

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF JULY 17, 2018

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on July 17, 2018. Trustee Hank Gibson called the meeting to order at 7:05 P.M.

Roll call showed the following present: Trustees Pat Artz, Hank Gibson, Fire Chief Mark Kozak, Zoning Inspector Jim DiPaola, Road Superintendent Ray Taylor and Assistant Fiscal Officer Jon Summers. Trustee Vince Coia and Fiscal Officer Gail Pittman were absent. In the audience were Tony Badalamenti, Debbie Mann and Diane Smith.

AUDIENCE

Tony Badalamenti introduced himself and said he is running for the open County Commissioner seat. He spoke about his main concerns in the county (economic growth, the drug crisis, and financial stewardship).

REGULAR BUSINESS

The motions for approving the meeting minutes for the budget hearing and the regular trustee meeting held on July 5, 2018 were both tabled until the next meeting.

Hank announced the correspondence book was available for public viewing.

A motion by Hank Gibson, seconded by Pat Artz to approve payroll warrants for July 20, 2018 in the amount of \$35,138.79 and other warrants in the amount of \$23,413.11 with warrants over \$1,000.00 being read aloud for approval. R/C: Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

OLD BUSINESS:
TRUSTEES

The Ohio Public Works Hommon Road Resurfacing bids have been reviewed by both the County Engineers and the County Prosecutor. The low bidder is Ronyak Paving, Inc.

RES # 18-105 A motion by Hank Gibson, seconded by Pat Artz to award the Hommon Road Resurfacing Project contract to Ronyak Paving, Inc. at the bid of \$164,573.15. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

The Vendor Approval Form, which replaces the Request to Proceed form, needs to be signed by Vince and submitted along with the signed Project Grant Agreement. Ray will get the Unit Price Bid Contract Agreement signed by Ronyak, and once the Notice to Proceed has been issued, the construction can begin.

FISCAL OFFICER

None

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Road Superintendent Ray Taylor reported the following:

The Hommon Rd culvert work and driveway pipes are done and everything is ready for paving.

The Skeels Development will be prepared for the chip and seal and for fixing other asphalt concerns. Ray received an estimate of \$44,845.50 from H. Luli Construction for the chip and seal work.

Door 3 in the upper bay needs a new computer board installed in the opener. Bob Collins quoted the repair at \$150.00

The new road crew workers are doing well.

GRANDVIEW

There was one burial and one cremation in the last two weeks.

T R Crane charges \$115.00/hour with a 4 hour minimum for the removal of the large memorial stone that is in danger of falling over. Ray will have them move it and will attempt to repair the base that it sits on.

A motion by Pat Artz, seconded by Hank Gibson to approve having T R Crane remove the memorial stone for repairs at a rate of \$115/hour. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

The Cushman motor has blown up. Ray is going to try using parts from the remaining Cushman's to repair it.

ZONING DEPARTMENT

Zoning Inspector Jim DiPaola reported the following:

The Zoning Commission meeting scheduled for July 18, 2018 has been cancelled. The Commission will meet on August 15, 2018 at 7 PM in the Trustees meeting room to review the revised Zoning Resolution.

The new software is working fine.

FIRE DEPARTMENT

Fire Chief Mark Kozak was present reported the following:

Captain Evans has requested a six month LOA. The Trustees pointed out that he hasn't worked at all this year anyways.

RES # 18-106 A motion by Hank Gibson, seconded by Pat Artz to allow Captain Evans a Leave of Absence retro from January 1, 2018 through December 31, 2018. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Mark requested an executive session at the end of the meeting.

Mark thanked Carter Lumber for donating materials for training props.

Tanker 2418 has a valve needing replaced. Mark said they should be able to do that repair in house.

NEW BUSINESS

TRUSTEES

Gail had received a notification of a replat of lots 17AR through 17DR of Lakeview Gardens between Summit Rd and Hodgson Dr from Portage Regional Planning who was looking for any comments on the replat. Jim said he had not received any notification of this and wondered how it had gotten to Regional Planning without him signing the mylars. Jim said he will be looking into it.

FISCAL OFFICER

Gail wanted mentioned that she had placed two PO's in the list, one for Ronyak Paving and the other for H Luli Construction for chip and seal of the roads. She wanted noted that there wasn't enough funds for payment at this time, but by the time the work was done and checks issued, the monies from the second half of the real estate settlement funds will have arrived.

RES # 18-107 A motion by Hank Gibson, seconded by Pat Artz to approve the following PO's and BC's :

- a. PO #280-2018 for \$1,500.00 to Buckeye Power Sales for generator maintenance from the Fire fund.
- b. PO #281-2018 for \$82,286.58 to Ronyak Paving Inc. for Hommon Road paving from Fund 2011.
- c. PO #282-2018 for \$44,845.50 to H Luli Construction Co. for Skeels Development chip and seal from Fund 2011.
- d. PO #283-2018 for \$500.00 to Bob Collins for garage bay door repair from the General fund.
- e. PO #284-2018 for \$1,200.00 to University of Akron for inspector training for Collins and Gemberling (rescheduled from April) from the Fire fund.
- f. PO #285-2018 for \$2,000.00 to T R Crane & Towing Service for moving the memorial from the Grandview fund.

R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Financial reports were distributed to the Trustees and department heads in Excel format.

RES # 18-108 A motion by Hank Gibson, seconded by Pat Artz to send EMS accounts out for collections as noted on the supplemental report. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Pursuant to R.C 121.22(g) Executive Session was requested to discuss matters required to be kept confidential by federal law.

A motion by Hank Gibson, seconded by Pat Artz to suspend Regular session at 7:54 pm. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Pat Artz to enter into Executive session at 7:57 pm. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Pat Artz, Hank Gibson, Asst. Fiscal Officer Jon Summers and Fire Chief Mark Kozak.

A motion by Hank Gibson, seconded by Pat Artz to close Executive session at 8:08 pm. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Pat Artz to re-enter into Regular session at 8:08 pm. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Hank Gibson, Pat Artz; Asst. Fiscal Officer Jon Summers and Fire Chief Mark Kozak.

The purpose of the Executive Session was to discuss a matter required to be kept confidential under federal law.

No action was taken.

ADJOURNMENT

A motion by Hank Gibson, seconded by Pat Artz to adjourn the meeting at 8:08 pm. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ATTEST:

TRUSTEE CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE