

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING OF JULY 14, 2022

The Ravenna Township Board of Trustees met in Special Session at the Ravenna Township Trustee’s Meeting Room, 6145 Spring Street, Ravenna, Ohio, on July 14, 2022 for the purpose of holding interviews for the Administrative Assistant position. Trustee Chairman Vince Coia called the meeting to order at 5:35 P.M. Roll call showed the following present: Trustees Vince Coia, Jim DiPaola, and Hank Gibson; and Fiscal Officer Gail Pittman.

Executive Session:

Pursuant to R. C. 121.22(g), Executive Session was requested for the purpose of employment and compensation and interviewing four final candidates for full time administrative assistant position.

Motion by Vince Coia, seconded by Jim DiPaola, to suspend special session at 5:35 pm.

R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed.

Motion by Vince Coia, seconded by Jim DiPaola, to enter into executive session at 5:35 pm.

R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed.

Returned to special session at 6:56 pm

RES # 22-079 A motion by Jim DiPaola, seconded by Hank T. Gibson, to make an employment offer to Melissa Murphy for the full time position of Administrative Assistant pending negative drug test, at a starting rate of \$18.50 per hour, to start as soon as available.

R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion by Vince Coia, seconded by Hank T. Gibson, to adjourn the meeting at 6:58 p.m.

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE