

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF DECEMBER 23, 2024

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6145 Spring Street, Ravenna, Ohio, on December 23, 2024. Trustee Jim DiPaola called the meeting to order at 7:04 P.M.

Roll call showed the following present: Trustees Vince Coia, Jim DiPaola, and Hank Gibson, Fiscal Officer Gail Pittman, Acting Fire Chief Heather Sweitzer, Fire Dept. Liaison Mark Kozak, Zoning Inspector Lori Rotondo, Road Superintendent Ray Taylor, and Asst. Fiscal Officer Jon Summers.

REGULAR BUSINESS

A motion by Vince Coia, seconded by Jim DiPaola to approve the minutes of the Regular Meeting of December 10, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to approve the minutes of the Special Meeting of December 19, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Jim announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Vince Coia, seconded by Hank Gibson to approve payroll warrants for December 27, 2024, in the amount of \$53,132.47 and other warrants in the amount of \$22,163.13 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mr. DiPaola, yes. Motion Passed.

AUDIENCE

OLD BUSINESS

TRUSTEES

Vince spoke with the County Engineer's office and they told him that there will be a meeting soon with the mobile home park.

The Zoning fee schedule update effective January 1, 2025 was reviewed and discussed.

RES #24-174 A motion by Vince Coia, seconded by Jim DiPaola to approve the 2025 Zoning Fee Schedule as presented with the modifications noted (removal of the Road Cut/Road Boring/Culvert fees under the Miscellaneous section, and removal of solar farm fees for now). R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Hummel Construction presented their updated costs for the modifications of the new garage plans.

RES #24-175 A motion by Jim DiPaola, seconded by Vince Coia to approve and accept additional construction costs with Hummel Construction in the amount of \$1,178.00 for moving the building. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mr. DiPaola, yes. Motion Passed.

FISCAL OFFICER

Gail said CTMS has the 2 new Fire Dept. desktop computers installed, along with Gail's new laptop; all are working well. Mark's new laptop install is not complete yet.

Gail requested an executive session at the end to discuss employee compensation.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Ray was present and reported the following:

The backhoe needs some emergency repairs done for a leak in the fuel line radiator. The cost at Southeastern Equipment is \$606.00 and it will take a week to get the part in. Ray can use the Bobcat for now to load the trucks until the repairs are done.

A motion by Vince Coia, seconded by Hank Gibson to approve the purchase of repair parts from Southeastern Equipment at the cost of \$606.00. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mr. DiPaola, yes. Motion Passed.

The Meeting Hall parking lot has been extended. Ray will have limestone brought in this spring to finish it off.

Ray is working on his year-end reports.

Ray met with Mike Collins regarding the construction of Phase 3 of Hidden Brook and keeping the construction vehicles off of the newly redone roads.

GRANDVIEW CEMETERY

There have been three burials and one cremation in the last two weeks.

The mausoleum heater has been shipped back. As of last Friday, there has not been a refund posted for it on the credit card yet.

The Hartong bench that was damaged by the mowers has been replaced.

ZONING DEPARTMENT

Lori Rotondo was present and reported the following:

There was a status conference on December 11, 2024 for the court case on 2588 Summit. Chad says the Buckeyes are supposed to tell whether they will be renovating or selling in the next few weeks.

There are no BZA hearings scheduled for January 2025.

FIRE DEPARTMENT

Acting Fire Chief Captain Sweitzer was present and reported the following:

Firefighter Spraggins is requesting to take Officer 2 class through BGSU at the cost of \$595.00

A motion by Hank Gibson, seconded by Jim DiPaola to authorize sending Dave Spraggins to Officer 2 class through BGSU at the cost of \$595.00. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Alex Varner is requesting the Township pay for EMT Basic class through Akron University at the cost of \$800.00 (the remainder of the cost is paid with scholarship funds). Class begins January 6, 2025.

A motion by Hank Gibson, seconded by Jim DiPaola to authorize sending Alex Varner to EMT Basic class through Akron University at the cost of \$800.00. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Both LifePac15s are back from their recall service at Stryker.

The new LifePac15 Pulse Ox has been received and is in service.

The portable scene lighting on both 2413 and 2414 need replaced.

A motion by Hank Gibson, seconded by Vince Coia to authorize the replacement of the portable scene lighting on units #2413 and #2414 with Milwaukee 18V lights (2 Rocket tower lights and 2 Rover Flood Lights) at the cost of \$1,256 from Home Depot after January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Squad #2411 should be heading down to Columbus now for graphics after its final inspection.

Heather has emailed and texted Mason Phillips about EMT Basic school with no response.

Recruit Kimberlin has received his state certification from EMT Basic and has signed his contract for Firefighter II class. Recruit Gissinger has received his state certification for Firefighter II and has signed his contract for EMT Basic class. Heather asked if there is any pay increase for having the recruits accomplish one of the two required courses. After a discussion, the trustees agreed to a pay increase for these two recruits.

RES #24-176 A motion by Hank Gibson, seconded by Jim DiPaola to approve the pay increase of both Recruit Kimberlin and Recruit Gissinger to the rate of \$13.50/hr. effective at the beginning of the next pay period. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mr. DiPaola, yes. Motion Passed.

NEW BUSINESS

TRUSTEES

Regional Planning sent a replat request in response to the upcoming sewer project. The trustees had no objections to it.

Jim said Hastings Air has revised their cost of repairs to the Plymovent system to about a third of what it started out as.

A motion by Jim DiPaola, seconded by Vince Coia to approve and authorize the revised Plymovent system repairs with Hastings Air at the cost of \$3,747.09. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mr. DiPaola, yes. Motion Passed.

FISCAL OFFICER

RES #24-177 A motion by Vince Coia, seconded by Jim DiPaola to approve POs as listed:

Item	PO#	Amount	Vendor	Purpose	Fund
A	420-2024	\$500.00	The Akron Vault Co	Disinterment	Grandview
B	421-2024	\$268.80	Ohio Edison	Electric	General
C	422-2024	\$825.00	Treas of Ohio	Marc's radio fees	Fire
D	423-2024	\$3,747.09	Hastings Air	Plymovent repairs	Fire
E	424-2024	\$1,178.00	Hummel Const	Addl cost for building	General
F	425-2024	\$800.00	University of Akron	Alex Varner EMT Basic	Fire

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Financial reports were distributed in excel format to the Trustees and department.

A motion by Hank Gibson, seconded by Vince Coia to approve and accept the November 2024 bank reconciliation and financial reports as presented by the fiscal officer. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 24-178 A motion by Jim DiPaola, seconded by Vince Coia to approve the annual salary method with monthly payments for the Trustees for 2025 and semi-monthly payments for the Fiscal Officer for 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 24-179 A motion by Vince Coia, seconded by Hank Gibson to extend the normal insurance policies and related benefits including the health savings account to the Trustees and Fiscal Officer for 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 24-180 A motion by Vince Coia, seconded by Hank Gibson to authorize reimbursement of mileage and normal travel expenses including meals and lodging, as appropriate, for officers and employees whose travel is authorized by the trustees or ORC during the 2025 calendar year. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to require written requisitions approved by the Department Head, Trustee and Fiscal Officer prior to ordering or purchasing of parts, tools, equipment and supplies in the amount of \$100.00-\$499.99, unless part of a current PO or BC made by the Road, Fire/EMS or Zoning departments previously approved effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Jim DiPaola, seconded by Vince Coia to require all purchases over \$499.00 must have an assigned PO before the item is ordered or purchased, except for emergency repair, parts and labor up to \$999.99 effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Jim DiPaola to require that all requisitions and purchase order requests must be submitted to the Fiscal Officer for certification of funds prior to presentation to the Trustees for approval effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Jim DiPaola to set Regular Blanket Certificate limits at \$5,000.00 effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 24-181 PROCUREMENT POLICY FOR 2025

Be It Resolved by the Township Trustees of Ravenna Township

WHEREAS, this date, December 23, 2024, Trustee Vince Coia moved the adoption of the following Resolution effective January 1, 2025:

WHEREAS, the Township has received a distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS, expenditure of ARPA funds is subject to the federal Uniform Guidance requirements set forth in 2 C.F.R. 200; and

WHEREAS, the Township is a non-Federal entity under the definition set forth in 2 C.F.R. § 200.1; and

WHEREAS, 2 C.F.R. 200.318 requires all recipients of federal funds to maintain documented procurement standards and policies; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(ii), a non-Federal entity may award micro-purchases without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents that the non-Federal entity files accordingly; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(iii), a non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures; and

WHEREAS, pursuant to 2 C.F.R. § 200.320(a)(1)(iv), a non-Federal entity may self-certify on an annual basis a micro-purchase threshold not to exceed \$50,000 and maintain documentation to be made available to a Federal awarding agency and auditors in accordance with 2 C.F.R. § 200.334; and

WHEREAS, pursuant to 2 C.F.R. § 200.320(a)(1)(iv), such self-certification must include (1) a justification for the threshold, (2) a clear identification of the threshold, and (3) supporting documentation, which, for public institutions, may be a “higher threshold consistent with State law”; and

WHEREAS, under Ohio law, Townships are required to conduct competitive bidding purchases and contracts if such purchases and contracts exceed the following threshold:

1. Purchase of materials, machinery, and tools to be used in constructing, maintaining and repairing roads and culverts, where the amount involved exceeds \$77,250. R.C. 5549.21.
2. Contracts for the maintenance or repair of roads, where the amount involved exceeds \$105,000. The board must advertise once, not later than two weeks prior to the letting of the contract, in a newspaper of general circulation in the township. The award must be to the lowest responsible bidder. R.C. 5575.01.
3. Contracts for the construction and erection of a memorial building or monument when the amount involved exceeds \$77,250. R.C. 511.12(B).
4. Contracts for equipment for fire protection, mechanical resuscitation, underwater rescue and recovery, and communication estimated to exceed \$77,250. R.C. 505.37 and 505.376.
5. Contracts for street lighting systems where the cost exceeds \$77,250. R.C. 515.01.
6. Contracts for street lighting improvements where the cost exceeds \$77,250. The board shall accept the lowest and best bid, if the successful bidder meets the requirements of section 153.54 of the Revised Code. The board may reject all bids. R.C. 515.07.
7. Contracts for building modifications for energy savings pursuant to R.C. 505.264, where the estimated cost exceeds \$77,250 (with certain exceptions). Award must be to the lowest and best bidder in accordance with the provisions of R.C. 307.86 to 307.92.
8. Contracts for private sewage collection tiles where the cost exceeds \$77,250. R.C. 521.05. The successful bidder must meet the requirements of R.C. 153.54.

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(iv), the Township desires to adopt higher micro-purchase thresholds than those identified in 2 C.F.R. §§200.67, 200.321(a), and 48 C.F.R. § 2.101.

NOW THEREFORE, it is hereby RESOLVED by the Board that:

1. In compliance with the Uniform Guidance, and specifically 2 C.F.R. 200.318, the Township adopts the attached Uniform Guidance Procurement Policy to be used for all expenditures

of ARPA funds, and any other applicable Federal funds. The Township adopts the applicable thresholds allowed under State of Ohio law for all other purchases.

2. In accordance with 2 C.F.R. § 200.320(a)(1)(iv) and the applicable provisions of Ohio law, the Township hereby self-certifies the following micro-purchase thresholds, each of which is a “higher threshold consistent with State law” under 2 C.F.R. §200.320(a)(1)(iv)(C) for the reasons set forth in the recitals to this resolution:

A. \$50,000 for the purchase of materials, machinery and tools to be used in constructing, maintaining and repairing roads and culverts;

B. \$50,000 for contracts for the maintenance or repair of roads;

C. \$50,000 for contracts for the construction and erection of a memorial building or monument;

D. \$50,000 for contracts for equipment for fire protection, mechanical resuscitation, underwater rescue and recovery, and communication;

E. \$50,000 for contracts for street lighting systems;

F. \$50,000 for contracts for street lighting improvements;

G. \$50,000 for contracts for building modifications for energy savings, subjects to the exceptions set forth in R.C. 307.86 to 307.92; and

H. \$50,000 for contracts for private sewage collection tiles.

2. The self-certification made herein shall be effective as of the date hereof and shall be applicable until the end of the 2025 fiscal year of the Township, but shall not be applicable to Federal financial assistance awards issued prior to January 1, 2025 including ARPA funds.

3. In the event that the Township receives funding from a federal grantor agency that adopts a threshold more restrictive than those contained herein, the Township shall comply with the more restrictive threshold when expending such funds.

4. The Township shall maintain documentation to be made available to a Federal awarding agency, any pass-through entity, and auditors in accordance with 2 C.F.R. § 200.334.

Trustee Jim DiPaola seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Jim DiPaola to require all accounting warrants over \$1,000.00 to be read in a public meeting prior to approval effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Jim DiPaola, seconded by Hank Gibson to authorize the Fiscal Officer to transfer funds and set up advances as needed between checking investment accounts and township funds for investment purposes and to maintain adequate account balances in all funds for 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to require two Trustee’s signatures along with the Fiscal Officer’s signature on all warrants effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to authorize the Fiscal Officer to pay bills electronically when it is determined to be more efficient effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to designate GovDeals.com online auction as the preferred mechanism for sale of surplus goods throughout the year. GovDeals.com shall establish its general terms and conditions and the number of days for bidding shall be no less than ten (10) calendar days effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Jim DiPaola to authorize travel reimbursement rate at the 2025 IRS mileage rate for business \$0.70/ mile effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 24-182 A motion by Jim DiPaola, seconded by Vince Coia to approve the following temporary appropriations for 2025

<i>Fund #</i>	<i>Name</i>	<i>2025 Temporary Appropriation</i>
1000	General	\$750,000
2011	MVL Tax	\$40,000
2021	Gasoline Tax	\$40,000
2031	Road and Bridge	\$500,000
2041	Cemetery	\$75,000
2111	Fire	\$450,000
2273	ARPA	\$0
2281	Ambulance and EMS	\$225,000
2282	EMS Levy	\$100,000
2902	Flagpole Maintenance	\$25,000
4901	Misc. Capital Projects	\$300,000
	Total	\$2,505,000

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 24-183 A motion by Vince Coia, seconded by Jim DiPaola to authorize posting notification of regular, special, and emergency meetings on the official website of Ravenna Township in advance of the meeting notifying the public of the time, place, and purpose of the meeting. Zoning meetings and other news publications are still required to be advertised in the local newspaper, but should also be posted on the township website. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Pursuant to R.C 121.22(g) Executive Session was requested for the purpose of discussing employee compensation.

A motion by Hank Gibson, seconded by Vince Coia to suspend the Regular session at 7:57 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to enter Executive session at 7:57 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Attendance: Vince Coia, Jim DiPaola, Hank Gibson, Gail Pittman.

Returned to open session at 9:15 pm.

RES # 24-184 A motion by Jim DiPaola, seconded by Vince Coia to rehire all Full time Firefighters effective January 1, 2025 in accordance with the Collective Bargaining Agreement (CBA) and MOUs in effect through December 31, 2024 and at those pay rates and terms since a new CBA starting January 1, 2025 is not yet in place. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 24-285 A motion by Hank Gibson, seconded by Vince Coia to rehire all Part Time Firefighters in accordance with current Collective Bargaining Agreement (CBA) and MOUs with an increase of 3% to all hourly rates effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 24-186 A motion by Vince Coia, seconded by Jim DiPaola to rehire Ray Taylor, Road Supervisor, at the rate of \$2,250.20/bi-weekly salary for Road; plus \$160.00/bi-weekly salary for Sexton; plus \$20.00 per bi weekly pay stipend for cell phone, an increase of \$70.20 bi-weekly for Road (3.0%) effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 24-187 A motion by Hank Gibson, seconded by Vince Coia to rehire Doug Dillon, Assistant Road Supervisor, at the pay rate of \$23.79/hour; an increase of \$0.69/hour (3.0%) effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 24-188 A motion by Hank Gibson, seconded by Vince Coia to rehire Larry Gill, part time Road Crew, at the pay rate of \$15.97/hour; an increase of \$0.47/hour (3.0%) effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 24-189 A motion by Hank Gibson, seconded by Vince Coia to rehire Hunter Grimes, Road Crew, at the pay rate of \$20.55/hour; an increase of \$0.60/hour (3%) effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 24-190 A motion by Vince Coia, seconded by Jim DiPaola to authorize a retroactive hourly pay increase for Doug Maggard, Road Crew, an additional \$0.50/hour from November 12, 2024 through December 31, 2024 for reaching the end of his probation; and to rehire him effective January 1, 2025 at the pay rate of \$18.03/hour; an increase of \$0.53/hour (3%). R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 24-191 A motion by Vince Coia, seconded by Jim DiPaola to rehire Melissa Murphy, Administrative Assistant, at the pay rate of \$21.09/hour; an increase of \$0.61/hour (3.0%) effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 24-292 A motion by Vince Coia, seconded by Jim DiPaola to rehire Lori Rotondo, Zoning Inspector, at the pay rate of \$18.93/hour; an increase of \$0.55/hour (3.0%) effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 24-193 A motion by Vince Coia, seconded by Jim DiPaola to rehire Jon Summers, Assistant Fiscal Officer, at the pay rate of \$23.89/hour; an increase of \$0.70/hour (3.0%) effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 24-296 A motion by Hank Gibson, seconded by Jim DiPaola to rehire Mark Kozak, Fire Dept. Liaison, at the pay rate of \$2,163.00/bi-weekly salary; an increase of \$63.00 bi-weekly salary (3.0%) plus \$20.00 per bi weekly pay stipend for cell phone effective January 1, 2025. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 24-297 A motion by Jim DiPaola, seconded by Vince Coia to authorize the payment of an additional 21 hours of pay for Jon Birrer for November 26, 2024 (10:00 AM through 7:00 AM the following morning). R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion by Hank Gibson, seconded by Jim DiPaola to adjourn the meeting at 9:22 pm.
R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TSTEE