

**RAVENNA TOWNSHIP BOARD OF TRUSTEES**  
**MINUTES OF REGULAR MEETING OF OCTOBER 15, 2024**

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The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6145 Spring Street, Ravenna, Ohio, on October 15, 2024. Trustee Jim DiPaola called the meeting to order at 7:03 P.M.

Roll call showed the following present: Trustees Vince Coia, Jim DiPaola and Hank Gibson, Fire Chief Dave Moore, Zoning Inspector Lori Rotondo, Road Superintendent Ray Taylor, and Assistant Fiscal Officer Jon Summers. Fiscal Officer Gail Pittman was absent.

**AUDIENCE**

None

**REGULAR BUSINESS**

Approval of minutes from the Regular Meeting of October 1, 2024 and the Special Meeting of October 3, 2024 were both tabled until the next meeting.

Jim announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Hank Gibson, seconded by Vince Coia to approve payroll warrants for October 18, 2024, in the amount of \$52,081.74 and other warrants in the amount of \$24,256.44 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

**OLD BUSINESS**  
**TRUSTEES**

Vince said the Chinn Development neighborhood held another meeting on October 3, 2024 regarding the sewer project. Some of them had questions on the relocation of the gas lines. Vince talked with Joe Andressi, the estimated cost for the project was currently about \$8.3M, but there is an EPA grant for the project of about \$2 million.

Jim brought up the increase in Fire Department calls for lift assists. A discussion followed to try to figure out how to handle the situation. As the population in the county ages, the problem is only going to get worse. Seeing as it is a countywide situation, the trustees thought the township ought to reach out to the hospital and the local and county agencies to come up with a large-scale solution.

Vince asked whether anything is happening with the new garage bid? Jim said he went down to the blueprint place last Friday and talked to them. The blueprint place said the ad went out that day and will be open until the 29<sup>th</sup> when the bids are due. Supposedly there is a lot more interest now so we should be getting more bids in this time.

**FISCAL OFFICER**

None

**DEPARTMENTAL REPORTS**

**ROAD DEPARTMENT**

*Ray was present and reported the following:*

The new radios purchased from Mitchell Communications are installed and work very well.

The crack sealing has been completed. They were able to do 5.5 miles of roadway this year. There are a couple of remaining road projects to wrap up, but the crew will start to transition over to winter weather preparations. The last brush chipping for the season will be the week of October 28, 2024 although they will continue to pick up leaf bags until the plowing begins. The safety hoodies have been ordered but have not been delivered yet.

**GRANDVIEW CEMETERY**

There were three burials and two cremations in the past two weeks. There has been no word from the attorney yet regarding his efforts to straighten out the mausoleum heater issue.

**ZONING DEPARTMENT**

*Lori Rotondo was present and reported the following:*

We have received a conditional use application for a solar farm on a 25-acre parcel at SR 14 and Lake Rockwell. Lori is waiting on receiving the architectural drawings. Lori reviewed the current court cases. Lori reviewed the permits and violations issued recently and gave updates on older ones. All of the unlicensed vehicles with the exception of one, that were sitting around at 7570 Peck have been placed in a storage building there. The Zoning Commission will be meeting October 16, 2024 at 7:00 pm.

**FIRE DEPARTMENT**

*Fire Chief Dave Moore was present and reported the following:*

The State Patrol is having a follow-up safety meeting for the review of the Balloon A-Fair on Friday, October 18, 2024 at 1:00 pm. They would like one of the trustees to attend. Jim said he would go to the meeting. Dave requested an executive meeting at the end to discuss employee discipline. The loaner squad from Lifeline still has not come in.

**NEW BUSINESS**

**TRUSTEES**

Regional Planning sent out a notice of replat for 6455 Genevieve Rd. The trustees reviewed it and had no objections. Getgo is changing ownership and has submitted for a liquor license change. The trustees said they would not be requesting a hearing on that.

**FISCAL OFFICER**

**RES #24-139** A motion by Vince Coia, seconded by Jim DiPaola to approve POs as listed:

Item	PO#	Amount	Vendor	Purpose	Fund
A	368-2024	\$375.00	The Aerial Guy	Ladder testing	Fire
B	369-2024	\$800.00	Gannett Holdings	Ads	General
C	370-2024	\$2,000.00	Advance Auto	Parts and supplies	Road

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Financial reports were distributed to the Trustees and department heads in Excel format.

Vince said the Trick or Treat is going to be on Saturday, October 26, 2024 between 3 and 5 pm, the same as the city. He asked Jon to have Melissa put that on the website. He also asked that she email Frank Hairston a flyer of the Trunk or Treat so he can pass the info around.

Pursuant to R.C 121.22(g) Executive Session was requested for the purpose of discussing an employee disciplinary matter.

A motion by Hank Gibson, seconded by Vince Coia to suspend Regular session at 7:50 pm.  
R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to enter Executive session at 7:50 pm.  
R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Attendance: Vince Coia, Jim DiPaola, Hank Gibson, Jon Summers, Dave Moore  
Returned to open session at 8:17 pm. No action was taken.

**ADJOURNMENT**

A motion by Vince Coia, seconded by Hank Gibson to adjourn the meeting at 8:18 pm.  
R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

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CHAIR

\_\_\_\_\_  
TRUSTEE

\_\_\_\_\_  
FISCAL OFFICER

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TRUSTEE