

**RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF SPECIAL EMERGENCY MEETING OF MAY 5, 2017**

The Ravenna Township Board of Trustees met in Special Emergency Session at the Ravenna Township Trustee’s Meeting Room, 6115 Spring Street, Ravenna, Ohio, on May 5, 2017. Trustee Hank Gibson called the meeting to order at 5:34 P.M.

Roll call showed the following present: Trustees Hank Gibson, Vince Coia and Pat Artz; Fiscal Officer Gail Pittman

The purpose of the meeting is to review the current employee policies regarding payment of accrued benefit to a deceased employee’s estate, review the information provided by Chris Meduri of the Portage County Prosecutor’s office, and decide on the benefit pay out.

Gail presented the employee handbook sections and the information received from the attorney. The trustees discussed and evaluated all of the information presented.

RES 17-067 Hank T. Gibson moved, seconded by Vince Coia to approve payment of 120 hours of accrued vacation benefit and 50% of his accrued sick leave benefit to the Estate of Darrell Stephens care of his surviving spouse, pending final review from the Prosecutor’s office.

R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion by Hank Gibson, seconded by Vince Coia to adjourn the meeting at 6:45 pm.

R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE