

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF FEBRUARY 8, 2022

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on February 8, 2022. Trustee Vince Coia called the meeting to order at 7:05 P.M.

Roll call showed the following present: Trustee Vince Coia, Jim DiPaola, Hank Gibson, Fiscal Officer Gail Pittman, Zoning Inspector Brett Psenicka, Fire Chief Mark Kozak, Road Superintendent Ray Taylor and Assistant Fiscal Officer Jon Summers. In the audience was Latarsha Manyak.

AUDIENCE

Latarsha Manyak from 6748 Garfield requested a streetlight be placed at the corner of Garfield Rd and Richardson. She said it is very dark in that area and people are still illegally dumping trash. She is hoping that a streetlight will deter the dumping. She says it is also a safety concern, as the streetlight at the corner of Garfield and Henderson is also not working.

RES # 22-009 A motion by Vince Coia, seconded by Hank Gibson to have a streetlight installed at Garfield Rd and Richardson using ARPA money. This property is in a qualified census tract and the use if for the betterment of the community. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

REGULAR BUSINESS

A motion by Hank Gibson, seconded by Vince Coia approving the minutes of the Emergency Meeting of January 25, 2022. R/C: Mr. Coia, yes; Mr. DiPaola, abstain; Mr. Gibson, yes. Motion Passed.

Vince announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Vince Coia, seconded by Hank Gibson to approve payroll warrants for February 11, 2022 in the amount of \$56,595.93 and other warrants in the amount of \$11,071.19 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

OLD BUSINESS:
TRUSTEES

RES # 22-010 A Motion made by Vince Coia, Seconded by: Hank T. Gibson

A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY
TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL
(NOPEC) 2022 ENERGIZED COMMUNITY GRANT

WHEREAS, the Township of Ravenna, Ohio (the "GRANTEE") is a member of the Northeast Ohio Public Energy Council ("NOPEC") and is eligible for one or more NOPEC Energized Community Grant(s) for 2022 ("NEC Grant(s)") as provided for in the NEC Grant Program guidelines; and

WHEREAS, the GRANTEE wishes to enter into a Grant Agreement with NOPEC, Inc. in substantially the form presented to this Board of Trustees to receive one or more NEC Grant(s); and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF RAVENNA TOWNSHIP, COUNTY OF PORTAGE AND STATE OF OHIO, THAT:

SECTION 1. This Board of Trustees of the GRANTEE (the “Board”) finds and determines that it is in the best interest of the GRANTEE to enter into the Grant Agreement to accept the NEC Grant(s) for 2022, and authorizes the President of the Board to execute the Grant Agreement to accept the NEC Grant(s) funds.

SECTION 2. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the GRANTEE; wherefore, this Resolution shall be in full force and effect immediately upon its adoption and approval by the President of the Board of Trustees of the GRANTEE.

R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed

RES # 22-011 A Motion made by Vince Coia, seconded by: Jim DiPaola to approve and accept the NOPEC 2022 Energized Community Grant Agreement as presented. R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed

It was noted that the NOPEC \$1,500 grant has an early submission deadline of February 15, 2022 and a firm deadline of March 31, 2022.

RES # 22-012 A Motion made by Vince Coia, seconded by: Jim DiPaola to certify the 2021 Road Mileage sent over by the PC Engineer at 26.986 miles. R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed

There is a public hearing scheduled for March 3, 2022 by the Board of Commissioners regarding the Terrill Road Partial Road Vacation.

FISCAL OFFICER

None.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Ray was present and reported the following:

We’ve used an estimated 400 tons of salt so far this season. Ray requested another PO for additional salt.

Sidewalks are still being cleared.

Ray thanked the Fire Department for helping keep the building parking lots cleared during the storms.

GRANDVIEW CEMETERY

There have been two burials in the last two weeks.

Ray showed the Trustees the new deed layout Michelle and he have been working on.

ZONING DEPARTMENT

Zoning Inspector Brett Psenicka was present and reported the following:

Brett presented the January zoning report.

Brett has been working with the Prosecutor's Office on the issue of the camper next to Wal-Mart. He believes that some headway has been made. The Trustees told Brett to tell the fellow that they want the trailer removed by May 1, 2022 and would even pay the cost to have the camper hauled away and scrapped.

Brett has also been working with the Prosecutor's Office on different options available to settle the lighting situation in the Breakneck Creek subdivision.

FIRE DEPARTMENT

Fire Chief Mark Kozak was present and reported the following:

The FEMA SAFER grant has been submitted. It took over 30 hours to write that one.

Firefighters Patton and Henderson have both submitted their resignations. Mark has a part time applicant he would like to hire.

RES # 22-013 A Motion made by Hank Gibson, seconded by: Vince Coia to accept the resignations of both Firefighter Patton and Firefighter Henderson effective immediately. R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed

RES # 22-014 A Motion made by Hank Gibson, seconded by: Vince Coia to hire Ryan Brown as part time EMT Basic at the rate of \$10.00 per hour until he finishes with fire school. R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed

Mark has to attend Fire Investigation Class and requested hotel expenses be covered by the township.

A motion by Hank Gibson, seconded by Jim DiPaola to authorize covering the expense of a hotel room for the Fire Chief to attend his Fire Investigation Class. R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed

Mark has some old equipment that he would like to be declared surplus and asked for executive session later to discuss the Fire Truck.

RES # 22-015 A motion by Hank Gibson, seconded by Vince Coia to declare the Super Vac Fan as surplus and advertise for sale at \$1,000.00. R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed

RES # 22-016 A motion by Hank Gibson, seconded by Vince Coia to declare old radios that will be replaced with grant monies as surplus and donate them to Randolph Township. R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed

Squad #2411 had the brakes repaired at Sarchione Ford.

The fuel pumps aren't working properly, they work sometimes and not at other times.

The Trustees asked Ray to have Ravenna Oil/Ullman look at the pumps to figure out what the problem is.

RES # 22-017 A motion by Hank Gibson, seconded by Vince Coia to temporarily authorize the Fire Department Officer in Charge to use their personal credit card in an emergency basis only to purchase diesel fuel for the Fire Department vehicles and will be reimbursed by the township. Additionally, the Road Department is authorized for this purpose. This authorization expires when the pumps are returned to good working order. R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed

NEW BUSINESS
TRUSTEES

The Trustees reviewed two indigent burial applications from Spicer Shorts Funeral Home.

A motion by Hank Gibson, seconded by Jim DiPaola to authorize payment for the indigent burial for Donald Mason. R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed

A motion by Vince Coia, seconded by Hank Gibson to authorize payment for the indigent burial for Tonya Dukes. R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed

FISCAL OFFICER

RES # 22-018 A motion by Vince Coia, seconded by Hank Gibson to approve POs and BCs as listed:

Item	PO#	Amount	Vendor	Purpose	Fund
A	11-2022	500.00	None	Misc operating supplies zoning	General
B	134-2022	100.00	Print & Sign Exp	Business cards Brett	General
C	135-2022	1,500.00	Sarchione Ford	Brakes on ambulance	Fire
D	136-2022	500.00	Witmer Public Safe	Fd supplies	Fire
E	137-2022	30,432.16	Vasu	Radios with grant money	Fire
F	138-2022	1,200.00	Knox Co	Knox box new fire truck	Fire
G	139-2022	250.00	Marchese	Install new equipment	Fire
H	140-2022	250.00	Advance Auto	Supplies	Fire
I	141-2022	250.00	Lowe's	Supplies	Fire
J	142-2022	6,200.00	Chase (Home Dep)	Tools on the WalMart Grant	Fire
K	143-2022	2,000.00	Clemans	Legal fees bwc claim	General
L	145-2022	267.95	Jim Dipaola	Travel expenses	General
M	146-2022	30.00	Remy Arness	BZA meeting 05.12.2021	Genl (zoning)
N	147-2022	30.00	Joann Mcewen	BZA meeting 05.12.2021	Genl (zoning)
O	148-2022	30.00	Claire Moore	BZA meeting 05.12.2021	Genl (zoning)
P	149-2022	30.00	Gary Long	BZA meeting 05.12.2021	Genl (zoning)
Q	150-2022	30.00	Jeffrey Gaynor	BZA meeting 05.12.2021	Genl (zoning)
R	151-2022	20,000.00	City of Ravenna	Road Salt	Road
S	152-2022	5,000.00	Ohio Edison	Streetlight	ARPA
T	153-2022	2,000.00	Short Spicer FH	Indigent burial	General

Note #144-2022 was voided

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Financial reports were sent to the Trustees and department heads in Excel format.

RES # 22-019 A motion by Vince Coia, seconded by Jim DiPaola to approve and accept the December 2021 bank reconciliation and financial reports as presented by the Fiscal Officer. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Pursuant to R.C 121.22(g) Executive Session was requested to discuss the sale of property. A motion by Vince Coia, seconded by Jim DiPaola to suspend Regular session at 8:26 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Jim DiPaola to enter into Executive session at 8:27 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Jim DiPaola, Hank Gibson, Fiscal Officer Gail Pittman, Fire Chief Mark Kozak.

A motion by Vince Coia, seconded by Jim DiPaola to close Executive session at 8:55 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to re-enter into Regular session at 8:55 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Jim DiPaola, Hank Gibson, Fiscal Officer Gail Pittman.

The purpose of the Executive Session was to discuss the sale of property.
No action was taken.

ADJOURNMENT

A motion by Vince Coia, seconded by Hank Gibson to adjourn the meeting at 8:57 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE