

**RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING OF DECEMBER 1, 2022**

The Ravenna Township Board of Trustees met in Special Emergency Session at the Ravenna Township Trustee’s Meeting Room, 6145 Spring Street, Ravenna, Ohio, on December 1, 2022. Trustee Vince Coia called the meeting to order at 8:11 AM.

Roll call showed the following present: Trustees Vince Coia, Jim DiPaola and Hank Gibson, and Fiscal Officer Gail Pittman.

The purpose of the meeting is to accept the resignation of the zoning inspector and to discuss hiring for the position.

RES # 22-164 A motion by Vince Coia, seconded by Jim DiPaola to accept the letter of resignation from Brett Psenicka effective November 30, 2022. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion passed.

A motion by Vince Coia, seconded by Jim DiPaola to authorize advertisement for the zoning inspector position. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion passed.

RES # 22-165 A motion by Vince Coia, seconded by Jim DiPaola to appoint Melissa Murphy the Acting Zoning Inspector to act in the interim until the position is filled. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion passed.

Resume’s will go to Jim and Melissa for review and initial interviews.

ADJOURNMENT

A motion by Vince Coia, seconded by Jim DiPaola to adjourn the meeting at 9:05 PM. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE