

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF APRIL 12, 2016

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on April 12, 2016. Trustee Vince Coia called the meeting to order at 7:00 P.M. Roll call showed the following present: Trustees Vince Coia, Pat Artz and Hank Gibson; Department Heads Zoning Inspector/Liaison Jim DiPaola and Assistant Fiscal Officer Jon Summers. Fiscal Officer Gail Pittman, Fire Chief Mark Kozak and Road Superintendent Darrell Stephens were absent. Audience member was Jason Pitre.

REGULAR BUSINESS

A motion by Hank Gibson, seconded by Pat Artz to approve the minutes of the Regular Meeting of March 29, 2016. R/C: Mr. Coia, abstain; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Vince Coia announced the correspondence book was present and available for public viewing.

A motion by Vince Coia, seconded by Hank Gibson to approve payroll warrants for April 15, 2016 in the amount of \$28,270.56 and other warrants in the amount of \$19,282.98 with warrants over \$1,000.00 being read aloud. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Financial reports from the meeting of March 29, 2016 were reviewed and found to be in good order. A motion by Hank Gibson, seconded by Pat Artz to approve and accept the financial reports as presented. R/C: Mr. Coia, abstain; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

OLD BUSINESS:
TRUSTEES

Jon mentioned that the deadline for submitting the township records for shredding to the State was this Friday, April 15th and a records retention meeting will need to be held before the actual shred day, April 30th, to review the records submitted on the list.

FISCAL OFFICER

Fiscal Officer Gail Pittman was absent and Jon Summers reported the following:

Financial reports have been distributed to the Trustees and department heads in Excel spreadsheets.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Road Supervisor Darrell Stephens was absent and Vince Coia reported the following:

Darrell and Jon have been working on Issue II funding for year 2017. It is due in June.

Sarchione Ford is still trying to locate a new truck that they quoted.

Bill Steiner from the Portage County Solid Waste has said that the tire cleanup day will be May 21st between 8 a.m. and Noon. It is unknown whether this is just for our Township or for the whole County, but at least the 21st is our day. Jon said he will get that posted on the Township's website after he gets a few more details from Darrell.

The signs have been posted around the township notifying the residents of the Spring Cleanup date.

Chipping has started this week and will be done on Mondays (and Tuesdays if needed) every other week from here on as the weather and road projects permit.

ZONING DEPARTMENT

Zoning Inspector/Liaison Jim DiPaola was present and reported the following:

There are a couple of dinners being held next week which include our Zoning Secretary, Carolyn Chambers, and her husband being honored as the Balloon A-Fair Grand Marshals. The first is on April 20th at the Ravenna Elks. The second will be on April 21st at the Chamber of Commerce's Raven Awards Dinner, also held at the Elks. Vince and Jim said they were both planning on attending the Balloon A-Fair one and Pat said she was going to the Chamber of Commerce dinner.

Gerald Haffner at 7635 Cooley Road had the motor vehicles in question inspected on April 5, 2016. There are a total of six motor vehicles on the property. That is down from fourteen. All six vehicles have current registration stickers and run. Two vehicles are being worked on and will be tarped at all times. The other four are for family use. Mr. Haffner was told that if his property goes back into violation then he will be back in court. The case is now closed.

The BZA will meet on April 13, 2016 at 7 PM to hear cases 2016BZA02 and 2016BZA03.

The Zoning Commission will meet April 27, 2016 at 7 PM to further discuss changes to the zoning code regarding metal containers being used as accessory buildings and to review the signs section of the current zoning code. The zoning language is still under review.

GetGo is planning to start construction in early May, 2016.

The property at 3939 Summit Road was foreclosed on by US Bank and sold back to the bank at Sheriff's sale. The attorney for the bank was contacted and the Township's contact info was to be passed on to the bank.

LIAISON

Jim is assisting Chief Kozak with the various projects.

The JEDD Board met on April 7, 2016. They discussed the JEDD contract and by-laws and also filling the two remaining positions on the board.

FIRE DEPARTMENT

Fire Chief Mark Kozak was not present and Jim DiPaola reported the following:

Training using the extrication equipment from the FireHouse Subs Grant was held last night and the equipment worked very well. Additional training will be done this Thursday, April 14th.

The Chief is interviewing 2 potential firefighter candidates.

Engine 2414 is continuing to have problems. It needed a door latch repair, a window switch is broken, and there is a hole in one of the air tanks. Depending on which air tank is leaking, the one that feeds the brakes or the one for operating the equipment, it may be costly. Ohio CAT is working on getting a quote.

There is a quote from Rummel Electric for retrofitting the lights in the Fire areas. The quote doesn't include auto sensors and that would be a couple of hundred more.

RES # 16-043 A motion by Hank Gibson, seconded by Pat Artz to have Rummel Electric retrofit and upgrade the electric in the fire department at a price not to exceed \$2,700.00.

There is a possible house at 3856 Summit Road to use for a live fire training exercise.

Pat asked about charging for all the lift assist calls the Fire Department is getting. Jim said that is a needed discussion that will have to wait so that we can include the Fire Chief.

NEW BUSINESS

TRUSTEES

The Portage County College Access Program (PCCAN) is having a luncheon on May 3, 2016 at the Ravenna Elks.

There has been another request for an indigent burial. Pat is checking out the details and will call Wood-Kortright.

Trash is still being thrown into the recycling dumpsters. Jim will call Deputy Boulton.

FISCAL OFFICER

RES #16-044 A motion by Pat Artz, seconded by Hank Gibson to approve the following PO's and BC's :

- a. PO # 155-2016 to Don Litsinger Construction in the amount of \$24,000.00 for the roofing repairs from Fund 4901.
- b. PO # 156-2016 to Ohio Department of Job & Family Services in the amount of \$2,000.00 for claims from the Fire fund.
- c. PO #157-2016 to Dix Communications in the amount of \$800.00 for employment ads from the Road fund.
- d. PO #158-2016 to CTMS in the amount of \$4,500.00 for IT services.
- e. PO #159-2016 to Home Depot in the amount of \$2,700.00 for smoke detectors on the grant from the Fire fund.
- f. PO #160-2016 to Montigney's in the amount of \$500.00 for miscellaneous supplies from the Fire fund.
- g. PO #161-2016 to Ravenna Oil Co in the amount of \$5,000.00 for fuel from the Road fund.
- h. PO #162-2016 to Ravenna Oil Co in the amount of \$5,000.00 for fuel from the Fire fund.

R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A settlement offer from an attorney for a November, 2014 EMS run was considered by the Trustees.

RES #16-045 A motion by Vince Coia, seconded by Pat Artz to decline the settlement offer and let the case run its normal course through collections. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Pursuant to R.C 121.22(g) Executive Session was requested to discuss ongoing Collective Bargaining Agreement negotiations and employee status issues.

A motion by Vince Coia, seconded by Hank Gibson to suspend Regular session at 7:40 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to enter into Executive session at 7:41 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz and Hank Gibson, Assistant Fiscal Officer Jon Summers and, Zoning Inspector Jim DiPaola.

A motion by Vince Coia, seconded by Hank Gibson to close Executive session at 7:50 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to re-enter into Regular session at 7:50 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz and Hank Gibson, Assistant Fiscal Officer Jon Summers and Zoning Inspector Jim DiPaola.

The purpose of the Executive Session was to discuss ongoing Collective Bargaining Agreement negotiations and employee status issues.

RES #16-046 A motion by Vince Coia, seconded by Hank Gibson to accept the verbal resignation of Andrew Lemley given on April 6th. and effective immediately R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to advertise for the open Road/Service Worker II position in the Record Courier.

AUDIENCE

No comments.

ADJOURNMENT

A motion by Vince Coia, seconded by Hank Gibson to adjourn the meeting at 7:52 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE