

**RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF JANUARY 25, 2022**

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on January 25, 2022. Trustee Vince Coia called the meeting to order at 7:01 P.M.

Roll call showed the following present: Trustee Vince Coia, Fiscal Officer Gail Pittman, Zoning Inspector Brett Psenicka, Fire Chief Mark Kozak and Assistant Fiscal Officer Jon Summers. Trustees Jim DiPaola, Hank Gibson and Road Superintendent Ray Taylor were absent.

Due to the fact that only one trustee was present, the township was unable to hold a quorum at tonight's meeting. An emergency meeting was held earlier today at 3:30 pm to approve the following items:

- 1) Approve the Regular Meeting minutes of both December 28, 2021 and January 11, 2022
- 2) Approve payroll warrants for January 28, 2022 in the amount of \$38,022.83 and other warrants in the amount of \$20,912.08
- 3) Approve and accept November 2021 bank reconciliation and financial reports as presented by the Fiscal Officer
- 4) Approve 3 PO's totaling \$2,650.00
- 5) Authorize Chief Kozak to submit a SAFER Feder Grant application to pay for an addition of 5 firefighters
- 6) Approve and accept the Ohio Insurance Services contract effective January 1, 2022 to provide COBRA administration to the township for one year at a flat rate of \$350.00, and
- 7) Accept the MARCS radio grant proceeds for \$30,432.16
- 8) Accept Economic Development Agreement with City of Ravenna for 2022

AUDIENCE

None

OLD BUSINESS:

TRUSTEES

None

FISCAL OFFICER

Gail is working on year end close.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Ray was absent and Vince Coia reported the following:

Ray and the road crew have been very busy with plowing and are currently working on clearing the sidewalks.

There was an incident with one of the plow trucks and a car. There were no injuries and no damage to the plow truck; but there was damage to the car involved. The insurance companies have been notified.

GRANDVIEW CEMETERY

There have been two burials and one lot sale in the last two weeks.

ZONING DEPARTMENT

Zoning Inspector Brett Psenicka was present and reported the following:

Brett is updating the conditional applications

The BZA met and approved the learning center at 3386 Summit Rd. Ravenna.

FIRE DEPARTMENT

Fire Chief Mark Kozak was present and reported the following:

Mark will be submitting the FEMA SAFER grant next week.

The UTV purchased with the Firehouse Subs Grant funds has a possible April delivery.

We have been awarded the Ohio MARCS Grant in the amount of \$30,432.16.

The Ohio Fire Training Reimbursement Grant has been submitted.

NEW BUSINESS

TRUSTEES

The Road Department can apply for the \$500.00 MORE Grant this year.

FISCAL OFFICER

Financial reports were sent to the Trustees and department heads in Excel format.

ADJOURNMENT

The discussion disassembled at 7:41 PM.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE