

**RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING OF APRIL 23, 2024**

The Ravenna Township Board of Trustees met in Special Session at the Ravenna Township Trustee’s Meeting Room, 6145 Spring Street, Ravenna, Ohio, on April 23, 2024. Trustee Jim DiPaola called the meeting to order at 12:01 PM.

Roll call showed the following present: Trustees Vince Coia and Jim DiPaola, and Road Supervisor Ray Taylor, Asst. Fiscal Officer Jon Summers. Trustee Hank T. Gibson was absent

The purpose of the special meeting is to review and authorize the 2024 Township Chip and Seal Project estimated by the county.

RES #24-042 A motion by Vince Coia, seconded by Jim DiPaola to authorizes the Portage County Engineers’ Office to prepare the bid books and to advertise the bids on April 26, 2024 and May 3, 2024 with a bid opening to be held at the Regular Trustees Meeting on May 14, 2024 at 7:00 PM. R/C: Vince Coia, yes; Jim DiPaola, yes; Motion Passed.

A motion by Vince Coia, seconded by Jim DiPaola to authorize the purchase of top soil for the township park from Denny Dillon at the price of \$20/yard, not to exceed \$575.00. R/C: Vince Coia, yes; Jim DiPaola, yes. Motion Passed.

RES #24-043 A motion by Vince Coia, seconded by Jim DiPaola to approve POs as listed:

Item	PO#	Amount	Vendor	Purpose	Fund
A	239-2024	\$1,000.00	Welsley Electric Inc	Repairs	General
B	240-2024	\$575.00	Denny Dillon	Topsoil for park	General

R/C: Mr. Coia, yes; Mr. DiPaola, yes. Motion Passed.

ADJOURNMENT

A motion was made by Jim DiPaola and seconded by Vince Coia to adjourn special meeting at 12:06 pm. R/C: Vince Coia, yes; Jim DiPaola, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE