

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF AUGUST 2, 2016

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on August 2, 2016. Trustee Vince Coia called the meeting to order at 7:02 P.M. Roll call showed the following present: Trustees Vince Coia, Pat Artz and Hank Gibson; Fiscal Officer Gail Pittman; Department Heads Fire Chief Mark Kozak, Zoning Inspector/Liaison Jim DiPaola and Assistant Fiscal Officer Jon Summers. Road Superintendent Darrell Stephens was absent. Audience members were Bill Steiner from the Portage County Solid Waste and Diane Smith.

AUDIENCE

Bill Steiner discussed the current recycling program with 200 customers in Ravenna Township participating. Currently they are paying \$36/year. If curbside recycling starts, that will be reduced to \$27.00/ year. Our drop off recycling costs the township about \$4,000/year. He showed examples of survey cards that he will mail to the township's residents (about 4,165 homes), probably in November asking for their interest in curbside recycling. If the majority of responders choose to recycle, then he can proceed and shoot for March or April to start the program and distribute the containers and begin the curbside pickup. He is trying to get all the different township's to go on a bi-weekly pickup schedule.

REGULAR BUSINESS

A motion by Hank Gibson, seconded by Vince Coia to approve the minutes of the Regular Meeting of July 19, 2016. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Vince Coia announced the correspondence book was present and available for public viewing.

A motion by Vince Coia, seconded by Hank Gibson to approve payroll warrants for August 5, 2016 in the amount of \$44,982.76 and other warrants in the amount of \$9,204.78 with warrants over \$1,000.00 being read aloud. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Financial reports from the meetings of July 19, 2016 were reviewed and found to be in good order. A motion by Vince Coia, seconded by Hank Gibson to approve and accept the financial reports as presented. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

OLD BUSINESS:

TRUSTEES

Hank talked with Darrell about the crack sealing, Darrell reported that prices for the sealant were down. He is trying to reserve the machine for the end of the season.

The ad for the OPWC project on Dawley Rd. was published on August 1, 2016 and will run again on August 8, 2016. The bid opening will be held at the next township meeting on August 16, 2016.

The Commissioners contacted us regarding a survey response provided by Rodney Fleshman and the response given by Mickey at the Engineers office. Vince said he would call the Commissioners and give them the background with our previous actions taken on his complaints and responses given to Mr. Fleshman.

Vince asked Jim for an update on the property on Brady Lake Road. Jim said at this point, neither the bank nor the previous owners are claiming ownership of the property.

FISCAL OFFICER

Fiscal Officer Gail Pittman was present and reported the following:

Financial reports have been distributed to the Trustees and department heads in Excel spreadsheets.

The State Auditor's Office has not communicated any further on the audit.

The SERB health insurance report for 2016 has been published and copies emailed to the Trustees.

We've received Fire Loss Funds in the amount of \$9,066.67 for 6791 Henderson Rd, Richard Latimer. The cause of the first fire was determined to be an incorrectly hooked up dryer, the cause of the second was undetermined.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Road Supervisor Darrell Stephens was absent and Vince Coia reported the following:

The Road crew has a few more days work on Dawley Road.

There will be a meeting on August 3, 2016 at the Portage County Engineer's office about the Round 31 Issue II work for 2017. Darrell and Vince are both attending.

Darrell is planning which roads will be crack sealed this year.

ZONING DEPARTMENT

Zoning Inspector/Liaison Jim DiPaola was present and reported the following:

The Zoning Commission met on July 20, 2016 and reviewed zoning language for dog kennels.

Jim will meet with the Prosecutor's office to sign papers on foreclosures on the following vacant properties:

29-311-12-00-242-001 Vacant Payne Ave. McElrath

29-311-20-00-268-000 Vacant Terrill St. McElrath

29-311-20-00-163-000 Vacant Adams St. McElrath

29-311-20-00-164-000 Vacant Adams St. McElrath

29-364-13-00-220-000 Vacant Portage St. Skeels

29-364-13-00-221-000 Vacant Portage St. Skeels

29-364-13-00-222-000 Vacant Portage St. Skeels

29-364-13-00-218-000 Vacant Portage St. Skeels

RES #16-093 A motion by Vince Coia seconded by Hank Gibson to forward violation 2015VIO01, Sharie Meduri, 6882/6886 Cleveland Road, parcel 29-310-00-00-020-000 to the Portage County Prosecutor for enforcement. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES #16-094 A motion by Vince Coia seconded by Pat Artz to declare 6126 Spring Street, parcel 29-307-10-00-044-000 a nuisance and proceed under ORC505.87 to abate the high vegetation violation. Chester Jacobs (deceased) is the owner. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES #16-095 A motion by Vince Coia seconded by Hank Gibson to declare 3415 W. Spruce, parcels 29-307-10-00-040-000 and 29-307-10-00-041-000 a nuisance and proceed under

ORC505.87 to abate the high vegetation violation. Jeffrey Desatnik (deceased) is the owner. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES #16-096 A motion by Vince Coia seconded by Pat Artz to declare 3270 Brady Lake Road, parcel 29-344-00-00-026-000 a nuisance and proceed under ORC505.87 to abate the high vegetation violation. Floyd Miller (deceased) is the owner. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

The JEDD Board met July 25 and voted to forward an updated JEDD Contract and Bylaws to the Ravenna Township Trustees and City of Ravenna for their approval.

Jim presented the July 2016 Zoning Report.

LIAISON

Jim is continuing to work with the Fiscal Officer and Fire Chief on negotiations.

Jim will be on vacation from August 10 thru August 12, 2016.

FIRE DEPARTMENT

Fire Chief Mark Kozak was present and reported the following:

The chief presented July's monthly report.

There were 11 participants to the Smoke Detector Give a Way Raffle. All will receive smoke detectors. There are 150 detectors left to hand out.

Mark applied for the BWC Grant and is waiting to hear about the FEMA AFG grant. We have received the \$2,750 Ohio EMS grant.

Mark will be on vacation September 5th through the 9th. The shift officer will be in charge on those days.

Firefighter McClintock is back from leave. He will be available for the part time firefighters union negotiations.

Utility truck 2417 needed brake work, springs and an axle repair. The repair costs should be less than \$1,500.

Squad 2411 needed a new motor wiring harness.

RES #16-097 A motion by Vince Coia seconded by Hank Gibson to accept the cash donation of \$72.95 from Ms. Andrei collection from passing the boot at the training fire. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

NEW BUSINESS

TRUSTEES

Vince said that Mr. Seman called to see about creating a Fire District or some sharing of purchasing or services. Vince asked Gail to meet with the City's finance director and investigate shared purchasing for any savings. Hank and Pat were both opposed to the Fire District idea, but would like to see the numbers. Hank said the voters should decide to be part of the Fire District if it came down to that point, he wasn't going to decide that for them.

FISCAL OFFICER

RES #16-098 A motion by Vince Coia, seconded by Hank Gibson to approve the following PO's and BC's:

1. PO # 225-2016 to Lang's Automotive in the amount of \$2,000.00 for vehicle repairs from the Fire fund.
2. PO # 226-2016 to F&S Automotive in the amount of \$1,000.00 for vehicle towing and repairs from the Fire fund.

- 3. PO # 227-2016 to Sarchione Ford in the amount of \$1,000.00 for vehicle repairs from the Fire fund.
- 4. PO # 228-2016 to Sarchione Ford in the amount of \$1,000.00 for vehicle repairs from the Fire fund.
- 5. PO # 229-2016 to Gregory P. Szutzer, Esq. in the amount of \$5,500.00 for Arbitrator fees from the General fund.
- 6. PO # 230-2016 to Quikrete Cleveland in the amount of \$1,000.00 for road department materials from the Road fund.
- 7. PO #231-2016 to Bennett Land Title Agency in the amount of \$800.00 for title search from the General fund.

R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES #16-099 A motion by Pat Artz, seconded by Hank Gibson to approve the disposition of EMS account as recommended by LifeForce on the supplemental report. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Pursuant to R.C 121.22(g) Executive Session was requested to discuss ongoing Collective Bargaining Agreement negotiations.

A motion by Pat Artz, seconded by Hank Gibson to suspend Regular session at 8:39 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to enter into Executive session at 8:42 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Hank Gibson, Pat Artz, Fiscal Officer Gail Pittman, Jim DiPaola, Mark Kozak and Jon Summers.

A motion by Vince Coia, seconded by Hank Gibson to close Executive session at 9:03 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to re-enter into Regular session at 9:03 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Hank Gibson, Pat Artz, Fiscal Officer Gail Pittman, Jim DiPaola, Mark Kozak and Jon Summers.

The purpose of the Executive Session was to discuss ongoing Collective Bargaining Agreement negotiations. No Action was taken.

ADJOURNMENT

A motion by Vince Coia, seconded by Hank Gibson to adjourn the meeting at 9:03 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE