

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF AUGUST 1, 2017

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on August 1, 2017. Trustee Hank Gibson called the meeting to order at 7:00 P.M.

Roll call showed the following present: Trustees Vince Coia, Hank Gibson and Pat Artz; Assistant Fiscal Officer Jon Summers, Zoning Inspector/Liaison Jim DiPaola, Road Superintendent Ray Taylor. Fiscal Officer Gail Pittman and Fire Chief Mark Kozak were absent.

REGULAR BUSINESS

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Regular Meeting of July 18, 2017. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Hank Gibson, abstain. Motion Passed.

Hank announced the correspondence book was present and available for public viewing.

A motion by Pat Artz, seconded by Vince Coia to approve payroll warrants for August 4, 2017 in the amount of \$41,376.37 and other warrants in the amount of \$14,009.09 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Financial reports from the meeting of July 18, 2017 were reviewed and found to be in good order. A motion by Vince Coia, seconded by Pat Artz to approve and accept the financial reports as presented. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, abstain. Motion Passed.

AUDIENCE

None

OLD BUSINESS:
TRUSTEES

The Issue II Dawley Road bids have been reviewed by both the County Engineers and the County Prosecutor. The low bidder is Perrin Asphalt.

RES #17-124 A motion by Vince Coia, seconded by Hank Gibson to award the Dawley Road Section B Resurfacing Project contract to Perrin Asphalt Company at a bid of \$144,400.00. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

The request to proceed for the Dawley Road project has been approved. The Trustees signed the bid contract and Ray said he would take the contract over to Perrin on Wednesday to get their signatures and find out when Perrin will schedule to do the work.

FISCAL OFFICER

Staples quoted \$419.93 for the meeting room chairs discussed at the last meeting. That is a savings of \$40/chair. Pat said we've used these chairs for years, she didn't think we need to spend the money on new ones. Hank pointed out that the chairs are old and the new ones will be more ergonomic.

RES #17-125 A motion by Hank Gibson, seconded by Vince Coia to authorize the purchase of 7 chairs for the meeting room at a price of \$59.99/chair as quoted by Staples. R/C: Mr. Coia, yes; Mrs. Artz, no; and Mr. Gibson, yes. Motion Passed.

DEPARTMENTAL REPORTS**ROAD DEPARTMENT**

Road Superintendent Ray Taylor was present and reported the following:

The older Chevy truck needs to have the two front tires and one rear tire replaced. Ray got a quote from Carroll Tire Co of \$337.00. They would need mounted and balanced through Bob Sumerel at a cost of \$32/tire. So, the total cost would be \$433.00. That would be a savings of \$473 over where we got them last time. Ray requested that we open an account with Carroll Tire Co.

A motion by Vince Coia, seconded by Hank Gibson to open an account with Carroll Tire Co for tires for the Chevy truck. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Luli Construction Co. finished the chip and sealing of Bryn Mayr/Seabury/Foxwood/Hazel streets today. They still need striped, but they came out well.

Work on Hidden Brook Dr. has begun.

The road crew needs to get new safety shirts. Ray would like to get them from Sports Express this year, the shirt material is more comfortable than what was purchased last year.

A motion by Vince Coia, seconded by Hank Gibson to authorize the purchase of safety shirts from Sports Express for the road crew. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ZONING DEPARTMENT

Zoning Inspector/Liaison Jim DiPaola was present and reported the following:

Chris Meduri recommends advertising the Township property at 3173 St. Rt. 59 for sale by sealed bid with a minimum bid at the appraised value of \$13,000.00 and state that the Township reserves the right to reject any and all bids.

The property at 4193 Summit Road has a high grass issue but the property is in foreclosure. The court has ordered the property to go to Sheriff's sale at a date not yet determined. The attorney's office for the bank has been contacted.

Jim attended the JEDD meeting. The JEDD Board will hold a meeting on September 21, 2017 at 7 pm to 9 pm to explain the JEDD to the property and business owners on St. Rt. 59. This JEDD area starts at Walmart and runs east to the City or Ravenna limits. It would take a majority of both the business owners and the property owners voting yes to pass.

Jim continues to work with the Land Bank and Prosecutor's office on foreclosures.

NDS has received funding approval for the family housing project on S. Prospect St. Pat asked where the funding came from. Jim said it is Federal money. NDS still has to go before the BZA for a hearing. Pat asked how many units are they proposing. Jim said 30 townhouses. There would be no tax benefits for the Township and would just add to the drain on the Township resources.

Jim presented the July monthly zoning report.

Vince said he had someone questioning whether the dirt at the new Aldi's site was contaminated, is that the reason the store and parking area at the site was flipped? Jim said no, the reason they flipped the design was that if the store was on the other side of the site, they would have to bring in a large amount of fill. It also made it more efficient to run the utility lines.

LIAISON

Jim has been working with Mark on the Fire Dept. Standard Operating Guidelines.

Jim met with NDS and the Land Bank to discuss our fire department using 4092 Summit Road for fire training. Chad Murdock has prepared a hold harmless agreement for both parties to sign. The training date will be determined once the Land Bank takes possession of the property.

FIRE DEPARTMENT

Fire Chief Mark Kozak was absent and Jim DiPaola reported the following:

Mark requested authorization to write for the BWC Grant 5 to 1 match for upgrades to the diesel exhaust system. The cost is \$15,469.65 so the Township portion would be roughly \$2,500.

RES #17-126 A motion by Hank Gibson, seconded by Vince Coia to authorize Mark Kozak to apply for the BWC Grant 5 to 1 match for the diesel exhaust system upgrade with the Township matching portion of approximately \$2,500.00. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Hummel Construction came in to examine the peeling paint on the ceiling in a portion of the upper garage bay. It appears to be a humidity problem and Mark is looking into the costs of ceiling fans and installation.

The garage door openers are not working well. Mark is looking into timers to put on the openers that would close them after a certain amount of time.

Firefighters Bishop and Ritchie both submitted their resignations.

RES #17-127 A motion by Hank Gibson, seconded by Vince Coia to accept the resignations of Firefighter Bishop and Firefighter Ritchie effective immediately. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Upgrade to the lights on Tanker 2418 continue and the body work to the hood on the Chief's car is scheduled.

RES #17-128 A motion by Hank Gibson, seconded by Vince Coia to accept the donation of two (2) I-pads from University Hospitals. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

NEW BUSINESS**TRUSTEES****FISCAL OFFICER**

RES # 17-129 A motion by Vince Coia, seconded by Hank Gibson to approve the following PO's and BC's

- a) PO #262-2017 for \$1,000.00 to Leppo Equipment for equipment repairs from the Road fund.
- b) PO #263-2017 for \$72,200.00 to Perrin Asphalt Company, Inc. for Dawley Rd Sec B Project from the Motor Vehicle License Tax fund.
- c) PO #264-2017 for \$600.00 to University of Akron for Live Fire Instructor Training from the Fire fund
- d) PO #265-2017 for \$3,000.00 to Warren Fire Equipment, Inc. for air pack and fire extinguisher testing from the Fire fund

R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Financial reports will distributed to the Trustees and department heads in Excel spreadsheets tomorrow.

RES # 17-130 A motion by Hank Gibson, seconded by Vince Coia to approve EMS account dispositions as recommended by LifeForce on the supplemental report. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion by Vince Coia, seconded by Pat Artz to adjourn the meeting at 7:49 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE