

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF OCTOBER 13, 2015

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on October 13, 2015. Trustee Hank Gibson called the meeting to order at 7:01 P.M. Roll call showed the following present: Trustees Hank Gibson, Pat Artz and Vince Coia; Fiscal Officer Gail Pittman; Department Heads Fire Chief Mark Kozak, Zoning Inspector/Liaison Jim DiPaola, Road Supervisor Darrell Stephens and Assistant Fiscal Officer Jon Summers. Audience members were Bernie Davis and Jim Lighton from 3498 Creekview, Brian Hare from the Reed Memorial Library, Stephen Colecchi and Bob Walker from UH Portage Medical Center.

AUDIENCE

Brian Hare spoke about the Reed Memorial Library and the upcoming levy renewal and asked the Trustees to consider supporting the libraries' levy. Hank Gibson said he understands the library's position as the township also has two renewal levies on the ballot.

Stephen Colecchi spoke next about how Robinson Memorial Hospital has evolved into the UH Portage Medical Center. He presented the board with a donation from UH of a Lucas 2 chest compression system to be used by the Fire Department for assisting with CPR. Bob Walker discussed how the Lucas device works and its life-saving benefits over standard CPR techniques. Chief Kozak and Hank Gibson thanked UH for their generous donation which is valued at \$16,000. Hank Gibson inquired about the future plans for a detox unit. Mr. Colecchi said they are working with other organizations to determine the needs of the community and how best to match them.

Bernie Davis and Jim Lighton discussed some neighborhood issues they were having in their development regarding a possible group home, parking, and fencing and asked the board what if anything, the Township could do about it. Jim DiPaola said their subdivision property was not zoned for group homes and none are registered as such. He said we have no authority to go into a private home to verify whether it was actually operating as a group home. He suggested that they contact the Sheriff Department regarding parking violations. The streets there don't have parking bans on them so, unless there may be problems with getting emergency vehicle access through, there wasn't anything that the Township could do. The Fire Chief noted that he would go out to the neighborhood and see if there would be problems getting the fire trucks through. Not enough lots have been sold in that development for the creation of a home owners association, so the best that the residents could do at this point is to appeal to the developer and have him enforce the deed restrictions that he has placed on the properties.

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Regular Meeting of September 29, 2015. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Special Meeting of October 7, 2015. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Hank Gibson announced the correspondence book was present and available for public viewing.

A motion by Vince Coia, seconded by Pat Artz to approve payroll warrants for October 16, 2015 in the amount of \$27,793.14 and other warrants in the amount of \$10,650.86 with warrants over \$1,000.00 read aloud. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Financial reports from the meeting of September 29, 2015, September bank reconciliation and September monthly reports were all reviewed and found to be in good order. A motion by Vince Coia, seconded by Pat Artz to accept the financial reports as presented. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

OLD BUSINESS:
TRUSTEES

The Shade Tree Commission members could not attend this meeting so the discussion was tabled until next meeting.

FISCAL OFFICER

Fiscal Officer Gail Pittman was present and reported the following:

Financial reports have been distributed to the Trustees and department heads in Excel spreadsheets.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Road Supervisor Darrell Stephens was present and reported the following:

The 2015 Road Resurfacing Project notice to proceed has been received. Darrell is meeting with Perrin Asphalt and the County Engineer for the pre-construction meeting on October 14th. The Round 30 paperwork for next year's project has been turned into the County.

Darrell requested a motion to approve the payment of the Road crew boot allowance.

RES #15-164 A motion by Vince Coia, seconded by Hank Gibson to approve the payment of \$150.00 to each of the Road Crew for boots. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

This is the last week for brush pickup and we will be switching over to leaf pickup. So far, 6 or 7 seniors have come to pick up leaf bags.

ZONING DEPARTMENT

Zoning Inspector/Liaison Jim DiPaola was present and reported the following:

Jim presented the monthly activity report with 5 permits being issued in September.

The Board of Zoning Appeals will meet on October 14, 2015 to hear a variance request from Gerald Hafner for an accessory building to be larger than the zoning code permits and located in the front yard.

LIAISON

Jim is continuing to work with Chief Kozak, Gail Pittman and Chad Murdock on negotiations with the Firefighters Union Local 4201.

FIRE DEPARTMENT

Fire Chief Mark Kozak was present and reported the following:

We met this morning with the union to negotiate on the full time firefighter's contract.

Mark requested an executive session at the end of the meeting to discuss negotiations with Chad Murdock.

Chief Cleveland stated the City of Ravenna is not moving dispatch. There will probably be an increase to our costs for the next contract.

Chief Kozak requested a resolution to adopt the most recent version of the Ohio Fire Code.

RES #15-165 A motion by Hank Gibson, seconded by Pat Artz that the Township adopt the most recent version of the Ohio Fire Code. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Signs have been posted above the doors and in all the trucks to keep the building doors closed.

Still waiting on the next round of gear to arrive that was purchased with the grant money.

Light bars from the CSX grant has been ordered.

Part time firefighter Joseph Kline has submitted his resignation.

RES #15-166 A motion by Hank Gibson, seconded by Vince Coia to accept the resignation of Joseph Kline effective immediately. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Mark has been updating the signage around the building to help direct visitors and requests that we move the emergency phone to an outside wall. The Trustees said that was fine and Mark will get a couple of quotes.

The updates to the website have been done by Mark's wife, Theresa. The Trustees commented that the changes look great and are a nice improvement. Thank you to Theresa.

Squad 2411 has had oil leaks. Lang's automotive examined it and the squad should be back in service tomorrow.

Tanker 2418 had corrosion on the roof from wear and tear. The repairs were done in-house.

NEW BUSINESS

TRUSTEES

The Trustees set the date and time of Trick or Treat as Saturday, October 31st from 3:00 PM until 6:00 PM.

LifeForce forwarded a financial hardship application for consideration.

RES #15-167 A motion by Pat Artz, seconded by Vince Coia to deny the financial hardship application forwarded by LifeForce but are willing to accept payments. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

The Trustees reviewed a petition that was sent to the County Commissioners from the homeowners in the Chinn Allotment regarding public sewers. The Commissioners has referred them to the Water Resources Department for investigation and recommendation.

Pat has received two more complaints about Tom Hall and lawn maintenance.

FISCAL OFFICER

RES #15-168 A motion by Hank Gibson, seconded by Vince Coia to approve the following PO's and BC's:

- a. PO #203-2015 in the amount of \$30,000.00 to Ronyak Paving for the Township matching portion of the sidewalk work from the Road Fund.
- b. PO #204-2015 in the amount of \$2,000.00 to Chad Murdock for legal fees from the General Fund.

- c. PO #205-2015 in the amount of \$27,000.00 to Ohio Insurance Services for group health, dental and vision insurance from the General Fund.
- d. PO #206-2015 in the amount of \$75,000.00 to Ohio Insurance Services for group health, dental and vision insurance from the Road Fund.
- e. PO #207-2015 in the amount of \$9,600.00 to Ohio Insurance Services for group health, dental and vision insurance from the Fire Fund.
- f. PO #208-2015 in the amount of \$800.00 to Linde Gas for oxygen from the Fire Fund.
- g. PO #209-2015 in the amount of \$1,500.00 to Auditor of State for UAN fees from the General Fund.
- h. PO #210-2015 in the amount of \$1,000.00 to Southeastern Emergency Equipment Co for Medical Supplies from the Fire Fund.
- i. PO #211-2015 in the amount of \$500.00 to Lang's Automotive for oil leak repair on unit 2411 from the Fire Fund.

R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES #15-169 A motion by Hank Gibson, seconded by Pat Artz to approve an additional 6 hours of paid holiday time off per year to Jon Summers to match the same number of paid holiday hours as other full-time nonunion employees receive in a year. The hours are to be awarded at the beginning of the year and may be used at any time during the year, but may not be carried over to the following year. This will be called a 'floating holiday'. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

The Portage County Combined General Health District has sent their 2nd Qtr. 2015 Report showing the Department's activity in the township. It is available for viewing in the Fiscal Office.

Pursuant to R.C 121.22(g) Executive Session was requested to consult with the Attorney regarding Collective Bargaining Agreement negotiations.

A motion by Hank Gibson, seconded by Vince Coia to suspend Regular session at 8:38 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to enter into Executive session at 8:38 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank T. Gibson, Fiscal Officer Gail Pittman, Chad Murdock, Mark Kozak, Jim DiPaola and Jon Summers.

A motion by Hank Gibson, seconded by Vince Coia to close Executive session at 9:06 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to re-enter into Regular session at 9:06 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank T. Gibson, Fiscal Officer Gail Pittman, Mark Kozak Jim DiPaola and Jon Summers.

The purpose of the Executive Session was to consult with the Attorney regarding Collective Bargaining Agreement negotiations.

RES #15-170 A motion by Vince Coia, seconded by Hank Gibson to show support of the Reed Memorial Library Levy:

WHEREAS the Reed Memorial Library (The Library) is an integral part of life for the residents of the Township of Ravenna and Portage County and

WHEREAS The Library works in partnership with the Kent Free Library and Portage County District Library as a part of the Portage Library Consortium to share resources with residents all across the county and

WHEREAS The Library lost 30% of its funding from the Public Library Fund during the 2009 state budget cuts and

WHEREAS The Library and its community passed a 1.5 mil 5-year operating levy in 2011 to help correct that shortfall and

WHEREAS The Library is asking for a renewal of the same 1.5 mil 5-year levy in the form of Issue 25 at the ballot on November 3rd and

WHEREAS The levy is not an increase or new tax for the residents of the City and Township of Ravenna and

THEREFORE BE IT RESOLVED that the Trustees of the Township of Ravenna Ohio, recognizing the important role Reed Memorial Library plays in our greater community, do hereby support the Library in seeking its levy renewal on the November 3rd, 2015 ballot.

R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion by Hank Gibson, seconded by Vince Coia to adjourn the meeting at 9:12 p.m.

R/C: Mr. Coia, yes Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE