

# Zoning Certificate Application

## RAVENNA TOWNSHIP ZONING

6115 S. Spring Street  
Ravenna, Ohio 44266  
Phone: (330) 296-9616 Fax: (330) 297-9138  
[www.ravennatownship.com](http://www.ravennatownship.com)

### Township Use Only:

Parcel # \_\_\_\_\_  
Date Received: \_\_\_\_\_  
Zoning District \_\_\_\_\_  
Certificate # \_\_\_\_\_  
Fee Paid \_\_\_\_\_

Date \_\_\_\_\_

Location Address \_\_\_\_\_

Parcel I.D. Number \_\_\_\_\_ Zoning designation \_\_\_\_\_

### Applicant Information

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax/cell/email \_\_\_\_\_

### Contractor Information

Company \_\_\_\_\_

Contact \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

### Certificate Information

Residential:       New Single Family     New Multi Family     Deck \_\_\_\_\_  
 Addition/Alteration     Accessory Structure     Pool \_\_\_\_\_  
 Dimensions \_\_\_\_\_ x \_\_\_\_\_      Sq. Footage \_\_\_\_\_  
 Solar – Ground Mounted       Solar – Roof Mounted

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Commercial:       New Structure       Addition/Alteration     Accessory Structure \_\_\_\_\_  
 Dimensions \_\_\_\_\_ x \_\_\_\_\_       Sq. Footage \_\_\_\_\_

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Industrial:       New Structure       Addition/Alteration  
 Dimensions \_\_\_\_\_ x \_\_\_\_\_       Sq. Footage \_\_\_\_\_

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Demolition       Residential     Commercial     Industrial      Square footage \_\_\_\_\_

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Mylar approval      Change in use     Yes     No

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1. The Ravenna Township Zoning Inspector is granted reasonable access to inspect the site for compliance with the Ravenna Township Zoning Code for which a zoning application has been obtained.
2. Any and all cutting, digging or any other action that may damage the road surface of Ravenna Township Roadways must have the prior permission of the Ravenna Township Superintendent who requires a two working-day notice contact (330) 296-5583.
3. When attaching to a storm drain prior approval from the Ravenna Township Road Superintendent is required with a two day working notice to (330) 296-5583.
4. Zoning certificate holder accepts all responsibility for restoration of Ravenna Township Roadways and all other roadways that have been dedicated as shown on recorded subdivision plats that may be damaged by any contractor cutting, digging or any other action which damages the road surface during the use of this zoning certificate.
5. Zoning certificate holder understands that any contractor, subcontractor or supplier to the certificate holder will be responsible for immediately cleaning up and removing any and all mud, dirt, gravel or construction debris which may have been deposited on any Ravenna Township Roadway or any other dedicated roadways as show on the recorded plat. Certificate holder will ultimately be responsible for immediately cleaning any and all mud, dirt, gravel and construction debris etc. off the roadways. Violations will be issued for non-compliance..

**The following items are required to obtain a Ravenna Township Zoning Certificate.**

**RESIDENTIAL ZONING REQUIREMENTS-as applicable**

1. Copy of plans (floor plans and elevations)
2. Plot plan drawn as per attached instructions
3. Sewer/well/septic/water permits
4. Parcel number (available at Tax Map Office)
5. Cash, check or money order made out to Ravenna Township Zoning.
6. Copies of approvals granted for uses and structures involved that required prior review and approval from the Zoning Commission or Board of Zoning Appeals; conditional zoning, variances, site plan review.

**COMMERCIAL AND INDUSTRIAL ZONING REQUIREMENTS IN ADDITION TO THE ABOVE:**

1. A copy of plans drawn to scale and the location and dimensions of the proposed building(s) or alterations.
2. Commercial plans must be stamped by a professional engineer or architect.
3. Proposed parking plan including handicap spaces and type of dust free surface.
4. Proposed signage/lighting.

I have read these instructions and understand that these requirements are necessary for obtaining a zoning certificate.

**PROPERTY OWNER:** Print name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_