

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF NOVEMBER 6, 2018

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on November 6, 2018. Trustee Vince Coia called the meeting to order at 7:01 P.M.

Roll call showed the following present: Trustees Vince Coia, Pat Artz and Hank Gibson, Fiscal Officer Gail Pittman, Fire Chief Mark Kozak, Zoning Inspector Jim DiPaola, Road Superintendent Ray Taylor (joined about 10 minutes later) and Assistant Fiscal Officer Jon Summers. Dale Todd was in the audience.

AUDIENCE

Dale Todd asked when Hidden Brook will be scheduled to be repaved. Vince explained to him how expensive the paving was and how the township funds the paving projects. Because paving is expensive, the township applies for grants to offset half of the cost. He explained that to be awarded grants projects are ranked by a score. Points are awarded based on several factors: high traffic, conditions, etc. that equate to a need score. Housing developments are not ranked well by the state as far as need, most projects funded are through roads. As a result, the expense to pave Hidden Brook would fall entirely upon the township. Vince said a good and cheaper alternative is chip and sealing and said he would have Ray check on his 5-year schedule to find out where Hidden Brook falls within that schedule.

REGULAR BUSINESS

A motion by Pat Artz, seconded by Vince Coia to approve the minutes of the Regular Meeting of October 23, 2018. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Vince announced the correspondence book was available for public viewing.

A motion by Vince Coia, seconded by Hank Gibson to approve payroll warrants for November 9, 2018 in the amount of \$48,472.16 and other warrants in the amount of \$15,399.66 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

OLD BUSINESS:
TRUSTEES

Hank asked if there was any news about the Peck Road light. Pat said she has not heard anything and Vince said he will try getting in touch with the new First Energy representative.

Hank asked Ray if we were all set with the road salt. Ray said we were ready.

Vince asked about the planned holiday party. Mark said everything is ordered and most of it received. He said University Hospital will be here for two hours.

FISCAL OFFICER

None.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Road Superintendent Ray Taylor reported the following:

The 2014 F550 needs to have its rear spring replaced at Stover Spring. The black utility trailer used to haul the new mausoleum lift needs a new spring also.

Ray presented a summary of all the road and cemetery work done to date for 2018.

GRANDVIEW

We had two (2) cremations and two (2) burials since the last meeting.

Ray would like to purchase and install a wall mounted propane heater for the mausoleum. Lowe's has one for \$249. AmeriGas can provide a 47 gallon tank and set up for about \$217.00.

A motion by Vince Coia, seconded by Hank Gibson to authorize both the purchase of the heater from Lowe's and the tank installation by AmeriGas. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A woman had produced a \$300 certificate of entitlement (when validated) for a cemetery plot at Grandview. It was from 1996 and her husband was buried somewhere else. She was wondering if it was valid and could be passed down to her children. Ray said there were no deed records or financial records to support the validation of the certificate and the person had no other documentation for the plot. After review, the Trustees thought the certificate looked more like an advertising to promote their business at the time. They asked Jim to see if he could find more information and/or discuss it with the attorney, but their initial inclination was that it would not be valid.

ZONING DEPARTMENT

Zoning Inspector Jim DiPaola reported the following:

The Zoning Commission will meet on November 21, 2018 to continue reviewing the revised Zoning Resolutions.

The BZA will meet November 14, 2018 to hear a request by Quail Hill – Forest Ridge Development Co. for an extension of the PUD Conditional Use of Forest Ridge so Phase VI can be completed.

The Common Pleas Court has ruled that the property owned by Elissa Cole, 3496 Ash, Ravenna, 2017CV00956, must bring the property into compliance with the zoning code. A meeting with the property owner is scheduled on November 13, 2018 at 2 PM in the Prosecutors Office.

Peggy DiPaola dropped off Jack Schaffer's records of the Flag Pole Restoration to be placed in the Township archives. Records include the paint information as well as detailed drawings and photographs. Jack had started the application process to have the Flag Pole placed on the National Register of Historic Places. Peggy and Jim are offering to complete the application process pending Trustee approval.

A motion by Pat Artz, seconded by Vince Coia to approve Peggy DiPaola and Jim DiPaola complete the application process to place the Flag Pole on National Register of Historic Places. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

The Balloon A-Fair signs were removed from the Flag Pole fence by the Road Department after the Balloon A Fair Committee failed to remove them in spite of being requested to do so. Jim suggested that the Trustees not allow any signs or banners to be hung on the Flag Pole or the Flag Pole fence in the future.

Jim presented the October Zoning report.

FIRE DEPARTMENT

Fire Chief Mark Kozak was present reported the following:

The State of Ohio EMS has awarded the township two iPads. The only drawback is we have to go to Columbus to pick them up. Pat asked how much an iPad is worth versus the expense of driving all that way. Mark said the iPads are probably worth about \$800 each. He would send one of the guys on duty, so there wouldn't be any additional labor expense, just the cost of gas to go down and back.

RES # 18-161 A motion by Hank Gibson, seconded by Vince Coia to accept the iPads from the Ohio Division of Emergency Medical Services. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Mark is working on the CBA negotiations with the full time employees.

The current particulate barrier hoods used by the firefighters are not very effective. The rest of the body is protected by three layers of equipment, but the neck area is only protected by one layer. Mark asked that he be allowed to purchase a new style of hood.

A motion by Hank Gibson, seconded by Pat Artz to authorize the purchase of thirty (30) new style protective hoods for the firefighters. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Pump testing is scheduled for November 14th.

Steve Shirkman has offered to donate some exercise equipment.

A motion by Hank Gibson, seconded by Vince Coia to accept the donation of weight lifting equipment from Steve Shirkman. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

NEW BUSINESS **TRUSTEES**

None

FISCAL OFFICER

RES # 18-162 A motion by Hank Gibson, seconded by Pat Artz to approve the following PO's and BC's :

- a. PO #356-2018 for \$1,740.00 to Ohio Edison for light pole installation at Peck Rd from the General fund.
- b. PO #357-2018 for \$17,000.00 to H&W Door Co for garage door improvements to be paid with NOPEC grant from the General fund.
- c. PO #358-2018 for \$9,500.00 to Unified Insulation Systems, LLC for garage bay insulation to be paid with NOPEC grant from the General fund.
- d. PO #359-2018 for \$2,600.00 to Fire Safety Services for equipment from the Fire fund.
- e. PO #360-2018 for \$1,150.00 to Cardmember Service for generator from the Fire fund.
- f. PO #361-2018 for \$4,400.00 to Finley Fire Equipment for equipment from the Fire fund.
- g. PO #362-2018 for \$500.00 to Print and Sign Express for printing of zoning books from the Zoning fund.
- h. PO #363-2018 for \$1,500.00 to Finley Fire Equipment for fire hoods from the Fire fund.
- i. PO #364-2018 for \$1,000.00 to Stuver Auto Spring to replace springs on the chipper truck from the Road fund.

- j. PO #365-2018 for \$300.00 to Chase Card Services for propane heater for the mausoleum from the Grandview fund.
- k. PO #366-2018 for \$10,000.00 to City of Ravenna Finance Director for road salt from the Road fund.
- l. BC #24-2018 for \$1,500.00 for holiday celebration costs from the General fund.
- m. PO #367-2018 for \$400.00 to AmeriGas for propane tank and propane for the mausoleum from the Grandview fund.

Financial reports were distributed to the Trustees and department heads in Excel format.

RES # 18-163 A motion by Vince Coia, seconded by Pat Artz to approve and accept the October bank reconciliation and October monthly financial reports as presented by the fiscal officer. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion by Vince Coia, seconded by Pat Artz to adjourn the meeting at 7:55 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes, Mr. Gibson, yes. Motion Passed.

ATTEST:

TRUSTEE CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE