

**RAVENNA TOWNSHIP BOARD OF TRUSTEES**  
**MINUTES OF REGULAR MEETING OF MAY 23, 2017**

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The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on May 23, 2017. Trustee Hank Gibson called the meeting to order at 7:03 P.M.

Roll call showed the following present: Trustees Vince Coia, Pat Artz and Hank Gibson; Fiscal Officer Gail Pittman, Fire Chief Mark Kozak, Zoning Inspector/Liaison Jim DiPaola, Interim Road Superintendent Ray Taylor and Assistant Fiscal Officer Jon Summers. In the audience were UH Representatives Ray Pace and Nick Reynolds, Bill Steiner from Portage County Solid Waste District, and resident Deb Prenticel.

**REGULAR BUSINESS**

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Regular Meeting of April 11, 2017. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, abstain. Motion Passed.

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Regular Meeting of May 9, 2017. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Special Meeting of May 9, 2017. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to approve the minutes of the Special Meeting of May 16, 2017. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Hank announced the correspondence book was present and available for public viewing.

A motion by Vince Coia, seconded by Pat Artz to approve payroll warrants for May 26, 2017 in the amount of \$29,596.72 and other warrants in the amount of \$49,624.81 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Financial reports from the meeting of May 9, 2017 were reviewed and found to be in good order. A motion by Vince Coia, seconded by Pat Artz to approve and accept the financial reports as presented. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

**AUDIENCE**

Nick Reynolds and Ray Pace from UHHS spoke about the good work Ravenna Township is doing in getting heart attack victims to the Cath lab. The benchmark from the point that the patient hits the door until they are prepped and open the vein is 90 minutes. The average time is currently 55 minutes. Ravenna Township EMS has the best time about three weeks ago with 16 minutes, and last week got the second best time at 17 minutes. UHHS is working on getting stroke accreditation using Telestroke, which will use iPads to communicate with the hospital while the ambulance is still in transit. This will allow the doctors to start evaluating the stroke victims earlier and to begin treatments before they arrive at the hospital.

Bill Steiner spoke about the curbside recycling contract. He said they were off in quoting that the cost would be \$2.25/month. He said he could do a 7 year contract where the cost would start out at \$2.25/month for the first two years, increase twenty five cents to \$2.50/month for the next two years, then to \$2.75 for the next two years, and end at \$3.00/month for the seventh year.

He said the senior citizens would stay at twenty five cents below the rates charged to the other residents. He also stated that he must get approval for those rates, but asked if the trustees were ok with that fee structure. Bill will drive around the non-dedicated roads in the township to check out access. He suggested that the non-dedicated roads be excluded for now. He asked for a list of the manufactured home parks so he could check them out and address each situation individually. He is hoping to start the recycling program in the summer and inquired about a staging area where they can put the carts for distribution. He also noted that charges have been filed for illegal dumping into the recycling bins behind the Township building.

Deb Prenticel inquired about the abandoned house across the street. She would like to refurbish it. Jim gave her the background on the house and said it wouldn't go to the County for foreclosure until next year. If she was interested in purchasing it, she would have to contact the current owner.

### **OLD BUSINESS:** **TRUSTEES**

Pat said she sent the Grandview Cemetery MOU to Steve Colecchi and Steve will review it with Chris Meduri.

Pat said the meeting for the discussion of the way the local government funds get divided is going to be on May 30<sup>th</sup> and asked who our representative will be. Gail said she would like to go to it.

**RES # 17-088** A motion by Hank Gibson, seconded by Vince Coia to approve the appointment of Gail Pittman as Ravenna Township's representative to the Budget Commission. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Shred day had about the same number of participants as last year, 18 cars this year vs 17 cars last year. The volume was higher this year though due to one particular individual who was cleaning out his basement. The tire drop off was lower this year, we only filled one of the drop offs.

### **FISCAL OFFICER**

No old business.

### **DEPARTMENTAL REPORTS**

#### **ROAD DEPARTMENT**

*Interim Road Superintendent Ray Taylor was present and reported the following:*

We received the chipper box today and installed it on the white truck. The job was done well and the box should last a long time.

The road crew went to Maple Grove Cemetery today and weed whipped for 7 hours. They then went to Grandview and will finish that up on Wednesday.

Tree removal was begun on Dawley Rd in preparation for the pipe installations.

Ray got an estimated cost for chip and sealing Bryn Mawr, Foxwood, Seabury and Hazel for \$12,550 from Henry Luli Construction Co. Vince asked Ray to get an additional couple more estimates before proceeding with that.

The Issue II pre-application for Hommon Road for 2018 has been turned in.

**ZONING DEPARTMENT**

*Zoning Inspector/Liaison Jim DiPaola was present and reported the following:*

Jim spoke with Shari Meduri. She has a hearing on June 16, 2017. She is requesting that she be allowed to have her contractor do the demolition of her property June 9<sup>th</sup>. Jim said the Township might consider that, but he wants the funds put into escrow to guarantee the utilities are all shut down and capped properly. If not, it doesn't matter much since her hearing is a week after that.

**LIAISON**

No additional report

**FIRE DEPARTMENT**

*Fire Chief Mark Kozak was present and reported the following:*

Wal-Mart wants to give the \$1,000.00 grant check to the Township on Friday at 7:30 am. Mark said he will be there and asked if any of the Trustees would want to show up to say something.

Mark had three candidates for part time firefighters that he'd like to hire.

**RES # 17-089** A motion by Hank Gibson, seconded by Vince Coia to agree to hire Joseph Boal Jr, Daniel Richie, and Ronald Large as part time Firefighter/Paramedics and the rate of \$12.31/hour pending physical, drug screen and back ground checks. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Firefighter Ryan Hausch has submitted his resignation.

**RES # 17-090** A motion by Hank Gibson, seconded by Vince Coia to accept firefighter Hausch's resignation effective June 2, 2017. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

The new ambulance should be here on Friday. Gail asked Jon to call the insurance company to get the vehicle on our policy.

**NEW BUSINESS****TRUSTEES**

Vince said he went to the Portage County Township Assn. Meeting at the Engineer's Office. There was going to be little or no change to the Local Government Fund amounts. Vince spoke to Trustee McIntyre from Rootstown who offered to help with the Grandview cemetery. Ray said Bill had called and offered a part timer to mow, but wouldn't do the trimming. Ray informed him that we weren't mowing at this point, just trimming. Vince asked Ray to coordinate the maintenance with Bill.

Vince had a call from Don Kainrad and the mayor about chipping and using biodegradable bags. The city had to buy a new tub grinder for that purpose.

**FISCAL OFFICER**

Financial reports have been distributed to the Trustees and department heads in Excel spreadsheets.

**RES # 17-091** A motion by Vince Coia, seconded by Hank Gibson to approve and accept the March bank reconciliation and March monthly financial reports as presented by the fiscal officer. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

**RES # 17-092** A motion by Hank Gibson, seconded by Vince Coia to approve the following PO's and BC's:

- a) BC #9-2017 for \$1,000.00 for operating supplies from the General fund
- b) BC #10-2017 for \$1,000.00 for misc. supplies from the General fund.
- c) PO #209-2017 for \$350.00 to Brimfield Township for light bar from the Fire fund.
- d) PO #210-2017 for \$3,300.00 to University of Akron for training from the Fire fund.
- e) PO #211-2017 for \$1,000.00 to City of Ravenna Office of Finance for road salt from the Road fund.
- f) PO #213-2017 for \$390.43 to Southeastern Emergency Equipment Co. for EMS supplies for body armor CSX grant from the Fire fund.
- g) PO #214-2017 for \$500.00 to University Hospitals Corporate Health for physicals from the Fire fund.
- h) PO #215-2017 for \$500.00 to Witmer Public Safety Group for uniforms from the Fire fund.
- i) PO #216-2017 for \$200.00 to Portage County Treasurer for fingerprinting from the Fire fund.
- j) PO #217-2017 for \$250.00 to Montigney's for supplies from the Fire fund.
- k) PO #218-2017 for \$400.00 to Marchese Communications for lights on the new ambulance from the Fire fund.
- l) PO #219-2017 for \$1,000.00 to Cost Recovery Corp for commissions from the EMS fund.
- m) PO #220-2017 for \$2,500.00 to Ullman Oil Co. for fuel from the Fire fund.
- n) PO #221-2017 for \$4,000.00 to Yardworks Lawn Care for mowing at Grandview from the General fund.

R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Pursuant to R.C 121.22(g) Executive Session was requested for a discussion on Collective Bargaining Agreement Negotiations.

A motion by Hank Gibson, seconded by Pat Artz to suspend Regular session at 8:08 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Pat Artz to enter into Executive session at 8:08 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, and Hank Gibson; Fiscal Officer Gail Pittman, Fire Chief Mark Kozak, Zoning Inspector/Liaison Jim DiPaola.

A motion by Hank Gibson, seconded by Vince Coia to close Executive session at 8:21 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to re-enter into Regular session at 8:21 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Hank Gibson, Fiscal Officer Gail Pittman, Fire Chief Mark Kozak, Zoning Inspector/Liaison Jim DiPaola.

The purpose of the Executive Session was to discuss Collective Bargaining Agreement Negotiations. No action was taken.

**ADJOURNMENT**

A motion by Vince Coia, seconded by Hank Gibson to adjourn the meeting at 8:25 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ATTEST:

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CHAIRMAN

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TRUSTEE

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FISCAL OFFICER

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TRUSTEE