

**RAVENNA TOWNSHIP BOARD OF TRUSTEES**  
**MINUTES OF REGULAR MEETING OF DECEMBER 28, 2018**

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The Ravenna Township Board of Trustees met in Special Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on December 28, 2018. Trustee Vince Coia called the meeting to order at 12:05 P.M.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Fiscal Officer Gail Pittman, Fire Chief Mark Kozak, Zoning Inspector Jim DiPaola and Assistant Fiscal Officer Jon Summers.

The purpose of the meeting is to process payments for year 2018, approve POs and BCs, take care of any payroll issues for year-end, and discuss CBA negotiations.

A motion by Vince Coia, seconded by Pat Artz to approve warrants for December 28, 2018 in the amount of \$11,698.85 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

**RES # 18-184** A motion by Vince Coia, seconded by Pat Artz to approve the following PO's and BC's :

- a. PO #381-2018 in the amount of \$4,812.00 to H&W Door Company for road bay doors (mistakenly closed original PO) from the General fund.
  - b. PO #382-2018 in the amount of \$251.46 to Levinson's for uniforms for PT FF Schmitz from the Fire fund (original PO was mistakenly closed)
  - c. BC #26-2018 in the amount of \$100.00 for meetings from the Zoning fund.
- R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

A motion By Pat Artz, seconded by Vince Coia to allow Ray Taylor to carry forward all vacation hours in excess of 120 hours at the end of 2018, to year 2019 due to the fact that he couldn't use them because of staffing and administrative issues entailed in getting the Grandview Cemetery up and running this year. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

A motion by Vince Coia, seconded by Pat Artz to authorize the allotment of 7 hours holiday hours for Don Bello to be paid for Christmas since it was the intent that his job be reclassified from seasonal to part time. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

Pursuant to R.C 121.22(g) Executive Session was requested to discuss collective bargaining agreement negotiations.

A motion by Vince Coia, seconded by Pat Artz to suspend Regular session at 12:12 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

A motion by Vince Coia, seconded by Pat Artz to enter into Executive session at 12:13 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Fiscal Officer Gail Pittman, Fire Chief Mark Kozak, and Zoning Inspector Jim DiPaola.

A motion by Vince Coia, seconded by Pat Artz to close Executive session at 12:31 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

A motion by Vince Coia, seconded by Pat Artz to re-enter into Regular session at 12:32 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Fire Chief Mark Kozak, Fiscal Officer Gail Pittman, and Zoning Inspector Jim DiPaola.

The purpose of the Executive Session was to discuss collective bargaining agreement negotiations.

**RES # 18-185** A motion by Vince Coia, seconded by Pat Artz to accept, in principal, the recent counter proposal from IAFF including the pay increases as follows: 2019, 2%; 2020, 1%; and 2021, 2%; and language changes as agreed upon, with the contract to be signed when available. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

**ADJOURNMENT**

A motion by Vince Coia, seconded by Pat Artz to adjourn the meeting at 12:36 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

ATTEST:

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TRUSTEE CHAIR

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TRUSTEE

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FISCAL OFFICER

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TRUSTEE