

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF MARCH 5, 2024

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6145 Spring Street, Ravenna, Ohio, on March 5, 2024. Trustee Jim DiPaola called the meeting to order at 7:03 P.M.

Roll call showed the following present: Trustees Jim DiPaola and Hank Gibson, Fiscal Officer Gail Pittman, Fire Liaison Mark Kozak, Zoning Inspector Lori Rotondo, Road Superintendent Ray Taylor and Assistant Fiscal Officer Jon Summers. Trustee Vince Coia and Fire Chief Dave Moore were absent.

REGULAR BUSINESS

A motion by Hank Gibson, seconded by Jim DiPaola to approve the minutes of the Regular Meeting of February 20, 2024. R/C: Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Jim DiPaola to approve the minutes of the Special Meeting of February 27, 2024. R/C: Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Jim announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Hank Gibson, seconded by Jim DiPaola to approve payroll warrants for March 8, 2024 in the amount of \$70,079.91 and other warrants in the amount of \$22,374.88 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

AUDIENCE

None.

OLD BUSINESS

TRUSTEES

NDS sent paperwork for a partial lien release for one of the Portage Homes III properties. The Township is to receive \$4,535.91 of the proceeds from the sale of the property.

RES #24-022 A motion by Hank Gibson, seconded by Jim DiPaola to authorize the partial lien release for 850 Jones Rd., Ravenna, 44266 to allow the property to be sold to the tenant. R/C: Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

The information for the Community Development Block Grant was distributed. The trustees said they would review it and discuss it at the next meeting. It needs submitted by April 12, 2024.

The Commissioners are meeting on Thursday to approve the necessity of the sewer project in the Chinn Development.

FISCAL OFFICER

None.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Ray was present and reported the following:

The spring cleanup is set for April 27, 2024 from 8:00 AM until noon. Ray has Bud's Dumpster lined up to provide the dumpsters for the event.

The Road Crew continues doing a lot of berming of the roads with the good weather.

Ray asked Jim if there was any news on the new storage building. Jim said the plans are being reviewed by the building department. The payment we sent in was the incorrect amount. Government entities are now getting a 50% discount, so we are sending in a different payment amount. The incorrect payment is not holding the up the process.

GRANDVIEW CEMETERY

There were two burials and one cremation in the past two weeks.

Yardworks will be charging an additional \$75/mow this year in the new mowing contract. It will be \$675/mow. Ray will have the contract for the next meeting.

The crew has begun the spring cleanup of the flowers put out over the holidays.

ZONING DEPARTMENT

Lori Rotondo was present and reported the following:

The Fire Chief, Jim and Lori are going out March 8, 2024 to look at the barn at 5559 McCormick. The owners are interested in converting the barn to an event space. The Chief is doing a lot of research regarding this type of venture.

Vince brought in the street map plan of the Chinn Sewer Improvements. It is viewable back in the copy room for anyone interested.

Lori reviewed the permits and violations issued recently.

The homeowners at 6139 Lakewood have paid off the balance of the court fees. Lori asked for a resolution to dismiss the case.

RES #24-023 A motion by Jim DiPaola, seconded by Hank Gibson to authorize dismissal of Case #2023CV00601, Edward and Rebecca Reedy at 6139 Lakewood Rd. R/C: Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

The Zoning Commission met on February 21, 2024. Edits to the Zoning Resolution chapters continue. They are currently addressing the new Solar chapter and Planned Unit Developments. The next meeting is scheduled for March 20, 2024.

Brett has sent the statutory compliance letters for the recent demolitions of the two structures on Sumner and Portage Rd. The process should now be complete.

FIRE DEPARTMENT

Fire Chief Dave Moore was absent and Mark Kozak reported the following:

The Moose Lodge has sent another donation in the amount of \$2,591.94.

A motion by Hank Gibson, seconded by Jim DiPaola to accept the kind donation of \$2,591.94 from the Ravenna Moose Lodge #1234. R/C: Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Mark requested an executive session at the end of the meeting to discuss a matter of employee compensation.

Units #2411 and #2412 will be going to Sarchione Ford for preventative maintenance.

Trucks #2413 and #2414 will be taken to FYDA for preventative maintenance.

The Chief would like to send the UTV to C&J Motorsports in Kent to fix the electrical system.

A motion by Hank Gibson, seconded by Jim DiPaola to authorize C&J Motorsports fix the electrical system on the UTV for the quoted price of \$300.00 so it will be ready for the eclipse on April 8, 2024. R/C: Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Jim DiPaola to accept the \$7,300 Dept. of Commerce reimbursement Training Grant. R/C: Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Mark presented the Inventory Policy that is needed to be in place when writing for federal grants. The trustees said they would review it and discuss it at the next meeting.

NEW BUSINESS

TRUSTEES

None.

FISCAL OFFICER

RES #24-024 A motion by Hank Gibson, seconded by Jim DiPaola to approve POs #151-2024 through #185-2024 as listed on the supplemental report. R/C: Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Financial reports were distributed to the Trustees and department heads in Excel format.

A motion by Hank Gibson, seconded by Jim DiPaola to approve and accept the December 31, 2023 bank reconciliation and financial reports as presented by the Fiscal Officer. R/C: Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Pursuant to R.C 121.22(g) Executive Session was requested for the purpose of discussing employment compensation.

A motion by Hank Gibson, seconded by Jim DiPaola to suspend Regular session at 7:51 pm. R/C: Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Jim DiPaola to enter Executive session at 7:51 pm. R/C: Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Attendance: Jim DiPaola, Hank Gibson, Gail Pittman, and Dave Moore.

Returned to open session at 7:56 pm. No action was taken.

ADJOURNMENT

A motion by Hank Gibson, seconded by Jim DiPaola to adjourn the meeting at 7:56 pm. R/C: Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE