

RAVENNA TOWNSHIP BOARD OF TRUSTEES MINUTES OF SPECIAL MEETING OF OCTOBER 23, 2020

The Ravenna Township Board of Trustees met in Special Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on October 23, 2020. Trustee Vince Coia called the meeting to order at 12:10 P.M.

Roll call showed the following present: Trustees Vince Coia, Hank Gibson, Fiscal Officer Gail Pittman, Fire Chief Mark Kozak, and Zoning Inspector Jim DiPaola. Trustee Pat Artz was absent.

The purpose of the special meeting was to discuss and approve budgetary changes, township employee policy changes, employee matters, and any purchase orders, payments and use of CARES Act money that are ready for presentation at that time.

RES #20-154 A motion by Vince Coia, seconded by Hank Gibson to increase the Revenue Budget in Fund 2901 FEMA by \$10,026.36 from \$89,494.30 to \$99,520.66 to include the 25% matching that we will receive from Ohio EMA that originally has been provided by the Federal CARES Act. R/C: Vince Coia, yes; Pat Artz, absent; Hank Gibson, yes. Motion passed.

RES #20-155 A motion by Vince Coia, seconded by Hank Gibson to reduce the Appropriation Budget in Fund 2041 Grandview by \$75,000.00 from \$280,000.00 to \$205,000.00 to remove appropriations in line with the reduction of transfers this year. R/C: Vince Coia, yes; Pat Artz, absent; Hank Gibson, yes. Motion passed.

Advan Design is moving forward with the website development. Everyone was asked to upload documents, pictures, bio's, etc. A risk form release was signed. Vince, Hank, Mark, Gail and Brad will be attending an onboarding meeting set for October 28, 2020 at 6:00 PM where Advan will explain the process. No trustee deliberation or decision making will take place.

Jim gave an update on the construction projects and discussed coming up with a request for a proposal.

Pursuant to R.C 121.22(g) Executive Session was requested to discuss an employee matter that is required to be kept confidential according to Federal Law issue.

A motion by Vince Coia, seconded by Hank Gibson to suspend Regular session at 12:29 pm. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to enter into Executive session at 12:29 pm. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Hank Gibson, Fiscal Officer Gail Pittman, Fire Chief Mark Kozak, Zoning Inspector Jim DiPaola.

A motion by Vince Coia, seconded by Hank Gibson to close Executive session at 12:45 pm. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to re-enter into Regular session at 12:45 pm. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Hank Gibson, Fiscal Officer Gail Pittman, Fire Chief Mark Kozak, Zoning Inspector Jim DiPaola.

No action was taken.

The policy for light duty work approved by Clemans, Nelson & Associates was discussed. **RES #20-156** A motion by Vince Coia, seconded by Hank Gibson to state that Ravenna Township will address light duty on a case-by-case basis considering the circumstances involved and the business needs at the time. The Township will retain sole discretion in determining if there will be a light duty assignment, the length of time for a light duty assignment, and the number of individuals who may be on light duty work assignments at any one time. There is no guarantee of a light duty assignment and the determination is at the sole discretion of the Board of Trustees. R/C: Vince Coia, yes; Pat Artz, absent; Hank Gibson, yes. Motion passed.

ADJOURNMENT

A motion by Vince Coia, seconded by Hank Gibson to adjourn the meeting at 12:47 pm. R/C: Mr. Coia, yes; Hank Gibson yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE