

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF AUGUST 6, 2024

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6145 Spring Street, Ravenna, Ohio, on August 6, 2024. Trustee Jim DiPaola called the meeting to order at 7:10 P.M.

Roll call showed the following present: Trustees Vince Coia, Jim DiPaola and Hank Gibson, Fiscal Officer Gail Pittman, Road Superintendent Ray Taylor, and Assistant Fiscal Officer Jon Summers. Fire Chief Dave Moore and Zoning Inspector Lori Rotondo were both absent and Captain Sweitzer filled in for Chief Moore. In the audience was John Blankenship.

REGULAR BUSINESS

A motion by Hank Gibson, seconded by Vince Coia to approve the minutes of the Regular Meeting of July 23, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Jim DiPaola to approve the minutes of the Special Meeting of July 30, 2024. R/C: Mr. Coia, abstain; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to approve the minutes of the Special Meeting of August 5, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Jim announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Hank Gibson, seconded by Vince Coia to approve payroll warrants for August 9, 2024 in the amount of \$74,265.38 and other warrants in the amount of \$57,886.17 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

AUDIENCE

John Blankenship inquired about the property at 6286 Hill St. The township owns the property and Mr. Blankenship would like to purchase it. He has a couple of adjoining properties that he would like to combine with it into a single lot and build a house. Jim said the first step would be for the township to get an appraisal on the lot and then put the lot out for bid. The trustees said they would let him know when all that is accomplished and when the bid advertising is placed.

OLD BUSINESS

TRUSTEES

The trustees have been notified by Regional Planning of the combination of parcels by James Sanders for the purpose of building a duplex.

Jim spoke with the director at the county sewer department about the recent water bill. The director said he will do what he can.

Matt Kelly would like to determine what days would be good for him to use the meeting room to have a town hall meeting with the residents regarding the upcoming changes in property values. He is planning to have these meetings all over the county.

Jim said he would get hold of Dennis West to have him come in for the 3rd quarter Economic Development meeting.

Vince said he attended a meeting with the residents of the Chinn Development regarding the sewer project. Sherrod Brown has provided literature about sewer project funding and Pavliga also provided an informational flyer.

FISCAL OFFICER

Jim Zuccaro from Summit Insurance doesn't have the new policy completed yet, but expects to have it done for the next meeting on the 20th.

Gail heard from the attorney regarding the TIF agreement for the Forest Ridge Development. It is not done yet, but should also be done for the next meeting.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Ray was present and reported the following:

The chip and sealing part of the project has been completed. Parts of Creekview need to be redone. They will be brooming and striping next. Ray said the inspector did an excellent job and he will keep the contact information for future jobs.

The Road Crew is still working on repairs in the Chinn Development.

Octane Night is tomorrow afternoon and Ray will be taking up Con barrels to help with traffic control.

One of the bay doors needs repaired. Ray has contacted H&W Doors to come fix it.

GRANDVIEW CEMETERY

There were two burials and one niche sale in the past two weeks.

Layin It Down Concrete has all the forms ready to pour the concrete. They should be out to do that tomorrow or Thursday.

The grant for the cemetery chairs has been submitted.

ZONING DEPARTMENT

Lori Rotondo was absent and Jim reported the following:

Jim went over Lori's report, reviewing the updates on her work,

Lori was wondering if it was ok to dismiss the case for 3719 Lovers Lane, they are 90% cleaned up. The trustees said no, not until the cleanup is complete.

The people at 4375 Wolforth have received their letter denying an extension to build. They wrote a response letter stating that they don't have the financial means to fix and move their RV, so they may have to purchase another RV and park it somewhere else. She said hopefully they will get it all figured out at the next court hearing on August 28, 2024.

FIRE DEPARTMENT

Fire Chief Dave Moore was absent and Captain Sweitzer reported the following:

The Chief has a couple of part time applicants that he would like to hire.

RES #24-103 A motion by Hank Gibson, seconded by Vince Coia to hire Gwen Sterrett as a Firefighter/Paramedic and Elizabeth Valetta as Firefighter/EMT pending background, physical and drug testing at rates designated per CBA effective ASAP. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

The Chief would like approval to purchase some EMS equipment from Stryker.

A motion by Hank Gibson, seconded by Jim DiPaola to approve the purchase of EMS equipment from Stryker at the cost of \$1,646.32. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

The Fire Department staffing will be increased by 3 people on Wednesday from noon through 10:00 pm to cover the Octane Night car show. The station will also be fully staffed.

The Chief requested training classes for several personnel.

A motion by Hank Gibson, seconded by Jim DiPaola to authorize sending Aaron Gissenger to fire school at Stark State College at the cost of \$3,000.00. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to authorize sending Alex Varner to fire school at Akron University at the cost of \$2,900.00. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to authorize the sending Jeff Cook to Officer 2 class at Tri C at the cost of \$550.00. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Asbestos testing was completed at Happy Trails for the burning training with results expected to be given this Friday.

NEW BUSINESS
TRUSTEES

None

FISCAL OFFICER

RES #24-104 A motion by Jim DiPaola, seconded by Vince Coia to approve POs as listed:

Item	PO#	Amount	Vendor	Purpose	Fund
A	310-2024	\$500.00	Grainger	Supplies	Fire
B	311-2024	\$500.00	Grainger	Supplies	Road
C	312-2024	\$1,000.00	Hartville Hardware	Batteries	Fire
D	313-2024	\$500.00	Carter Lumber	Supplies	Fire
E	314-2024	\$500.00	Acorn LPG	Propane	Grandview
F	315-2024	\$131.91	Enbridge Gas	Gas – new vendor	General
G	316-2024	\$6,000.00	Enbridge Gas	Gas	General
H	317-2024	\$500.00	Advanced Auto	Parts	Fire
I	318-2024	\$7,000.00	CTMS	IT services	General
J	319-2024	\$1,700.00	Stryker Sales	Parts	Fire
K	320-2024	\$3,000.00	Stark State College	Fire school for Gissinger	Fire
L	321-2024	\$2,900.00	University of Akron	Fire School for Varner	Fire
M	322-2024	\$550.00	Cuyahoga Community College	Officer 2 class for Cook	Fire

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Financial reports were distributed to the Trustees and department heads in Excel format.

RES #24-105 A motion by Hank Gibson, seconded by Vince Coia to approve and accept the July 2024 bank reconciliation and financial reports as presented by the fiscal officer. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

There are cyber grants available for .gov migration. Gail has asked CTMS and Advan for estimates.

Pursuant to R.C 121.22(g) Executive Session was requested for the purpose of discussing employee discipline.

A motion by Vince Coia, seconded by Jim DiPaola to suspend Regular session at 8:36 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to enter Executive session at 8:36 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Attendance: Vince Coia, Jim DiPaola, Hank Gibson, Gail Pittman

Returned to open session at 8:46 pm. No action was taken.

ADJOURNMENT

A motion by Hank Gibson, seconded by Jim DiPaola to adjourn the meeting at 8:47 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE