

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF OCTOBER 24, 2017

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on October 24, 2017. Trustee Hank Gibson called the meeting to order at 7:02 P.M.

Roll call showed the following present: Trustees Vince Coia, Pat Artz and Hank Gibson; Fiscal Officer Gail Pittman, Zoning Inspector/Liaison Jim DiPaola, Road Superintendent Ray Taylor and Assistant Fiscal Officer Jon Summers. Fire Chief Mark Kozak was absent. In the audience was Greg Albieri.

REGULAR BUSINESS

A motion by Vince Coia, seconded by Hank Gibson to approve the minutes of the Regular Meeting of October 10, 2017. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Pat Artz, seconded by Vince Coia to approve the minutes of the Special Meeting of October 13, 2017. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Hank announced the correspondence book was present and available for public viewing.

A motion by Vince Coia, seconded by Hank Gibson to approve payroll warrants for October 27, 2017 in the amount of \$31,940.04 and other warrants in the amount of \$89,166.19 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

AUDIENCE

Mr. Albieri from Birchwood Manor spoke about the informational public gathering being held on Saturday, October 28th from 2:30 – 5:30. He invited the Trustees to attend and noted Mr. Steiner from the County Recycling has also been invited. Greg also noted how nice the Dawley Road project has been finished.

OLD BUSINESS:

TRUSTEES

Hank asked how the new water heater is performing. Jim said it is working good and it only takes about 2 minutes to get hot water down to the office area. Before, the office never got hot water.

Vince said Steve Colecchi wants to be placed on the agenda for the November 8th meeting to update the Trustees on Grand view Memorial Cemetery.

Jim noted that two more light fixtures need replaced outside.

Vince said the sink hole by Mr. Roberto's property should be fixed. The county repaired a ruptured line which had been creating the sink hole.

FISCAL OFFICER

Gail asked the Trustees to adjust the appropriation budget to reflect the savings from the OPWC project.

RES # 17-176 A motion by Hank Gibson, seconded by Vince Coia to adjust the appropriation budget for 2017 as follows:

Fund #4401 OPWC grant money from \$91,500.00 to \$66,680.00, a reduction of \$24,820.00. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Gail noted that the Trustees still needed to authorize a satisfaction of lien for a loan payoff we had received in August.

RES # 17-177 A motion by Vince Coia, seconded by Pat Artz to authorize a satisfaction of lien on the property located at 6333 Spring St, parcel #29-308-20-00-031-000, RLF Loan#RT001036 for Chester Parsons, loan paid in full. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Road Superintendent Ray Taylor reported the following:

Ray needs to order two front tires for the 2014 F550. He can get them from Carroll Tires for \$214.00 and have them mounted and balanced by Bob Sumerel for \$32/ea.

We need to get a new chainsaw. Ray obtained a quote for a Stihl saw from Coia Implement for \$311.96 and is requesting authorization to purchase.

Ray obtained a quote for installation of safety eyes on the 12' bay doors from Bob Collins.

A motion by Vince Coia, seconded by Pat Artz to authorize Bob Collins to install safety eyes on the 12' bay doors for the Road Department at a cost not to exceed \$250.00. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to authorize the reimbursements for boot allowance in the amount of \$150.00 for each of the Road Crew. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Ray noted that the invoice for Perrin Asphalt that we initially received did not include the cost for berming Dawley Rd. He called Perrin and they sent a corrected invoice. The berming added an additional \$10,440 to the cost of the project, but the total still came in at \$49,640.00 less than the bid price. That is a savings of \$24,820.00 for our local share and Perrin did a very good job.

ZONING DEPARTMENT

Zoning Inspector/Liaison Jim DiPaola reported the following:

The Board of Zoning Appeals met on October 11, 2017 and granted a request from Millcraft Barns to install a second building mounted sign at 2603 St. Rt. 59.

Property pins at 3149 SR 59 have been located and they show that the accessory building does not sit on Ravenna Township property. The Township can now advertise for bids for the property at 3173 St Rt 59.

The Land Bank is working on removing trash and cleaning up the front yard of 4092 Summit Road.

Tarps used as temporary fencing at 3055 Summit Road have been removed. Jim will watch to see if any future automotive repairs are done outside.

LIAISON

Jim has continued to work with Mark on various fire department projects.

The fire department's parking was expanded by some great in-house work by the road department.

Jim is working with Bill Steiner on the switch over to curbside recycling. He will get firm dates and post them on the Township website and in the newspaper. Jim suggested fencing off access to the area to prevent dumping. Hank suggested that they place a heavy chain link across the drive.

We are still waiting to hear from Ohio Edison on repairs to our parking and roads due to the transmission line project this year.

Pat suggested that large, reflective signs be placed in each direction for the intersection of SR59 and Peck Rd. She said she is very familiar with the intersection and still has a hard time seeing it in the dark. Ray said he will look into it and check with the County and see what he can come up with.

FIRE DEPARTMENT

Fire Chief Mark Kozak was absent and Jim DiPaola reported the following:

The MARCS grant for radios has been submitted.

The BWC and AFG grant items have been ordered.

The ceiling fans in the fire bays have been installed. They work great.

Mark wants to send Captain Blubaugh to Fire Officer 2 training. It is an online program and will require no overtime.

RES # 17-178 A motion by Hank Gibson, seconded by Vince Coia to authorize Captain Blubaugh to attend the online Fire Officer 2 training offered by Tri-C at a cost of \$500.00. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

The old ambulance was sold on GovDeals.com for \$10,762.50. The township will net \$9,481.25.

Five (5) nozzles failed the hose testing along with other older fittings. We will need to replace at least two of the nozzles.

NEW BUSINESS

TRUSTEES

The Secretary of State has sent a notification about disseminating information regarding Issue 1 and Issue 2 for the upcoming election. They would like us to direct any inquiries to their website (www.OhioSecretaryofState.gov) and possibly add the widget link to our website. The Trustees said they certainly have no problem referring callers to the state website, but placing the state's widget on our website at this late notice is not feasible. The election will be over before our website company would get it added.

FISCAL OFFICER

RES # 17-179 A motion by Vince Coia, seconded by Hank Gibson to approve the following PO's and BC's

- a. PO #313-2017 for \$550.00 to GovDeals.com for fees from the Fire Fund
- b. PO #314-2017 for \$500.00 to McMaster-Carr Supply Co. for supplies from the Fire fund.
- c. PO #315-2017 for \$2,000.00 to Finley Fire Equipment for nozzle replacements from the Fire fund.

- d. PO #316-2017 for \$500.00 to Cuyahoga Community College for Fire Officer 2 training for Blubaugh from the Fire fund. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES # 17-180 A motion by Hank Gibson, seconded by Pat Artz to approve the following purchase order

- e. PO #317-2017 for \$500.00 to Coia Implement Sales for a chainsaw from the Road Fund. R/C: Mr. Coia, abstain; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Financial reports were distributed to the Trustees and department heads in Excel spreadsheets.

A motion by Vince Coia, seconded by Hank Gibson to approve and accept the September bank reconciliation and financial reports as presented by the Fiscal Officer. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES # 17-181 A motion by Vince Coia, seconded by Hank Gibson to approve sending EMS accounts to collections as recommended by LifeForce on the supplemental report. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES # 17-182 A motion by Pat Artz, seconded by Hank Gibson to approve writing off EMS accounts as recommended by LifeForce on the supplemental report. R/C: Mr. Coia, abstain; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES # 17-183 A motion by Vince Coia, seconded by Pat Artz to send EMS account to the Attorney General for collection as noted on the supplemental report. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES # 17-184 A motion by Hank Gibson, seconded by Vince Coia to authorize mileage reimbursement for public records training in Akron for Vince and Pat. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion by Vince Coia, seconded by Pat Artz to adjourn the meeting at 7:40 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE