

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF MARCH 28, 2017

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on March 28, 2017. Trustee Hank Gibson called the meeting to order at 7:02 P.M.

Roll call showed the following present: Trustees Vince Coia, Pat Artz and Hank Gibson; Zoning Inspector/Liaison Jim DiPaola and Assistant Fiscal Officer Jon Summers. Fiscal Officer Gail Pittman, Fire Chief Mark Kozak and Road Superintendent Darrell Stephens were absent.

REGULAR BUSINESS

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Regular Meeting of March 14, 2017. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Hank Gibson announced the correspondence book was present and available for public viewing.

A motion by Vince Coia, seconded by Hank Gibson to approve payroll warrants for March 31, 2017 in the amount of \$32,470.26 and other warrants in the amount of \$30,950.94 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Financial reports from the meeting of March 14, 2017 were reviewed and found to be in good order. A motion by Vince Coia, seconded by Pat Artz to approve and accept the financial reports as presented. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

AUDIENCE

None.

OLD BUSINESS:
TRUSTEES

The Trustees reviewed and signed their letter of support for Tom and Claire Hobson to operate a Tier II medical marijuana cultivation and processing plant in the township.

Pat asked Jim to write a letter to NDS stating the Trustees position against having more low income housing being built within the township.

Dates and times were reviewed once again on the Spring cleanup (April 29th starting at 7:00 am), the Tire Drop off (May 20th starting at 8:00 am) and the Community Shred Day (May 20th starting at 9:00 am).

FISCAL OFFICER

Fiscal Officer Gail Pittman was absent and Jon reported the following:

Mark from Maple Grove Cemetery called and said the grave markers for the two indigent burials last year were received and placed.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Road Supervisor Darrell Stephens was absent and Vince reported the following:

Ray had two quotes for building the chipper box. Butch's Welding was at \$4,870.00 and Quick Service Welding was at \$5,700.00. Butch has said it would take him about a month to construct it.

RES # 17-034 A motion by Vince Coia, seconded by Hank Gibson to have Butch's Welding and Fabrication build the chipper box for the price of \$4,870.00. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

The Ohio Public Works Commission sent us a letter stating the 2017 Grant has been approved in the amount of \$91,200.00 for the second phase of Dawley Road.

ZONING DEPARTMENT

Zoning Inspector/Liaison Jim DiPaola was present and reported the following:

The title reports for 3437 State Route 59 and 6491 Beery Road have been received and we need to set a date for a public hearing to continue the process under ORC 505.86.

RES # 17-035 A motion by Pat Artz, seconded by Vince Coia to set a public hearing for April 25, 2017 at 6:30 PM for properties at 3437 St. Rt. 59, Ravenna, OH 44266, parcel 29-308-20-00-220-000 and 6491 Beery Road, Ravenna, OH 44266, parcel 29-216-00-00-001-003, both determined to be a nuisance. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A letter was sent to Mr. Vern Stevens regarding the vacation of Glenwood.

Vince mentioned he had talked to a fellow about problems he was having with the Grandview Cemetery on Lakewood. He had paid for opening and closing of gravesites but they weren't going to honor that.

LIAISON

Jim assisted the Fire Chief with the written testing for the full time firefighter test, taking the Jeep to get undercoated and picking up the protective vests for the firefighters.

FIRE DEPARTMENT

Fire Chief Mark Kozak was absent and Jim reported the following:

RES # 17-036 A motion by Hank Gibson, seconded by Vince Coia to accept the \$1,750.00 grant from CSX for ballistic protection. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

The Levy Committee has ordered signs and is making educational flyers.

All the building lights with the exception of the exterior lights have been changed over to LEDs now. The road crew installed them in the upper fire bays.

A motion by Hank Gibson, seconded by Vince Coia to declare the old lights as obsolete and surplus; they may be disposed of in the most economical method. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Captain Anders and Firefighter McClintock have both submitted letters of resignation.

RES # 17-037 A motion by Hank Gibson, seconded by Vince Coia to accept the letters of resignation of Captain Anders, effective April 8, 2017 and Firefighter McClintock effective immediately. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

The written test for the new full time firefighter was given on March 20th and six of the eight applicants passed and are moving on to interviewing. The interviews by the Trustees will be on April 11, 2017 at 5:30 pm before the next Trustees' meeting.

Mark made up a press release for the Open House scheduled on Saturday April 22nd. He also had the press release placed on the Township's website.

NEW BUSINESS

TRUSTEES

Vince asked Hank if he had attended the Health Department's meeting. Hank said yes, it was very nice and they had a good turnout.

FISCAL OFFICER

RES # 17-038 A motion by Hank Gibson, seconded by Pat Artz to approve the following PO's and BC's:

- 1) PO #166-2017 for \$500.00 to Coia Implements for repairs from the Road fund.
R/C: Mr. Coia, abstain; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES # 17-039 A motion by Hank Gibson, seconded by Vince Coia to approve the following PO's and BC's:

- 2) PO #162-2017 for \$400.00 to NeoShred for shredding services from the General fund.
- 3) PO #163-2017 for \$5,000.00 to Butch's Welding and Fabrication for a chipper body for the dump trucks from the Road fund.
- 4) PO #164-2017 for \$700.00 to Attorney General Collections for collection fees from the EMS fund.
- 5) PO #165-2017 for \$1,000.00 to University Hospitals Corporate Health for physicals from the Fire fund.
- 6) PO #167-2017 for \$800.00 to Hyde's Automotive for parts from the Road fund.
- 7) PO #168-2017 for \$200.00 to Nextel Communications for phone charges from the Zoning fund.

R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Financial reports have been distributed to the Trustees and department heads in Excel spreadsheets.

We have received our first real estate tax draw from the County Auditor's office in the amount of \$588,822.55 and also an estate tax deposit in the amount of \$51,387.35. Hank suggested that we request Gail to do some calculations and see if we should use the unexpected estate tax money to pay down the loan on the fire truck.

ADJOURNMENT

A motion by Pat Artz, seconded by Vince Coia to adjourn the meeting at 8:02 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE