

**RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF EMERGENCY MEETING OF JANUARY 25, 2022**

The Ravenna Township Board of Trustees met in Emergency Session at the Ravenna Township Trustee’s Meeting Room, 6115 Spring Street, Ravenna, Ohio, on January 25, 2022 due to the issue of not having two trustees scheduled to be present at the Regular Meeting to be held later in the day. Trustee Vince Coia called the meeting to order at 3:31 P.M.

Roll call showed the following present: Trustees Vince Coia, Hank Gibson; Fiscal Officer Gail Pittman, Assistant Fiscal Officer Jon Summers and Captain Jim Collins. Trustee Jim DiPaola, Fire Chief Mark Kozak, Zoning Inspector Brett Psenicka, and Road Superintendent Ray Taylor were absent.

AUDIENCE

None

REGULAR BUSINESS

A motion by Hank Gibson, seconded by Vince Coia approving the minutes of the Regular Meeting of December 28, 2021. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia approving the minutes of the Regular Meeting of January 11, 2022. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

Vince announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Vince Coia, seconded by Hank Gibson to approve payroll warrants for January 28, 2022 in the amount of \$38,022.83 and other warrants in the amount of \$20,912.08 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

RES # 22-004 A motion by Hank Gibson, seconded by Vince Coia to approve and accept the November 2021 bank reconciliation and financial reports as presented by the Fiscal Officer. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

RES # 22-005 A motion by Vince Coia, seconded by Hank Gibson to approve POs and BCs as listed:

Item	PO#	Amount	Vendor	Purpose	Fund
A	131-2022	1,000.00	Vince Coia	Meeting expenses	General
B	132-2022	1,150.00	Univ of Akron	Fire Instructor Class for Gemberling & Myers	Fire
C	133-2022	500.00	Advan Design	Training for Michelle	General

R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to authorize Chief Kozak to submit a SAFER Federal Grant application to pay for an addition of five firefighters. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

RES # 22-006 A motion by Hank Gibson, seconded by Vince Coia to hire part-time Firefighter Dylan Keba effective immediately at a rate of \$10.00 per hour. He is currently in EMT

school and once he graduates, he will be in the union and paid according to CBA. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

RES # 22-007 A motion by Vince Coia, seconded by Hank Gibson to approve and accept the Ohio Insurance Services contract effective January 1, 2022 to provide COBRA administration to the township for one year at a flat rate of \$350.00. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to accept the MARCS radio grant proceeds for \$30,432.16. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

RES # 22-008 A motion by Hank Gibson, seconded by Vince Coia to accept the Economic Developer Agreement with the City of Ravenna for 2022. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion by Vince Coia, seconded by Hank Gibson to adjourn the meeting at 3:48 pm. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE