

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF AUGUST 30, 2016

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on August 30, 2016. Trustee Vince Coia called the meeting to order at 7:02 P.M. Roll call showed the following present: Trustees Vince Coia and Pat Artz; Fiscal Officer Gail Pittman; Department Heads Fire Chief Mark Kozak and Assistant Fiscal Officer Jon Summers. Trustee Hank Gibson, Zoning Inspector/Liaison Jim DiPaola and Road Superintendent Darrell Stephens were absent. In the audience were Bea Mitchell and Diane Smith.

REGULAR BUSINESS

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Regular Meeting of August 16, 2016. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

Approval of the Special Meeting of August 19, 2016 was tabled until the next meeting.

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Special Meeting of August 23, 2016. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

Vince Coia announced the correspondence book was present and available for public viewing.

A motion by Vince Coia, seconded by Pat Artz to approve payroll warrants for September 2, 2016 in the amount of \$41,891.73 and other warrants in the amount of \$9,275.23 with warrants over \$1,000.00 being read aloud. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

Financial reports from the meetings of August 16, 2016 were reviewed and found to be in good order. A motion by Vince Coia, seconded by Pat Artz to approve and accept the financial reports as presented. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

AUDIENCE

Bea Mitchell, representing the McElrath Improvement Corp. (MIC) discussed the spring that is flooding parts of the McElrath community. In other communities, the run off from the spring is ditched. She was wondering what can be done in her neighborhood to control the water. Previously, someone tried adding fill to one of the properties which created a wetland in other areas. There is a meeting scheduled on September 8, 2016 at the King Kennedy Center at 5:30 pm to figure out what can be done and Bea invited the Trustees to attend. Pat said her understanding was that the EPA controls what you can and can't do to the wetlands, but she would attend the meeting.

OLD BUSINESS:

TRUSTEES

None.

FISCAL OFFICER

Fiscal Officer Gail Pittman was present and reported the following:

We are still awaiting the State Auditor's Office audit review results.

Gail handed out information from UAN who is partnering with OhioCheckbook.com to make voluntary information sharing easy. The Trustees will review the info and decide whether they would like to participate in the program.

RES # 16-118 A motion by Pat Artz, seconded by Vince Coia to approve increasing the revenue budget for Fund 2901 from zero to \$24,964.00 for the FEMA Grant Proceeds. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

Gail said included in the August tax funding we received was a payment of \$4,707.27 for nuisance abatement of which \$4,584.77 was from Sharie Meduri and \$122.50 from Austin Marshall.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Road Supervisor Darrell Stephens was absent and Vince Coia reported the following:

We've received the Notice to Proceed for the Dawley Road project. Darrell is having a pre-construction meeting tomorrow with the engineers and Barbicas.

The brush mower on the Bobcat has a hydraulic leak and Darrell is getting a quote to repair it. Vince wants it fixed ASAP so the lot on Brady Lake Rd can be mowed before the Balloon A-Fair. Gail said there was a PO in the list to cover the repair of the Bobcat.

ZONING DEPARTMENT

Zoning Inspector/Liaison Jim DiPaola was absent and there was no report.

FIRE DEPARTMENT

Fire Chief Mark Kozak was present and reported the following:

The contract for Dispatch is still pending and will be expiring at the end of December. Something should be known about it sometime in September.

The fair didn't produce any new interest in the free smoke detectors.

The BWC grant is still pending. We should know more by the end of the week.

Mark would like to buy a HIPAA compliance package. The cost is \$475 and there is a definite need for it. Both Vince and Pat agreed and Gail said there is a BC already out there to cover the cost and we would just need a requisition. They told Jon to go ahead and order it online.

The grass truck is in need of a lot of repairs. Mark questioned whether they wanted to put any more money into the old truck. He said they do need a chase vehicle that the firefighters could use, but any vehicle would be OK, it didn't have to be a truck. The Trustees discussed it and agreed they didn't want to put any more money into the old truck. They authorized Mark to investigate other vehicles. In the meantime, there is no third vehicle for the firefighters to use.

Mark will be on vacation September 5th through the 9th.

NEW BUSINESS

TRUSTEES

The NOPEC General Assembly Meeting will be held on November 15, 2016 at 11:30 am at the Embassy Suites at 5800 Rockside Woods Blvd, Independence.

The NAACP Freedom Fund Dinner will be held Saturday, October 22, 2016.

Pursuant to R.C 121.22(g) Executive Session was requested to discuss the Collective Bargaining Agreement negotiations and to discuss an employee discipline issue.

A motion by Vince Coia, seconded by Pat Artz to suspend Regular session at 7:48 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

A motion by Vince Coia, seconded by Pat Artz to enter into Executive session at 7:48 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Fiscal Officer Gail Pittman, Mark Kozak and Jon Summers.

A motion by Vince Coia, seconded by Pat Artz to close Executive session at 8:44 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

A motion by Vince Coia, seconded by Pat Artz to re-enter into Regular session at 8:44 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Fiscal Officer Gail Pittman, Mark Kozak and Jon Summers.

The purpose of the Executive Session was to discuss Collective Bargaining Agreement negotiations and employee discipline issues.

RES # 16-119 A motion by Vince Coia, seconded by Pat Artz to accept the conciliator award dated August 26, 2016, modify pay rates and make other payments in accordance with the order. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

RES # 16-120 A motion by Vince Coia, seconded by Pat Artz to promote Kenneth Blubaugh to the newly created position of Lieutenant effective August 21, 2016 and pay in accordance with Collective Bargaining Agreement from the conciliator order. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

FISCAL OFFICER

RES #16-121 A motion by Vince Coia, seconded by Pat Artz to approve the following PO's and BC's:

1. PO # 242-2016 to Barbicas Construction Co in the amount of \$85,254.00 for the Dawley Road Project from the Road fund.
2. T&NPO # 243-2016 to Portage County Clerk of Courts in the amount of \$163.50 for court costs related to a petition filed last year from the General fund.
3. PO # 244-2016 to Robeck Fluid Power in the amount of \$2,000.00 for hydraulic repairs from the Road fund.
4. PO # 245-2016 to Bob Sumerel Tire in the amount of \$1,000.00 for tires for dump truck from the Road funds.

R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

Financial reports have been distributed to the Trustees and department heads in Excel spreadsheets.

ADJOURNMENT

A motion by Vince Coia, seconded by Hank Gibson to adjourn the meeting at 9:24 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE