

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING OF DECEMBER 29, 2015

The Ravenna Township Board of Trustees met in Special Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on December 29, 2015. Trustee Hank Gibson called the meeting to order at 12:07 P.M. Roll call showed the following present: Trustees Hank Gibson, Pat Artz and Vince Coia; Fiscal Officer Gail Pittman; Department Heads Zoning Inspector/Liaison Jim DiPaola and Assistant Fiscal Officer Jon Summers. Fire Chief Mark Kozak and Road Superintendent Darrell Stephens were both absent.

The purpose of the Special Session was for authorizing payments and any necessary purchase orders.

TRUSTEES

RES #15-240 A motion by Hank Gibson, seconded by Vince Coia to approve the following purchase orders :

- 1) Then and Now PO #241-2015 in the amount of \$80,762.00 to Ohio Public Works Commission to record the State of Ohio grant (formerly Issue II) payment portion of Ravenna Township Road Project from the special fund.
- 2) PO #242-2015 in the amount of \$913.00 to Burnham & Flower for the Assistant Fiscal Officer Bond for 2016 from the general fund
- 3) Then and Now PO #243-2015 in the amount of \$972.41 to Ohio Edison for electricity at Spring St. (the original PO was not large enough) from the general fund.
- 4) PO #244-2015 in the amount of \$8,684.00 to Ohio Department of Job & Family Services for Rocky Wortman's unemployment claim from the Road fund.
- 5) Then and Now PO #245-2015 in the amount of \$346.00 to Ohio CAT for the balance on the old July invoice from the Fire Fund.

R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES #15-241 A motion by Vince Coia, seconded by Hank Gibson to approve payments totaling \$18,158.22 with amounts over \$1,000.00 being read aloud. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Vince Coia noted that he is now NIMS certified.

Pat Artz spoke about her discussions with Shorts Funeral Home regarding the indigent burial request submitted by Shorts. She requested that a letter be drafted to all the funeral homes advising them of the Township policy of retaining the body for the township for proper burial at Maple Grove Cemetery.

ADJOURNMENT

A motion by Hank Gibson, seconded by Vince Coia to adjourn the meeting at 12:40 p.m.

R/C: Mr. Coia, yes Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE