

**RAVENNA TOWNSHIP BOARD OF TRUSTEES  
MINUTES OF SPECIAL SESSION OF AUGUST 13, 2015**

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The Ravenna Township Board of Trustees met in Special Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on August 13, 2015. Trustee Hank Gibson called the meeting to order at 5:05 P.M. Roll call showed the following present: Trustees Pat Artz and Hank Gibson; Fiscal Officer Gail Pittman, Fire Chief Mark Kozak, Zoning Inspector/Liaison Jim DiPaola, Assistant Fiscal Officer Jon Summers. Trustee Vince Coia and Road Supervisor Darrell Stephens were absent.

The purpose of the Special Session was a work session to review, update and discuss possible changes to the Township Personnel Policy Manual.

**TRUSTEES**

Sections 4.9 through 4.14 were reviewed during this session. Covered topics included payroll and paychecks, travel expenses, credit card use, insurance benefits, sick leave and sick leave retirement payout.

Pursuant to R.C 121.22(g) Executive Session was requested for the purpose of reviewing collective bargaining agreement negotiations.

A motion by Hank Gibson, seconded by Pat Artz to suspend Regular session at 6:40 p.m. R/C: Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Pat Artz to enter into Executive session at 6:40 p.m. R/C: Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Pat Artz and Hank Gibson; Fiscal Officer Gail Pittman, Fire Chief Mark Kozak, Zoning Inspector/Liaison Jim DiPaola, Assistant Fiscal Officer Jon Summers.

A motion by Hank Gibson, seconded by Pat Artz to close Executive session at 6:59 p.m. R/C: Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Pat Artz to re-enter into Regular session at 6:59 p.m. R/C: Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Pat Artz and Hank Gibson; Fiscal Officer Gail Pittman, Fire Chief Mark Kozak, Zoning Inspector/Liaison Jim DiPaola, Assistant Fiscal Officer Jon Summers.

The purpose of the Executive Session was to review collective bargaining agreement negotiations. No action was taken.

**ADJOURNMENT**

A motion by Hank Gibson, seconded by Pat Artz to adjourn the meeting at 7:00 p.m. R/C: Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

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CHAIRMAN

\_\_\_\_\_  
TRUSTEE

\_\_\_\_\_  
FISCAL OFFICER

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TRUSTEE