

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF MARCH 1, 2016

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on March 1, 2016. Trustee Vince Coia called the meeting to order at 7:02 P.M. Roll call showed the following present: Trustees Vince Coia, Hank Gibson and Pat Artz; Fiscal Officer Gail Pittman; Department Heads Zoning Inspector/Liaison Jim DiPaola and Assistant Fiscal Officer Jon Summers. Fire Chief Mark Kozak and Road Superintendent Darrell Stephens were absent. Audience members were Thomas D Hall, Monica Minor, Brad Cromes, Bruce Harris, Ann Marie Noble, Lorie and Vic Marozzi.

AUDIENCE

Bruce Harris spoke about a food drive he is trying to organize for the Ravenna City & Township and Rootstown Township areas. He is working in conjunction with the Center of Hope. The food drive is for the upcoming summer months when the area shelters are at their lowest amount of supplies. Lorie will be acting as project manager and the drive, called "Fill a Bag, Feed a Family", is beginning June 11th and ending June 18th. Bags will be dropped off at residences on the 11th and then picked up on the 18th and the donations will then be taken to the Center for sorting and storage. Bruce asked for a declaration of support from the Trustees, and asked that a representative from the Township attend a couple of meetings and help get the message out. The Trustees said they would do all they could to support the drive. Vince said the Township can put the message up on the Township website. Vince also said his company will put up a poster. Gail said her company would put up a poster and be a sponsor.

Brad Cromes, the Portage County Treasurer, stopped in to touch base on what his office has done in 2015 and what he was planning for the upcoming year.

REGULAR BUSINESS

A motion by Vince Coia, seconded by Hank Gibson to approve the minutes of the Regular Meeting of February 16, 2016. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Vince Coia announced the correspondence book was present and available for public viewing.

A motion by Vince Coia, seconded by Hank Gibson to approve payroll warrants for March 4, 2016 in the amount of \$45,913.55 and other warrants in the amount of \$78,688.43 with warrants over \$1,000.00 being read aloud. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Financial reports from the meeting of February 16, 2016 were reviewed and found to be in good order. A motion by Vince Coia, seconded by Hank Gibson to approve and accept the financial reports as presented. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

OLD BUSINESS:
TRUSTEES

RES #16-021 A motion by Hank Gibson, seconded by Pat Artz to approve and accept the FireHouse Subs Public Safety Foundation Grant for extrication equipment at a cost of \$21,478.00. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Vince, Jim and Chief Kozak, along with two of the firefighters, went to the FireHouse Subs on Sunday to formally accept the grant and equipment.

Hank asked about getting back to updating the Township's policy manual. He would like to get that project completed.

FISCAL OFFICER

Fiscal Officer Gail Pittman was present and reported the following:

Financial reports have been distributed to the Trustees and department heads in Excel spreadsheets.

The date for the rescheduling of fact finding has not been finalized; we are waiting for a response from the union. Also, the date for the arbitration hearing has not been finalized; we are waiting to hear date options from the arbitrator.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Road Supervisor Darrell Stephens was absent and Vince Coia reported the following:

The road crew has used about 275 tons of salt so far this season, valued at about \$16,000. They were going to be restocking the salt supplies earlier today.

Darrell is collecting information on costs of the new 2016/2017 truck to replace the old truck used to haul the chipper equipment. He will give an update at the next meeting.

Lang's is having problems finding the repair parts for the plow truck that has broken down. Chevrolet has stopped producing the parts needed. We may have to replace the whole back end. Gail said we have \$3,000 in PO's open for Lang's to cover the expense and asked to be notified if the repair costs were going to be greater than that.

ZONING DEPARTMENT

Zoning Inspector/Liaison Jim DiPaola was present and reported the following:

The trash and garbage at 6759 Sumner has been cleaned up thanks to the collaborative efforts of Deputy Alex Boulton and Jack Madved.

The electric service at 6782 Garfield has been disconnected by First Energy without incident. Jim will continue to work with the son who is responsible for the property to get the cleanup done.

Jim is currently working with the Prosecutors Office on an expedited foreclosure on 6416 Wall Street. An inspection was performed and the report filed with the Prosecutor's office.

The BZA will meet on March 17, 2016 to hear two (2) appeals and one (1) request for a conditional use.

The Zoning Commission will meet February 17, 2016 at 7 PM to discuss changes to the zoning code regarding metal containers being used as accessory buildings and to review the signs section of the current zoning code.

LIAISON

Jim assisted Chief Kozak with the final inspection and delivery of the new Sutphen pumper on February 24, 2016.

We have received several complaints from residents on Bryn Mawr regarding the stop sign placement. It was explained to the residents that the Portage County Engineer is responsible for the placement and any complaints should be made to the County Engineer's office.

Jim has had an inquiry regarding the selling of the Hill Street property. The Trustees told Jim to have the person make an offer for consideration.

FIRE DEPARTMENT

Fire Chief Mark Kozak was absent and Jim reported the following:

Fact finding for the union contract is postponed until April?- no response yet.

We are working on radio, roof and door problems with Engine 2414.

The new engine is in service, running calls and the firefighters are being trained with it.

The Plymovent exhaust system needs updated to accommodate the new engine's exhaust system. It will cost \$1,050.00.

NEW BUSINESS

TRUSTEES

The term for the Township's representative, Dominic Bellino, to the PARTA Board will be expiring on June 30, 2016. We will need to reappoint or replace Dominic for the new term. Pat Artz will call Dominic to see if he would like to continue as the representative.

ODOT is sponsoring a transportation day on March 22, 2016 at the Lake Hodgson Lodge on Lakewood Rd.

FISCAL OFFICER

RES #16-022 A motion by Pat Artz, seconded by Hank Gibson to approve the PO's and BC's listed on the supplementary report totaling \$53,474.99 R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES #16-023 A motion by Pat Artz, seconded by Hank Gibson to approve and accept the disposition of EMS accounts according to the recommendations of LifeForce on the supplemental report. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

The Trustees reviewed a hardship case submitted by LifeForce

RES #16-024 A motion by Pat Artz, seconded by Vince Coia to approve the hardship forgiveness of EMS accounts submitted by LifeForce on the supplemental report. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion by Vince Coia, seconded by Pat Artz to adjourn the meeting at 8:00 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE