

**RAVENNA TOWNSHIP BOARD OF TRUSTEES**  
**MINUTES OF SPECIAL MEETING OF DECEMBER 29, 2016**

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The Ravenna Township Board of Trustees met in Special Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on December 29, 2016. Trustee Vince Coia called the meeting to order at 12:05 P.M. Roll call showed the following present: Trustees Vince Coia, Pat Artz; Fiscal Officer Gail Pittman; Department Heads Zoning Inspector/Liaison Jim DiPaola, Fire Chief Mark Kozak and Assistant Fiscal Officer Jon Summers. Trustee Hank Gibson and Road Superintendent Darrell Stephens were both absent.

The purpose of the Special Session was for authorizing payments and any necessary purchase orders and re-hiring of personnel.

**TRUSTEES**

**RES #16-208** A motion by Vince Coia, seconded by Pat Artz to approve the purchase orders on the attached list for 2017. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

**RES #16-209** A motion by Vince Coia, seconded by Pat Artz to approve payments totaling \$6,235.17 with amounts over \$1,000.00 being read aloud. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

**RES #16-210** A motion by Vince Coia, seconded by Pat Artz to pay all elected officials their compensation in accordance with ORC pay rates. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

**RES #16-211** A motion by Vince Coia, seconded by Pat Artz to rehire effective January 1, 2017 all full-time firefighters at the pay rates in accordance with their collective bargaining agreement. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

**RES #16-212** A motion by Vince Coia, seconded by Pat Artz to rehire effective January 1, 2017 all part-time firefighters at the pay rates in accordance with their collective bargaining agreement. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

**RES #16-213** A motion by Vince Coia, seconded by Pat Artz to rehire effective January 1, 2017 Fire Chief Mark Kozak at a salary rate of \$1,159.66 per semi-weekly pay and continue cell phone stipend of \$16.16 per pay. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

**RES #16-214** A motion by Vince Coia, seconded by Pat Artz to rehire effective January 1, 2017 Road Superintendent Darrell Stephens at a salary rate of \$1,968.19 per semi-weekly pay and continue cell phone stipend of \$16.16 per pay. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

**RES #16-215** A motion by Vince Coia, seconded by Pat Artz to rehire effective January 1, 2017 Road Department Assistant Superintendent M. Ray Taylor at an hourly rate of \$18.29 per hour. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

**RES #16-216** A motion by Vince Coia, seconded by Pat Artz to rehire effective January 1, 2017 Road Department worker Terry Coontz at a pay rate of \$16.50 per hour. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

**RES #16-217** A motion by Vince Coia, seconded by Pat Artz to rehire effective January 1, 2017 Road Department worker Doug Dillon at a pay rate of \$16.00 per hour. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

**RES #16-218** A motion by Vince Coia, seconded by Pat Artz to rehire effective January 1, 2017 Assistant Fiscal Officer Jon Summers at a pay rate of \$16.32 per hour. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

**RES #16-219** A motion by Vince Coia, seconded by Pat Artz to rehire effective January 1, 2017 Zoning Inspector and Township Liaison Jim DiPaola at a pay rate of \$13.87 per hour. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

**RES #16-220** A motion by Vince Coia, seconded by Pat Artz to rehire effective January 1, 2017 Zoning Secretary Carolyn Chambers at a pay rate of \$9.89 per hour. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

**RES #16-221** A motion by Vince Coia, seconded by Pat Artz to extend the Part Time Firefighters' contract through March 31, 2017 to allow time to finish negotiations. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

**RES #16-222** A motion by Pat Artz, seconded by Vince Coia to adopt the Township Probation Policy as attached to be an addendum to the Employee Handbook effective January 1, 2017. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

**ADJOURNMENT**

A motion by Vince Coia, seconded by Pat Artz to adjourn the meeting at 12:25 p.m. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

ATTEST:

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CHAIRMAN

\_\_\_\_\_  
TRUSTEE

\_\_\_\_\_  
FISCAL OFFICER

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TRUSTEE