

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING OF NOVEMBER 6, 2024

The Ravenna Township Board of Trustees met in Special Session at the Ravenna Township Trustee’s Meeting Room, 6145 Spring Street, Ravenna, Ohio, on November 6, 2024. Trustee Jim DiPaola called the meeting to order at 5:32 P.M.

Roll call showed the following present: Trustees Vince Coia, Jim DiPaola, and Hank T. Gibson, Fiscal Officer Gail Pittman, Fire Dept. Liaison Mark Kozak. In the audience was Frank Pavliga and Attorney Amanda Smith.

The purpose of the Special Meeting is to: 1. Award bid contract for the New Vehicle Storage Building along with approval of the purchase order and 2. To go in to executive session to discuss the collective bargaining agreement with the full-time firefighter union.

Bids for the New Vehicle Storage Building were received and opened at the regular trustee meeting of October 29, 2024 and were as follows: Metis Construction \$388,581.00; R2K Contracting \$387,510.00 and Hummel Construction \$379,000.00. Hummel Construction was the apparent low bidder. The bid was reviewed by the prosecutor and he has signed off to form; the fiscal officer has signed the certification of funds.

RES 24-145 A motion to accept and award the bid for the construction of the New Vehicle Storage Building presented by Hummel Construction in the amount of \$379,000.00

RES 24-146

WHEREAS, this date, November 06, 2024, Trustee Vince Coia moved the adoption of the following Resolution:

WHEREAS, the Township has received a distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS, Section 603(c) generally provides that:

(1) USE OF FUNDS. Subject to paragraph (2), and except as provided in paragraphs (3) and (4), a metropolitan city, nonentitlement unit of local government, or county shall only use the funds provided under a payment made under this section to cover costs incurred by the metropolitan city, nonentitlement unit of local government, or county, by December 31, 2024 -

(A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;

(B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan

city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;

(C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency; or

(D) to make necessary investments in water, sewer, or broadband infrastructure.

WHEREAS, Department of Treasury Final Rule, published on January 6, 2022, and effective April 1, 2022, provides in part that:

Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” [The “standard allowance”].

WHEREAS, the Rule further observes that:

The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss particularly for Coronavirus State and Local Fiscal Recovery Fund’s smallest recipients. This change is intended to promote administrative efficiency and simplify revenue loss calculation for smaller recipients.

WHEREAS, the Rule further clarifies that recipients can use:

SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the [Final Rule four-step process]. Government services generally include any service traditionally provided by a government, unless treasury has stated otherwise.

WHEREAS, some common examples of “government services” expressly recognized by Treasury are as follows:

- **Road building and maintenance, and other infrastructure**
- **Health services**
- **General government administration, staff, and administrative facilities**
- **Environmental remediation**
- **Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)**
- **Maintenance or pay-go funded building infrastructure**
- **Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure**

WHEREAS, “Government services is [deemed by Treasury] the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements;” and

WHEREAS, funds utilized pursuant to the standard revenue loss allowance continue to have certain restrictions, including:

- **Deposit into pension funds**
- **Satisfaction of settlements or judgments**
- **Contributions to financial reserves or “rainy day” funds**

WHEREAS, the Board of Trustees has identified a project which, in the judgment of the Board, qualifies as a permitted use of the ARPA Funds, in direct support of governmental services, which consists of the following:

Construction of a New Vehicle Storage Building (the “Project”).

NOW THEREFORE, it is hereby RESOLVED by the Board that:

1. The Township elected to use the standard allowance by way of Resolution 22-038, passed April 29, 2022 and its presumption of revenue loss due to the public health emergency and to use the amount authorized herein to fund government services.

2. The Project is hereby authorized and shall be paid for from the ARPA Funds in the amount of/an amount of \$226,115.19.

3. The Project described herein serves the objectives of the Act by providing services traditionally provided by a government, namely:

- Police protection
- Fire and emergency medical services
- Road repair, maintenance and other transportation and safety services
- Public infrastructure support
- General government administration and administrative facilities
- Land use regulations and enforcement
- Parks and recreational facilities and programs
- Other

4. Accordingly, the Project is in the best interests of the Township and is deemed a priority for the community.

5. No obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

Trustee Hank T. Gibson seconded the Motion, and thereupon, the roll call votes are as follows: R/C: Mr. Coia, yes; Mr. DiPaola, yes; and Mr. Gibson, yes. Motion Carried

Frank Pavliga will draft the construction contract on behalf of the township, using the standard templates that he has and then the prosecutor’s office can review the contract

Executive Session has been requested to discuss collective bargaining agreement negotiations.

Pursuant to R.C 121.22(g) Executive Session was requested for the purpose of discussing collective bargaining agreement negotiations.

A motion by Hank T. Gibson, seconded by Vince Coia to suspend Regular session at 5:42 pm. R/C: Vince Coia, yes; Jim DiPaola, yes: Hank T. Gibson, yes. Motion Passed. Motion Passed.

A motion by Hank T. Gibson, seconded by Vince Coia to enter Executive session at 5:42 pm. R/C: Vince Coia, yes; Jim DiPaola, yes: Hank T. Gibson, yes. Motion Passed.

Attendance: Vince Coia, Hank Gibson, Jim DiPaola, Gail Pittman, Mark Kozak and Attorney Amanda Smith.

Returned to open session at 6:46 pm.

RES 24-147 A motion by Vince Coia, and seconded by Hank T. Gibson to engage the law firm of Kastner, Westman & Wilkins for the purpose of labor relations.

R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed.

RES #24-148 A motion by Hank T. Gibson, seconded by Vince Coia to approve the following purchase orders:

Item	PO#	Amount	Vendor	Purpose	Fund
A	382-2024	\$4,500.00	Fyda Freightliner	Repairs to FD Engines	Fire
B	383-2024	\$379,000.00	Hummel Const	Vehicle Storage Bldg	ARPA, Genl
C	384-2024	\$5,000.00	Kastner, Westman	Legal fees	General

R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion by Vince Coia, seconded by Hank Gibson to adjourn the meeting at 6:55 pm.

R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE