

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF JUNE 2, 2020

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on June 2, 2020. Trustee Vince Coia called the meeting to order at 6:30 P.M.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank Gibson, Fiscal Officer Gail Pittman, and Attorney Chad Murdock.

Pursuant to R.C 121.22(g) Executive Session was requested to consult with the township attorney regarding possible litigation and an EMS patient complaint.

A motion by Vince Coia, seconded by Hank Gibson to suspend Regular session at 6:40 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to enter into Executive session at 6:40 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank Gibson, Fiscal Officer Gail Pittman, Fire Chief Mark Kozak and Atty. Chad Murdock,

A motion by Vince Coia, seconded by Hank Gibson to close Executive session at 7:10 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to re-enter into Regular session at 7:10 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank Gibson, Fiscal Officer Gail Pittman, Fire Chief Mark Kozak and Atty. Chad Murdock,

The purpose of the Executive Session was to consult with the township attorney regarding possible litigation and to address an EMS patient complaint.

RES # 20-048 A motion by Hank Gibson, seconded by Pat Artz to authorize Chad Murdock to send a letter to the City of Ravenna regarding Maple Grove Union Cemetery. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

The meeting then moved to the upper Fire Bay.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank Gibson, Fiscal Officer Gail Pittman, Fire Chief Mark Kozak, Zoning Inspector Jim DiPaola, Road Superintendent Ray Taylor and Assistant Fiscal Officer Jon Summers.

AUDIENCE

None

REGULAR BUSINESS

A motion by Hank Gibson, seconded by Vince Coia to approve the minutes of the Regular Meeting of May 19, 2020. R/C: Mr. Coia, yes; Mrs. Artz, abstain; Mr. Gibson, yes. Motion Passed.

Vince announced the correspondence book was available in the Fiscal Office for public viewing by appointment during normal business hours.

A motion by Hank Gibson, seconded by Pat Artz to approve payroll warrants for June 5, 2020 in the amount of \$46,483.59 and other warrants in the amount of \$21,059.61 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

OLD BUSINESS:
TRUSTEES

The trustees asked Jim for an update about how the JEDD is progressing. Jim stated that the new Economic Development Director is working on the project. There was progress made but then the virus and shutdown hit and it was put on the back burner.

Vince asked Pat if she knew if any drainage lines had been put in on Peck Rd by the residents. Pat said not to her knowledge.

Vince asked Jim about the gun fire complaints. Jim said he is still investigating those.

FISCAL OFFICER

Gail gave an update on the revenue budgets. The gas tax for May has not yet been received. However, the State's website shows that the township should receive over \$11,500, so the reductions have not hit yet. Interest received for May was about \$700 (down 50%). May EMS collections came in at \$18,400.

DEPARTMENTAL REPORTS**ROAD DEPARTMENT**

Ray submitted the following report:

There was a complaint from a resident regarding the road crew using the roadside mower to trim her overgrown hedges. Ray went out and talked with the resident. She said she had planned on having her hedges trimmed but her contractor hadn't gotten to it yet. Ray took some pictures and assured her the we would not use our mower to trim them anymore. Everyone at the meeting thought from the picture that the trimming did not look bad.

GRANDVIEW CEMETERY

There have been 3 burials and 1 cremation in the past two weeks.

Vince said he wanted to thank Ray and the road crew and the Young Marines for an excellent job on the cemetery for Memorial Day. Ray said he has received many compliments and "thank you's" on the maintenance of Grandview. People are really noticing the changes and are enthusiastic. Ray wanted to thank the road crew for all the hard work and thank the Trustees for allowing the changes to be made.

Ray said he will be off at the end of the week, but Doug will be there to handle everything.

ZONING DEPARTMENT

Zoning Inspector Jim DiPaola was present and submitted the following report:

Jim attended the court case on May 27th regarding Pine Gate Manufactured Home Park vs. John Bott. The Magistrate ruled that Mr. Bott had to vacate the building.

Mr. Walter Morehead at 6333 Spring St has been granted an extension of time, until July 6, 2020, to remove all trash and junk from his property.

Jim is working on revisions to the Zoning Resolution. The Zoning Commission will meet June 17th to discuss changes to the Resolution and the rezoning of properties on East Lake St.

Jim asked for a couple of resolutions to send violations to the County Prosecutor.

RES # 20-049 A motion by Vince Coia, seconded by Hank Gibson to forward 2020 VIO 02, Benjamin Schneff, 6359 Wall St., Ravenna, parcel #29-344-10-00-098-000 to the Portage County Prosecutor for enforcement. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

RES # 20-050 A motion by Hank Gibson, seconded by Pat Artz to forward 2020 VIO 03, New Incorporated America, 6738 Terrill, Ravenna, parcels 29-311-12-00-152-000, 29-311-12-00-153-000, 29-311-12-00-154-000 and 29-311-12-00-155-000 to the Portage County Prosecutor for enforcement. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

LIAISON

Jim met with the Fire Department and Architect to discuss the gym construction at the King Kennedy Center.

The two roof drains above the fire department were repaired on May 30th. We will have to wait for a good rain to see if the repairs are successful.

FIRE DEPARTMENT

Fire Chief Mark Kozak was present and submitted the following report:

Mark has submitted the FEMA PPE Grant and also the FEMA Public Assistance Reimbursement Program Grant, which is awaiting Mark's signature.

The 258 FM Global Grant smoke detectors have been received.

The EMS call volume has picked back up. May ended busy.

Brandon Heating and AC will be out tomorrow to investigate why the AC is out in the Fire Department.

NEW BUSINESS

TRUSTEES

Pat asked if Meagan's Restaurant had contacted the Township about putting a picnic table in the park and using it as an extension of her restaurant. No such request has been received by the township.

FISCAL OFFICER

RES # 20-051 A motion by Hank Gibson, seconded by Vince Coia to approve the POs and BCs as listed:

- a. PO #267-2020 in the amount of \$3,000.00 to Chad Murdock, Atty for legal fees from the General fund
- b. PO #268-2020 in the amount of \$8,000.00 to Life-Force Billing for service fees from the EMS fund.
- c. T&N PO #269-2020 in the amount of \$1,176.39 to FYDA Freightliner Youngstown for brake repair from the Fire fund.
- d. T&N PO #270-2020 in the amount of \$419.75 to Central Allied Enterprises for cold patch from the Road fund.
- e. PO #272-2020 in the amount of \$4,000.00 to Treasurer State of Ohio for MARC's radio fees from the Fire fund
- f. PO#273-2020 in the amount of \$1,650.00 to IWORQ Systems for zoning software renewal annual fee from the Zoning Fund

g. T&N PO#271-2020 in the amount of \$1,830.00 to Treasurer State of Ohio for MARC’s radio fees for Qtr. beginning April 1, 2020 from the Fire Fund
R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Financial reports were distributed to the Trustees and department heads in Excel format.

Hank asked Ray for an update on the truck order. Ray said there is a problem getting parts right now, but we should have it in time for the plow season.

Mark mentioned that Ravenna City had brought down their fire trucks and squads during the protests in the center of town. There were no incidents.

ADJOURNMENT

A motion by Vince Coia, seconded by Hank Gibson to adjourn the meeting at 8:23 pm.
R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE