

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF MAY 4, 2021

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on May 4, 2021. Trustee Hank Gibson called the meeting to order at 7:06 P.M.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank Gibson, Fiscal Officer Gail Pittman, Zoning Inspector Jim DiPaola, Road Superintendent Ray Taylor, and Fire Chief Mark Kozak. Asst. Fiscal Officer Jon Summers was absent. In the audience were a large group of residents from the Skeels neighborhood.

AUDIENCE

Members of the Skeels community reported several alleged incidents in their neighborhood. Jim discussed with the trustees and community members what the zoning resolution is in the neighborhood. The group requested that cameras be put on the streetlights. Hank said the sheriff should be invited to one of the Trustees' meetings and have the residents present. They said they've invited him to a meeting the previous night and he did not attend. The residents said they will hold people accountable and won't be settling, they're afraid in their homes and neighborhood. Pat suggested installing speed bumps which the residents said they were OK with.

A motion by Pat Artz, seconded by Vince Coia to put in speed bumps for the summer and install cameras in the Skeels neighborhood. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to have Mrs. Artz contact the Sheriff and request that we have patrolling in the Skeels neighborhood. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Pat Artz to have the zoning inspector review the code relative to the motorcycle club in that area. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

The residents said they have another neighborhood meeting scheduled for May 17, 2021.

REGULAR BUSINESS

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Regular Meeting of April 20, 2021. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, abstain. Motion Passed.

Hank announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Hank Gibson, seconded by Vince Coia to approve payroll warrants for May 7, 2021 in the amount of \$50,669.82 and other warrants in the amount of \$112,299.40 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

OLD BUSINESS:
TRUSTEES

The lighting district in Breakneck Creek development was discussed along with the issue discussed at the last meeting.

A motion by Vince Coia, seconded by Pat Artz to authorize a BC for \$5,000.00 for the purchase of township security upgrades. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to authorize a BC for \$5,000.00 for the purchase of technology upgrades. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

FISCAL OFFICER

None.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Ray was present and reported the following:

The new excavator was delivered today.

Ray gave an update on the repairs being done in the Hidden Brook Development.

Brush chipping season has officially begun this week.

The work on repaving our portion of Sample St. is being done. The cost will be \$2,267.60.

RES # 21-058 A motion by Vince Coia, seconded by Pat Artz to authorize the payment of \$2,267.70 for the repaving of Sample St upon receiving the proper paperwork from the city. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

GRANDVIEW CEMETERY

There were two burials, two cremations and three lot sales in the past two weeks.

Brugmann Concrete quoted \$788.50 for the footers for the new Columbariums.

The footers for the Columbariums have been poured and the Columbariums will be delivered this next Tuesday.

Ray discussed an issue of the previous cemetery owner selling 2 spots in the mausoleum that was never built. Ray will see if they will be satisfied with two spots in the yard.

Ray requested an executive session at the end of the meeting.

ZONING DEPARTMENT

Zoning Inspector Jim DiPaola was present and reported the following:

The BZA will meet May 12th to hear a conditional use request by Douglas & Jaclyn Wilson to operate a motor vehicle repair facility at 2753 SR 59.

The Zoning Commission will meet May 19th to discuss Zoning Code updates.

Jim presented the April Zoning Report.

LIAISON

The township's property has been surveyed and site work for the new building will begin the week of May 10th.

FIRE DEPARTMENT

Fire Chief Mark Kozak was present and reported the following:

The FEMA Public Assistance Reimbursement Program is closed out and we should be receiving the 25% match from the State.

The FEMA AFG 2018 and 2019 Grants are waiting to be closed out.

The OTARMA Safety Grant has been submitted along with the resubmission of the Firehouse Subs Grant.

Mark requested an executive session at the end for an employment issue.

The diesel exhaust system preventative maintenance has been completed.

The new tanker pre-construction meeting is scheduled for May 19th and May 20th.

The preventative maintenance on engine 2413's fire pump has been scheduled.

The preventative maintenance on the extrication equipment is complete.

NEW BUSINESS

TRUSTEES

None.

FISCAL OFFICER

RES # 21-059 A motion by Vince Coia, seconded by Pat Artz to approve PO's as BCs as listed:

- a. PO #242-2021 in the amount of \$2,000.00 to Quikrete Cleveland for concrete for Hidden Brook from the Road fund
- b. PO #243-2021 in the amount of \$150.00 to Nicholas Cessna for clothing allowance from the Road fund
- c. PO #244-2021 in the amount of \$70,662.15 to Maple Grove Cemetery for payment for 2021 from the General fund.
- d. PO #245-2021 in the amount of \$15,000.00 to Life Force Billing for commissions from the EMS fund.
- e. PO #246-2021 in the amount of \$500.00 to Centerra for supplies from the Grandview fund
- f. PO #247-2021 in the amount or \$500.00 to Grainger for supplies from the Grandview fund
- g. BC #8-2021 in the amount of \$5,000.00 for speed bumps from the General fund
- h. BC #9-2021 in the amount of \$5,000.00 for technology security upgrades from the General fund

R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Financial reports will be sent to the Trustees and department heads in Excel format after Jon returns from vacation.

RES # 21-060 A motion by Vince Coia, seconded by Pat Artz to approve sending the EMS accounts to collections as recommended by Life Force. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Pursuant to R.C 121.22(g) Executive Session was requested to discuss the appointment and compensation of an employee.

A motion by Vince Coia, seconded by Hank Gibson to suspend Regular session at 9:24 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Pat Artz to enter into Executive session at 9:24 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank Gibson, Fiscal Officer Gail Pittman, and Ray Taylor and Mark Kozak.

A motion by Hank Gibson, seconded by Pat Artz to close Executive session at 9:57 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to re-enter into Regular session at 9:57 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank Gibson, Fiscal Officer Gail Pittman and Mark Kozak.

The purpose of the Executive Session was to discuss the appointment and compensation of an employee.

RES # 21-061 A motion by Hank Gibson, seconded by Vince Coia to hire Ben Dyer as Full Time Firefighter effective June 6, 2021 with the pay rate consistent with CBA pending the passing of physical. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion by Hank Gibson, seconded by Pat Artz to adjourn the meeting at 9:57 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE