

**RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF AUGUST 24, 2017**

The Ravenna Township Board of Trustees met in Special Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on August 24, 2017. Trustee Hank Gibson called the meeting to order at 1:07 P.M.

Roll call showed the following present: Trustees Hank Gibson and Pat Artz; Assistant Fiscal Officer Jon Summers. Trustee Vince Coia and Fiscal Officer Pittman were absent.

The purpose of the special meeting is to authorize a Satisfaction of Lien.

FISCAL OFFICER REPORT

Through the revolving loan fund, Ravenna Township care of PADCO made a loan of \$10,000 Scott Woodall at 6261 Morgan Rd. on January 29, 1996. This was an amortizable loan where he made payments for several years then during a refinance, he paid off the balance of the loan. Subsequently NDS never filed a lien satisfaction. He currently has a sale offer on the house and this needs resolved otherwise he will lose the sale. My searches have not produced any records to support the lien or its subsequent payoff because any records that were provided to Ravenna Township have since been destroyed through the records retention processes. Therefore, I am relying on the records that NDS is able to provide us at this point support the claim. The records consist of a ledger logging the loan and several monthly payments along with a copy of the check and deposit slip in 2004 with the final loan payoff. Because NDS was charged with administration of these loans and was paid to do so as a subcontractor of Ravenna Township, I am relying on their information to certify the satisfaction of this lien.

Therefore, I am requesting a motion to authorize satisfaction of this lien. The title company is assisting us with proper documentation and filing of loosely so that all records are taken care of appropriately.

RES #17-134 motion by Hank T. Gibson, seconded by Pat Artz, to certify and authorize Satisfaction of Lien for Scott Woodall parcel number 29-308-10-00-093-000 in the amount of \$10,000.00 to be filed with the Portage County recorder. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion by Hank Gibson, seconded by Pat Artz to adjourn the meeting at 1:10 pm. R/C: Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE