

**RAVENNA TOWNSHIP BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING OF DECEMBER 30, 2019**

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The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on December 30, 2019. Trustee Hank Gibson called the meeting to order at 7:02 P.M.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank Gibson, Fiscal Officer Gail Pittman, Zoning Inspector Jim DiPaola, Fire Chief Mark Kozak, and Road Superintendent Ray Taylor. Assistant Fiscal Officer Jon Summers was absent.

**AUDIENCE**

None

**REGULAR BUSINESS**

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Regular Meeting of December 17, 2019. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Hank announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Vince Coia, seconded by Pat Artz to approve payroll warrants for January 3, 2020 in the amount of \$48,082.69 and other warrants in the amount of \$9,191.17 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

**OLD BUSINESS:**

**TRUSTEES**

It was noted that Hank was sworn in to his new term as Trustee at the staff Christmas party.

All the necessary Trustee and Fiscal Officer bonds are in place.

Pat obtained more estimates on the carpet and found good options at a price that is better than previous estimates. A representative will be here tomorrow to measure and finalize the estimates. The Trustees will review all of them and make a final decision at the next meeting.

**FISCAL OFFICER**

**RES # 19-138** A motion by Pat Artz, seconded by Hank Gibson to approve Ohio Insurance Company as the third party administrator for the township's Cobra coverage for 2020 because they will administer the health, vision and dental plans for a fee of \$325.00 for the year, Medical Mutual would only administer the health plan. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

**DEPARTMENTAL REPORTS**

**ROAD DEPARTMENT**

*Ray was present and reported the following:*

Ray presented the Road Departments year-end figures for salt usage, asphalt repairs, culvert and catch basin repairs/replacements, Grandview burials, etc.

**GRANDVIEW CEMETERY**

There were three burials in the past two weeks.

### **ZONING DEPARTMENT**

*Zoning Inspector Jim DiPaola was present and reported the following:*

The house on Wall St. next to the Radiator shop will be torn down at some time in the future. The neighbor intends to purchase the property after the foreclosure goes through and demolish.

One of the properties that has a lien (State Route 14 Barber property) from the NDS administered revolving loan will be paid shortly at \$10,000.00.

### **LIAISON**

### **FIRE DEPARTMENT**

*Fire Chief Mark Kozak was present and reported the following:*

The radios are in from the FEMA Grant. Mark will submit an addendum to spend the excess grant funds.

Mark submitted the State of Ohio training reimbursement grant.

No one in Portage County received the Ohio MARCS Grant.

The Dispatch contract has been delivered to the City.

Executive session is requested to discuss the part-time firefighter contract negotiations.

The Chevy truck is still at Charles Chevrolet waiting on parts.

### **NEW BUSINESS**

#### **TRUSTEES**

Pat got a phone call from Mr. Black about NOPEC and the method of opting out.

A letter came from NOPEC regarding the 2020 \$1,500 Sponsorship Award. The township must apply for it by 3/31/2020. The Trustees will decide on the date for the next community open house in February and then submit for the grant.

A motion by Hank Gibson, seconded by Vince Coia to recognize Pastor Dennis Ritchey Sr. and Mother Geraldine Richey in a formal proclamation on their 40<sup>th</sup> wedding anniversary. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Pat brought up a vicious dog issue on Lovers Lane. She made some phone calls, researched the issue and updated the trustees.

Vince spoke about an issue he was mad aware of on Meadowbrook and Jim has sent out a citation.

### **FISCAL OFFICER**

**RES # 19-139** A motion by Hank Gibson, seconded by Pat Artz to approve BCs and POs listed as Items 1 through 42 on the supplemental report. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

**RES # 19-140** A motion by Hank Gibson, seconded by Pat Artz to approve BCs and POs listed as Items 43 through 50 and Items 52 through 74 on the supplemental report. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

**RES # 19-141** A motion by Pat Artz, seconded by Hank Gibson to approve PO #29-2020 as listed on the supplemental report. R/C: Mr. Coia, abstain; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

**RES # 19-142** A motion by Vince Coia, seconded by Hank Gibson to approve BCs and POs listed as Items 75 through 77 and Items 79-84 on the supplemental report. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

**RES # 19-143** A motion by Pat Artz, seconded by Hank Gibson to approve PO #30-2020 as listed on the supplemental report. R/C: Mr. Coia, abstain; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

**RES # 19-144** A motion by Vince Coia, seconded by Pat Artz to approve BCs and POs listed as Items 85 through 92 and Items 94-117 on the supplemental report. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

**RES # 19-145** A motion by Pat Artz, seconded by Hank Gibson to approve PO #31-2020 as listed on the supplemental report. R/C: Mr. Coia, abstain; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

**RES # 19-146** A motion by Vince Coia, seconded by Pat Artz to approve BCs and POs listed as Items 118 through 138 on the supplemental report. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Financial reports were distributed to the Trustees and department heads in Excel format.

**RES # 19-147** A motion by Pat Artz, seconded by Vince Coia to reappoint Hank Gibson to the Cemetery Union Board for another 2-year term beginning on January 1, 2020. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

**RES # 19-148** A motion by Hank Gibson, seconded by Vince Coia to reappoint Jim DiPaola the Portage County Regional Planning Board for another 2- year term beginning on January 1, 2020. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Pursuant to R.C 121.22(g) Executive Session was requested to discuss CBA negotiations and employee compensation.

A motion by Vince Coia, seconded by Pat Artz to suspend Regular session at 7:52 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Pat Artz to enter into Executive session at 7:53 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank Gibson, Fiscal Officer Gail Pittman, Fire Chief Mark Kozak and Zoning Inspector Jim DiPaola.

A motion by Hank Gibson, seconded by Vince Coia to close Executive session at 8:15 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

A motion by Pat Artz, seconded by Hank Gibson to re-enter into Regular session at 8:15 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank Gibson, Fiscal Officer Gail Pittman, Mark Kozak and Jim DiPaola.

The purpose of the Executive Session was to discuss CBA negotiations.

**RES # 19-141** A motion by Pat Artz, seconded by Hank Gibson to approve and accept the 2020 – 2022 Part Time CBA contract as negotiated. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

**ADJOURNMENT**

A motion by Hank Gibson, seconded by Pat Artz to adjourn the meeting at 8:18 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

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CHAIR

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TRUSTEE

\_\_\_\_\_  
FISCAL OFFICER

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TRUSTEE