

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF JUNE 25, 2024

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6145 Spring Street, Ravenna, Ohio, on June 25, 2024. Trustee Jim DiPaola called the meeting to order at 7:03 P.M.

Roll call showed the following present: Trustees Vince Coia, Jim DiPaola and Hank Gibson, Fiscal Officer Gail Pittman, Fire Chief Dave Moore, Zoning Inspector Lori Rotondo, Road Superintendent Ray Taylor, and Assistant Fiscal Officer Jon Summers. In the audience were Pavielle Gallegos and her family and Portage County Treasurer, John Kennedy.

AUDIENCE

Jim stated that the Gallegos family is here because the court referred the case back to the township to determine if the trustees want to give them an extension of time to comply. Ms. Gallegos said they purchased a plot of land in the township and moved their RV on there to live until they build a house. They did not know or think that there would have been restrictions about living in an RV on the property. She explained their plans regarding building and financing and asked for an extension of time to build, hopefully until March or April of 2025. They have talked with Habitat for Humanity and it did not work out because they would have to sign over their land and they don't want to do that. If they cannot get a loan, they will have to sell the property. Jim said that in order for the trustees to consider giving an extension, they will need a hard plan established, because when the extension period is over, it is over. The trustees referred them to PMHA, NDS, CAC and asked her to come back to the trustees in two weeks with a plan. She said they don't have a car and asked if she could do a zoom meeting. The trustees said she can email updates to Lori.

John Kennedy came to talk about the Portage Grow Link. They have another million that has been approved by the commissioners. They offer loans to residents, family farms and small businesses at a few points below the current rate.

John and Vince were at a residents meeting regarding the Chinn allotment sewer project. The residents spoke about the health concerns they have in the community and they believe that the cancer rate is higher than normal and that it may be linked presumably to the septic leaching into the drinking water. This group is active, holding regular meetings, and want transparency on everything, good news or bad. Vince said they are asking for a map to be held at the library for the sewer project.

John gave an update on the construction at the King Kennedy Center which started about 2 weeks earlier. There will be a press event on it probably in July.

REGULAR BUSINESS

A motion by Hank Gibson, seconded by Vince to approve the minutes of the Regular Meeting of June 11, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Jim announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Vince Coia, seconded by Jim DiPaola to approve payroll warrants for June 28, 2024 in the amount of \$53,255.46 and other warrants in the amount of \$41,985.17 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

OLD BUSINESS
TRUSTEES

RES #24-081 A motion by Hank Gibson, seconded by Vince Coia to approve and authorize the 2025 Tax Revenue Budget as presented by the Fiscal Officer at the Budget Hearing Meeting held prior.

2025 Budget Summary

#	Description	Beginning Fund Bal.	Revenue w/ Transfers	Expenses w/ Transfers	Ending Fund Bal.
1000	General	\$ 1,213,315	\$ 690,217	\$ 792,554	\$ 1,110,977
2011	Road MVL	41,212	80,150	80,000.00	41,362
2021	Road Gas Tax	56,297	147,901	150,085	54,113
2031	Road & Bridge	826,619	360,265	423,403	763,481
2041	Cemetery- Grandview	109,079	95,150	134,284	69,945
2111	Fire	524,624	1,140,516	1,141,556	523,584
2273	ARPA	241,335	-	130,000	111,335
2281	Fire EMS	201,359	264,500	285,847	180,012
2282	EMS Levy	127,202	290,362	371,959	45,604
2401	Special-PMHA	1,545	300	50	1,795
2402	Special-Pine Ridge	2,469	500	50	2,919
2403	Special Forest Ridge 1&2	6,691	1,200	100	7,791
2404	Special Forest Ridge 3&4	4,233	750	50	4,933
2405	Special Breakneck	3,840	700	50	4,490
2406	Special Forest Ridge 5&6	2,127	350	50	2,427
2901	Special-FEMA	-	-	-	-
2902	Special-Flagpole Maint.	22,635	-	-	22,635
2903	Special-CARES Provider	-	-	-	-
2905	One Ohio Opioid Fund	1,088	-	-	1,088
4401	Public Works Comm	-	-	-	-
4901	Capital Projects	454,305	-	-	454,305
4951	Flagpole Bequest Fund	6,200	125	-	6,325
9002	Agency-Fire Loss	13,454	-	-	13,454
GRAND TOTAL		\$ 3,859,630	\$ 3,072,986	\$ 3,510,039	\$ 3,422,577

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

FISCAL OFFICER

A zoning resolution from the last meeting had been discussed but was not voted on.

RES #24-082 A motion by Hank Gibson, seconded by Vince Coia:

WHEREAS, the Township Zoning Inspector has notified the Landowner of 6878 Cleveland Road, Parcel #29-310-00-00-019-000 in Ravenna Township, Portage County, Ohio that they are in

violation of re-occurring sanitation and rubbish and garbage at the premises. Pursuant to Township Exterior Property Maintenance Codes 302.1, 307.1 and 307.2.

WHEREAS, as of the date of this resolution, the responsible parties have not complied with previous notices and continue to violate the Township Exterior Property Code:

NOW THEREFORE, be it Resolved by the Board of Trustees of Ravenna Township, Portage County, Ohio that:

1. The Board hereby directs the Township attorney to take whatever legal action he deems necessary against the above responsible parties to cause compliance with the Township zoning code, including, but not limited to the filing of a civil complaint and the settlement of such cause.
2. The Board hereby directs the Township Zoning Inspector to assist in such efforts as required by the Township attorney.

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Ray was present and reported the following:

The tires in the McElrath Development on Terrill St are gone. There were an additional 180 tires piled there.

The County Engineer has quoted \$10,574 for an inspector to watch over the work for the chip and seal project.

A motion by Vince Coia, seconded by Jim DiPaola to approve and authorize the inspector agreement with the Portage County Engineer to supply the inspector for the township's 2024 Chip and Seal Project. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

The repairs on the roads being chip and sealed are almost done. Ray has talked with Geauga Highway and we are on the schedule for mid-July.

GRANDVIEW CEMETERY

There were three burials and two cremations in the past two weeks.

ZONING DEPARTMENT

Lori Rotondo was present and reported the following:

Lori requested a resolution to forward a violation to the attorney.

RES #24-083 A motion by Vince Coia, seconded by Jim DiPaola:

WHEREAS, the Township Zoning Inspector has notified the Landowner of 735 Lake Street, parcels: 29-327-00-00-051-000 & 29-318-00-00-016-000 located in Ravenna Township, Portage County, Ohio that they are in violation of operating a scrap yard without a current license. Pursuant to Township Zoning Code 605.00 D (4).

WHEREAS, as of the date of this resolution, the responsible parties have not complied with previous notices and continue to violate the Township Zoning Resolution:

NOW THEREFORE, be it Resolved by the Board of Trustees of Ravenna Township, Portage County, Ohio that:

1. The Board hereby directs the Portage County Prosecutor to take whatever legal action he deems necessary against the above responsible parties to cause compliance

with the Township zoning code, including, but not limited to the filing of a civil complaint and the settlement of such cause.

2. The Board hereby directs the Township Zoning Inspector to assist in such efforts as required by the Portage County Prosecutor.

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

The BZA met on June 12, 2024 and approved the duplex at 6615 Fairfield, tabled the variance request for a freestanding sign at 3499 SR59, and approved the variance request for an accessory structure/parking lot at 5623 New Milford Rd.

Lori reviewed the permits and violations issued recently and gave updates on older ones.

FIRE DEPARTMENT

Fire Chief Dave Moore was present and reported the following:

Dave has a part time firefighter applicant he wanted to hire.

RES #24-084 A motion by Hank Gibson, seconded by Vince Coia to approve hiring Michael Welch as part-time paramedic/firefighter at a pay rate per the CBA and effective/pending a background, physical and drug test. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

The Walmart fire pump is going to have work done to it on June 28, 2024. They are still on fire watch for now. We will be out there this Sunday from 10:00 am until 1:00 pm for an Akron Children’s Hospital fundraiser.

Dave requested an additional \$110 to UH for the registration fee and books for Caden Kimberlin’s EMT course.

A motion by Hank Gibson, seconded by Jim DiPaola to approve \$110.00 to UH for Recruit Caden Kimberlin’s EMT registration and books. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Dave requested an executive session to discuss a matter covered by HIPAA.

There will dive training tomorrow, Wednesday June 26, at Freedom Farms on Dawley Rd to clear the intake for their fire suppression system.

We will be providing one squad for the Live Threat drill at Kent State on July 9, 2024 from 8:00 until noon.

NEW BUSINESS

TRUSTEES

None.

FISCAL OFFICER

RES #24-085 A motion by Jim DiPaola, seconded by Vince Coia to approve POs as listed:

Item	PO#	Amount	Vendor	Purpose	Fund
A	280-2024	\$1,200.00	Trimed Tactical	Training for Frawley	Fire
B	281-2024	\$2,500.00	Portage Community	HSA payment	EMS
C	282-2024	\$3,000.00	Fire Recovery	Crash billing fees	EMS
D	283-2024	\$1,000.00	Montigney’s	Supplies	Road

E	284-2024	\$10,574.00	Por Co Engineer	Project management	Road
F	285-2024	\$1,000.00	PC Clerk of Courts	Filing fees	General

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Financial reports were distributed to the Trustees and department heads in Excel format. More opioid settlement money is available. Gail requested authorization to execute the documents for the Kroger Opioid Settlement.

RES #24-086 A motion by Vince Coia, seconded by Hank Gibson to authorize the Fiscal Officer to execute the online documents for the Kroger Opioid Settlement money. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Jim DiPaola to authorize warrant #24970 in the amount of \$320.00 to the Portage County Clerk of Courts for a zoning filing fee. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Pursuant to R.C 121.22(g) Executive Session was requested for the purpose of discussing employment.

A motion by Vince Coia, seconded by Jim DiPaola to suspend Regular session at 9:08 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Jim DiPaola to enter Executive session at 9:08 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Attendance: Vince Coia, Jim DiPaola, Hank Gibson, Gail Pittman, Dave Moore.
Returned to open session at 9:30 pm. No action was taken.

ADJOURNMENT

A motion by Hank Gibson, seconded by Jim DiPaola to adjourn the meeting at 9:31pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE