

RAVENNA TOWNSHIP BOARD OF ZONING APPEALS

**Jeff Gaynor, Chairman; Remy Arness;
Gary Long; JoAnn McEwen; Claire Moore**

A special meeting of the Ravenna Township Board of Zoning Appeals was advertised and held at 6:00PM, on Wednesday, October 5th, 2022, at 6145 S. Spring Street., Ravenna, Ohio 44266

The meeting was specifically held to review and approve minutes that had been tabled at prior BZA meetings due to time considerations.

The meeting was called to order at 6:00PM by Chairman, Jeff Gaynor. The attendance roll call was taken by Administrative Assistant, Melissa Murphy. Jeff, Gaynor, yes; Gary Long, yes; Remy Arness, JoAnn McEwen and Claire Moore were present. Zoning Inspector Brett Psenicka was also present. Let the record show a quorum was present.

Administrative Assistant Melissa Murphy discussed with the board the changes that are being made to the format of the agenda and meeting minutes. Records fall under the Fiscal Officer of Ravenna Township, Gail Pittman's jurisdiction. The minutes will no longer be transcribed verbatim, they will be prepared in summary form. Exact language will be quoted where necessary for clarification. Also, per Gail, due to costs of supplies etc., from this point forward the Board of Zoning Appeals members will receive all paperwork for public meetings electronically via email where practical. These will include applicant applications, meeting agendas, minutes for review from previous meetings, and any correspondence from Brett or Melissa that they may need. To facilitate this process Melissa collected email addresses from each board member during the meeting.

Minutes were being read by the Board members at the meeting and any corrections were noted page by page.

A motion by Claire was made to approve minutes with corrections from July 14, 2021. The motion was seconded by Remy.

Remy, yes; Claire, yes; JoAnn, yes; Jeff, yes; Gary, yes; This motion passed

A motion by Remy was made to approve minutes with corrections from April 27, 2022. The motion was seconded by JoAnn.

Jeff, yes; Gary, yes; Remy, yes; Claire, yes; JoAnn, yes. This motion passed

A motion by Remy was made to approve minutes from July 13, 2022, as written. The motion was seconded by Claire.

Remy, yes; Claire, yes; JoAnn, yes; Jeff, yes; Gary, yes; This motion passed

Notation: Due the length of the minutes from August 10, 2022, the Board asked to review part one and part two separately and vote on them separately.

Notation: Jeff Gaynor left the meeting due to feeling under the weather at this time

A motion was made by Remy to move to a recess to coordinate for next session, JoAnn seconded. JoAnn and Remy took Jeff home.

Upon reconvening, a motion by Remy was made to approve with corrections PART ONE of minutes from August 10, 2022. The motion was seconded by Claire.

Remy, yes; Claire, yes; JoAnn, yes; Gary, yes; This motion passed

Jim DiPaola arrived and requested executive session to discuss the reading of the minutes. Executive session was entered into in error, and as a result, the discussion is summarized here. Jim explained that the Board should be reviewing the draft minutes at home and notify Melissa of the changes they have so minutes can be updated and finalized versions can be approved at the meetings. He reminded the Board that it is not a good use of time to review the minutes for the first time at the BZA meetings especially when there have been long meetings. Reading minutes for the first time at the BZA hearing consumes hours of time and unnecessarily increases the costs to the township. Additionally, Jim commented about recent hearings taking a very long time to complete and better methods of allowing all parties to be able to speak without adding hours to the meetings because the same concerns are repeated over and over as demonstrated in recent minutes. He used the recent dog kennel hearings as an example of meetings that did not have to take so long to make their points. The BZA members agreed to table the rest of the minutes until a future meeting so that all members could read them at home and submit their changes to Melissa Murphy to expedite approval.

A motion was made by Remy to table the PART TWO minutes from August 10, 2022, and all the minutes from September 14, 2022, until the next scheduled meeting on Wednesday October 12, 2022, due to time considerations. The motion was seconded by Claire. Remy, yes; Claire, yes; JoAnn, yes; Gary, yes; This motion passed

A motion by Remy was made to adjourn meeting, none opposed.
Meeting was adjourned at 9:21PM.