

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF SEPTEMBER 10, 2019

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on September 10, 2019. Trustee Hank Gibson called the meeting to order at 7:06 P.M.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank Gibson, Zoning Inspector Jim DiPaola, Road Superintendent Ray Taylor and Assistant Fiscal Officer Jon Summers. Fiscal Officer Gail Pittman was absent. In the audience was Frank Hairston.

REGULAR BUSINESS

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Regular Meeting of August 27, 2019. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Hank announced the correspondence book was present and available for public viewing.

A motion by Vince Coia, seconded by Pat Artz to approve payroll warrants for September 13, 2019 in the amount of \$58,758.66 and other warrants in the amount of \$52,891.47 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

AUDIENCE

Frank Hairston, of the McElrath Improvement Corp., came to spread news about the events happening in the McElrath community. He invited everyone to come this Saturday, September 14th, for Gospel In the Park (from 4-7 PM at the Mitchell-McClelland Ballfield). They will have live gospel music, a DJ, ice cream and food vendors. He discussed the issues they were having regarding dumping, inquired about whether there would be a fall cleanup (no, none planned, the Township currently just does the spring cleanup), wondered about being able to close off the end of Garfield where there were no houses to stop the dumping on that portion of the road. Jim and Frank agreed to work on that together to come up with a solution.

OLD BUSINESS:

TRUSTEES

The Township has received the final determination letter from the Civil Rights Commission regarding the Grandview Memorial lawsuit.

Pat said she has heard back from the medical school in Rootstown in regards to donating bodies of deceased indigents. They can only accept them if the deceased has legally declared their intention to have their body donated to science.

FISCAL OFFICER

The Budget commission certified the local government funds for 2020 for Ravenna Township. It is budgeted to be \$60,186.13 for 2020.

The draft contract for Clemans Nelson was sent to Brett for review. We have not yet received a response.

A request was sent to Brett and the Portage County Prosecutor's office to provide us with an opinion on indigent burial requirements and permits. Brett said it is taking him longer to complete the opinion because there is an abundance of case law to review.

DEPARTMENTAL REPORTS**ROAD DEPARTMENT**

Ray was present and reported the following:

The Road Crew has completed their crack sealing of multiple roads. They were able to seal 4.54 miles of road.

H. Luli is supposed to do the chip and seal project in the McElrath Development within the next week or two.

Vince said he had had a complaint about the chip and sealing of Peck Rd, there was too much gravel everywhere. Ray said that work was done by the County. Peck Road is a county maintained road. He has heard complaints lately of other roads they have chip and sealed using too much gravel.

Mike Soboro has submitted all his needed paperwork. Ray requested the Trustees approval to get the trees taken care of on Cooley.

A motion by Vince Coia, seconded by Hank Gibson to approve having Mike Soboro remove two dead trees and trim up the west side of Cooley Road for a cost not to exceed \$2,000.00. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

The mini excavator is having electrical issues on startup. Ray thinks they have found the problem, but if not, it will need to go to Leppo's for repairs. Ray has requested a PO from Gail for this.

GRANDVIEW CEMETERY

There were three burials and one cremation in the past two weeks.

Ray has looked for alternatives for the marble doors on the mausoleum vaults. He doesn't believe there are any. He did find a slightly cheaper door at American Monument. He is looking into the costs of replacing the undersized brackets used on the marble vault doors.

A motion by Vince Coia, seconded by Hank Gibson to approve the purchase of the large marble door from American Monument for \$675.00. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

ZONING DEPARTMENT

Zoning Inspector Jim DiPaola was present and reported the following:

The status hearing for 3496 Ash St. was held on August 30, 2019. The illegal structure has been partially demolished. The property owner has obtained a lawyer and a new hearing is scheduled for September 26, 2019.

Jim attended a meeting in the McElrath Community and discussed the illegal dumping problem. Bill Steiner from Portage County Solid Waste also attended.

LIAISON

The Economic Development Director Committee has received several more applications and they will be doing interviews in the next two weeks.

We are waiting for estimates on drywall repair and carpet replacement. We have received one estimate from Steve Jones for \$675 for the drywall repair and paint.

A motion by Hank Gibson, seconded by Pat Artz to approve the \$675.00 estimate from Steve Jones for the drywall repair and paint project in Chief Kozak's office. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Benner Masonry repaired the cracked mortar joints and painted all the steel plates above the windows in the Fire Department. The main crack that allowed water to get in was between the two windows in the Chief's office.

FIRE DEPARTMENT

Fire Chief Mark Kozak was absent and Firefighter Frawley reported the following:

The EMS reimbursement grant has been approved and we should be getting \$3,000 back from the state.

We were approved for the \$50,000 federal grant for radios.

The tentative live date for the MARCS radios is September 18th.

We should be getting the new revised contract for Dispatch soon.

The new air bottles are in service. The old bottles need to be declared as surplus. The last time we tried to sell the old air bottles in the online auction, there wasn't a single bid because they are obsolete. Mark would like to just sell them for \$1/ea. as there is interest to use the old air bottles for craft purposes.

A motion by Hank Gibson, seconded by Vince Coia to declare the old air bottles obsolete and surplus and able to be sold for \$1 each. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

The rescue squads have had their semi-annual PM completed

The parts for repairing the booster hose line on 2413 are ordered.

NEW BUSINESS

TRUSTEES

Vince is still looking for sponsors for the November quarterly township meeting at the Elks club.

The Fire Dept was complemented on their work by the family of one our residents who passed away on Hodgson Rd.

Hank mentioned that next year we should probably work on a different schedule for brush pick up. With all the storms we've been having, and with all the cemetery work, the road crew's time is getting stretched pretty thin.

Hank asked Jon to order 3 soft covers for storage of the Trustees' new chrome books and accessories.

FISCAL OFFICER

RES # 19-086 A motion by Hank Gibson, seconded by Vince Coia to approve the following POs and BCs:

- a. PO #334-2019 in the amount of \$500.00 to Sutphen Corp for parts for fire truck repair from the Fire fund.
- b. T&N PO #335-2019 in the amount of \$5,808.00 to H&W Door Co. for bay doors on NOPEC from the General fund.

- c. PO #336-2019 in the amount of \$2,000.00 to Michael Sorboro for tree trimming from the Road fund.
- d. PO #337-2019 in the amount of \$1,000.00 to Leppo Equipment for repairs to mini excavator from the Road fund.
- e. PO #338-2019 in the amount of \$250.00 to Sensible Products Inc. for parts for fire truck from the Fire fund.
- f. PO #339-2019 in the amount of \$1,000.00 to Shorts Funeral Home for indigent burial from the General fund.

R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Financial reports were distributed to the Trustees and department heads in Excel spreadsheets.

RES # 19-087 A motion by Hank Gibson, seconded by Vince Coia to accept and approve the August bank reconciliation and financial reports as presented by the fiscal officer. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

A review for a hardship application for crash billing was tabled for more information.

BWC has sent formal notification of our acceptance in the group retro program for the 2020 year.

ADJOURNMENT

A motion by Vince Coia, seconded by Pat Artz to adjourn the meeting at 8:15 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE