jim DiPaola and Assistant Fiscal Officer Jon Summers. Fiscal Officer Gail Pittman was absent. Audience members were Ryan Bowers, David Harvey, Gary Hogan and Hugh Mahan.

Trustee Chairman Hank Gibson swore in the new part-time firefighter Ryan Bowers.

Residents from Genevieve Dr. addressed the meeting about sewage complaints in their neighborhood. There is no sewer there, the old drain tiles crisscrossing all the properties are clogging and ruining their lawns. Vince Coia said that will fall under the Health Department's jurisdiction. Pat Artz said she will contact the Commissioners and set up a meeting between them and the neighborhood residents.

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Regular Board Meeting of July 7, 2015. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Budget Hearing Meeting of July 7, 2015. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Special Meeting of July 15, 2015. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Hank Gibson announced the correspondence book was present and available for public viewing.

A motion by Vince Coia, seconded by Pat Artz to approve payroll warrants for July 24, 2015 in the amount of \$33,457.71 and other warrants in the amount of \$84,141.87 with warrants over \$1,000.00 read aloud. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Financial reports were reviewed from the meeting of July 7, 2015 and were found to be in good order. A motion by Vince Coia, seconded by Pat Artz to accept the financial reports as presented. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

OLD BUSINESS:

TRUSTEES

Vince asked Darrell if there was any update on the dumpster request by Mark Smith of the McElrath neighborhood. He said he has spoken with Mark Smith and Mark has been in touch with dumpster company regarding the tipping fees.

Hank asked Darrell for an update on crack sealing of the roads. Darrell said J&A Construction was working on prices for him.

Vince asked Pat whether she had gotten anywhere with the EPA regarding the burning issues raised by Mr. Furry at the last meeting. Pat said the EPA was not returning her calls. It was decided that the next call coming in regarding this issue should be directed to the Environmental Compliance Officer, Deputy Boulton.

FISCAL OFFICER

Fiscal Officer Gail Pittman was not present. Jon Summers reported the following:

Financial reports have been distributed to the Trustees and department heads in Excel spreadsheets.

The renewal levies for current expenses and Fire were submitted to the PC Auditor, a certification was issued and attached to the Resolution and has been submitted to the Board of Elections. Both levies are all set to be on the ballot in November 2015.

The Attorney General issued an opinion regarding health insurance reimbursements on June 30th; we are awaiting interpretation by Chris Meduri to see how or if it affects our Township.

FEMA grant proceeds were received in the amount of \$60,116.00.

The PT Fire Union MOU's that were approved by Trustees at the last meeting were given to the Union for their approval; we have not yet received a response. Once a response has been received, it will be forwarded to Chad Murdock

A claim for Rock Salt payment with Morton Attorney General suit has been filed. We only have partial information for 2008 because old records were destroyed.

DEPARTMENTAL REPORTS**ROAD DEPARTMENT**

Road Supervisor Darrell Stephens was present and reported the following:

The preconstruction meeting for the Prospect St. paving and sidewalk project was Monday July 20, 2015. The sidewalk start date is supposed to be August 3 and should be completed by August 21st. The milling and paving should start right after that.

The letter to Portage County Engineers for Round 29 bid books is completed and has been signed. It will be hand delivered to them tomorrow (Wednesday). When the books are done, the bid advertising will be done and then the bid tabulations will be taken up to the County.

The brush chipper is still down and we continue to borrow the city's chipper. Vermeer has figured out what is wrong, the repair should be about \$800.00 for which Darrell already has a PO.

The Road crew is working on road repairs on Hidden Brook and Shearwater Circle.

ZONING DEPARTMENT

Zoning Inspector/Liaison Jim DiPaola was present and reported the following:

Per directive from the President, the flags are at half-mast until the 25th.

The BZA meets on July 22, 2015 to hear a variance request on side and rear yard setbacks for an accessory building for Jim Vair on Summit Rd.

The Zoning Commission met on July 15, 2015 and approved the wording changes to Chapters 6 & 10. The changes will be forwarded to the Trustees for review at the August Trustees meeting.

LIAISON

Jim is working with Chief Kozak on negotiations with the Firefighter's Union.

Jim requested the purchase of an ice machine for use by the fire and road departments. It would allow both departments to have chilled water at fire scenes and work sites. The Trustees tabled the discussion to a future time.

FIRE DEPARTMENT

Fire Chief Mark Kozak was present and reported the following:

We are waiting on the Part Time Union to sign the Memorandums of Understanding as addendums to the CBA.

We have met twice with the Full Time Firefighters regarding the contract negotiations. Mark requested an executive session to discuss their proposal.

The air packs purchased with grant money are in service.

Ryan Bowers was sworn in tonight. The Chief has offered jobs to two additional people today, dependent on the background checks. This will bring our number of part time firefighters up to 32. Part time firefighters Bright and Keener will be reducing their hours.

Surplus equipment continues to be sorted and sold. The fire truck that was sold should be gone within a couple of weeks.

We continue to wait on the estimate for graphics for Tanker 2418.

Mark will be attending a grant writing class next Wednesday and Thursday in Atwater.

NEW BUSINESS**TRUSTEES**

Medical Mutual has sent a letter stating they are allowing a special 60-day enrollment period during which same sex spouses and their dependent children may apply for coverage. The enrollment period ends August 25, 2015.

FISCAL OFFICER

We have received a notification from ODJFS that Nancy Soldan has filed a claim for unemployment with Marc's that has been allowed. We are charged with \$1,619.28 of the amount.

RES #15-129 A motion by Vince Coia, seconded by Pat Artz to approve the following PO's and BC:

- a. BC #42-2015 in the amount of \$1,500.00 for Zoning meetings from the Zoning Fund.
- b. PO #163-2015 in the amount of \$2,000.00 to Marlboro Supply from the Road Fund for road materials.
- c. PO #162-2015 in the amount of \$2,600.00 to Wright Heating & Cooling from the General Fund for the dehumidifier system.
- d. PO # 164-2015 in the amount of \$2,000.00 to ODJFS from the General fund for Nancy Soldan's unemployment claim.
- e. PO #165-2015 in the amount of \$300.00 to Govdeals.com from the Fire fund for sales commission.
- f. PO #166-2015 in the amount of \$1,000.00 to Ravenna Oil from the Road fund for hydraulic fluid.
- g. PO #167-2015 in the amount of \$2,000.00 to Municipal Signs from the Road fund for Township road signs.

R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES #15-130 A motion by Hank Gibson, seconded by Vince Coia to approve and accept the disposition of EMS accounts according to the recommendations of LifeForce on the supplemental report. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Pursuant to R.C 121.22(g) Executive Session was requested to discuss Collective Bargaining Agreement Negotiations.

A motion by Hank Gibson, seconded by Vince Coia to suspend Regular session at 8:16 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to enter into Executive session at 8:16 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, and Hank Gibson; Assistant Fiscal Officer Jon Summers, Fire Chief Mark Kozak, Zoning Inspector/Liaison Jim DiPaola.

A motion by Hank Gibson, seconded by Vince Coia to close Executive session at 9:03 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to re-enter into Regular session at 9:03 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, and Hank Gibson; Assistant Fiscal Officer Jon Summers, Fire Chief Mark Kozak, Zoning Inspector/Liaison Jim DiPaola.

The purpose of the Executive Session was to discuss Collective Bargaining Agreement Negotiations.

AUDIENCE

There were no additional comments from the audience.

ADJOURNMENT

A motion by Hank Gibson, seconded by Pat Artz to adjourn the meeting at 9:04 p.m. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE